

KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 73057

BOARD OF SELECTMEN
WARREN TOWN HALL
48 HIGH STREET
WARREN, MA 01083

FEBRUARY 25, 2008

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH January 31, 2008

GENERAL LEGAL SERVICES

BEGIN TO PREPARE TOWN LITIGATION STATUS REPORT. (NO CHARGE)

REVIEW CORRESPONDENCE FROM TOWN RE: TOWN PLANNER POSITION; ANALYZE
ISSUES TO ADVISE BOARD OF SELECTMEN.

RESEARCH AND DRAFT OPINION LETTER TO BOARD OF SELECTMEN RE: TOWN
PLANNER POSITION.

REVIEW AND REPLY TO ADMINISTRATIVE SECRETARY RE: CONTRACT REVIEW.

SUBTOTAL:

3.00

434.00

BOH V. FORTUNATO

REVIEW VOICE MAIL MESSAGE FROM CHAIRMAN, BOARD OF HEALTH RE:
DEFENDANT'S FAILURE TO COMMUNICATE WITH BOARD OF HEALTH RE:
RETURNING PROPERTY TO HER.

ANALYZE FACTS AND LEGAL ISSUES TO EVALUATE WHETHER TO RECOMMEND
FURTHER ACTION RE: RETURN OF PROPERTY TO DEFENDANT.

TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF HEALTH RE: STATUS OF
MATTER AND BOARD OF HEALTH'S DUTY TO RETURN PROPERTY TO DEFENDANT.

TELEPHONE CONFERENCE WITH OPPOSING COUNSEL RE: STATUS OF MATTER;
ANALYZE ISSUES DEFENDANT'S OBLIGATIONS UNDER BY-LAW.

SUBTOTAL:

1.40

217.00

LEMIEUX, ET AL. V. PLANNING BOARD

LEGAL RESEARCH TO RESPOND TO PLAINTIFF'S ARGUMENT THAT PROPERTY IS GRANDFATHERED PURSUANT TO C.40A, SEC. 6.

ANALYZE LEGAL ISSUES RAISED BY PLAINTIFF TO PREPARE FOR SUMMARY JUDGMENT ARGUMENT SCHEDULED FOR 1/11/08; REVIEW PLEADINGS, LEGAL MEMORANDUM AND CASES CITED IN MEMORANDUM TO PREPARE ORAL ARGUMENT; PREPARE FOR ORAL ARGUMENTS.

REPRESENT TOWN AT HEARING ON MOTION FOR SUMMARY JUDGMENT IN WORCESTER SUPERIOR COURT.

DRAFT LETTER TO PLANNING BOARD RE: OUTCOME OF HEARING ON MOTION FOR SUMMARY JUDGMENT.

SUBTOTAL:

10.50

1,627.50

TOTAL:

14.90

2,278.50

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COST:

112.39

TOTAL DUE:

\$ 2,390.89

KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 73400

BOARD OF SELECTMEN
WARREN TOWN HALL
48 HIGH STREET
WARREN, MA 01083

MARCH 21, 2008

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH February 29, 2008

GENERAL LEGAL SERVICES

11 QUABOAG STREET - LONG TELEPHONE CONFERENCE WITH PLANNING BOARD
STAFF RE: SPECIAL PERMIT FOR CHANGE OF USE, FACTS AND LEGAL ISSUES.

11 QUABOAG STREET - REVIEW AND REPLY TO VOICE MAIL MESSAGE FROM
PLANNING BOARD STAFF RE: 11 QUABOG STREET; REVIEW DOCUMENTS FROM
PLANNING BOARD.

11 QUABOG STREET - REVIEW FACTS; LEAVE VOICE MAIL MESSAGE FOR PLANNING
BOARD STAFF RE: NEED FOR ADDITIONAL FACTS.

11 QUABOAG STREET - RESEARCH AND DRAFT OPINION LETTER TO PLANNING
BOARD REGARDING WITHDRAWAL OF A APPLICATION FOR SPECIAL PERMIT
GRANTED BY THE BOARD.

11 QUABOAG STREET - TELEPHONE CONFERENCE WITH PLANNING BOARD STAFF
RE: ADDITIONAL FACTS.

11 QUABOAG STREET - FINALIZE OPINION LETTER TO PLANNING BOARD
REGARDING WITHDRAWAL OF SPECIAL PERMIT APPLICATION.

SUBTOTAL:

4.70

728.50

BROOK ROAD (WARREN), IN RE:

TELEPHONE CONFERENCE WITH INSURANCE COUNSEL RE: PREPARATION OF
DEFENSE AND INSURANCE COUNSEL'S REQUEST FOR FILE DOCUMENTS; REVIEW
FILE TO RESPOND TO COUNSEL.

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SUBTOTAL:	0.50	77.50

TOTAL:	5.20	806.00
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ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COST:		5.12

TOTAL DUE:	\$	<u>811.12</u>
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KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 73789

WARREN SEWER COMMISSIONERS
P.O. BOX 1537
WARREN MA 01083

APRIL 23, 2008

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH March 31, 2008
GENERAL LEGAL SERVICES

3/20/2008	TWM	INITIAL REVIEW OF DESIGN CONTRACT FOR ROOF REPLACEMENT PROJECT AND LETTER FROM CHIEF OPERATOR.	0.30	42.00
3/21/2008	TWM	VOICE-MAIL MESSAGES TO AND FROM CHIEF OPERATOR RE: DESIGN CONTRACT.	0.10	14.00
3/24/2008	TWM	TELEPHONE CONFERENCES WITH CHIEF OPERATOR RE: ROOF REPLACEMENT CONTRACT; PREPARE CONTRACT AND E-MAIL TO CHIEF OPERATOR.	1.40	196.00
3/26/2008	TWM	TELEPHONE CONFERENCE WITH CHIEF OPERATOR.	0.20	28.00
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		SUBTOTAL:	2.00	280.00
		TOTAL:	2.00	280.00
		ACCUMULATED DISBURSEMENTS AT COST; INCLUDING REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.		
		TOTAL COSTS:		0.00

		TOTAL DUE:		<u>\$ 280.00</u>

KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 73859

BOARD OF SELECTMEN
WARREN TOWN HALL
48 HIGH STREET
WARREN, MA 01083

APRIL 24, 2008

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH March 31, 2008

GENERAL LEGAL SERVICES

CMRCP K (TOWN PLANNER) - REVIEW E-MAIL FROM TOWN RE: CONTRACT.

REVIEW CORRESPONDENCE FROM TOWN'S AUDITORS.

CMRCP CONTRACT - REVIEW CONTRACT; DRAFT ADDENDUM TO CONTRACT;
E-MAIL ADDENDUM TO BOARD OF SELECTMEN.

REVIEW TOWN'S LEGAL MATTERS TO DRAFT LETTER TO TOWN'S AUDITOR;
DRAFT LETTER TO AUDITOR; TELEPHONE CONFERENCE WITH AUDITOR RE:
PREPARATION OF LETTER.

TELEPHONE CONFERENCE WITH PLANNING BOARD ASSISTANT RE: PROPOSED
ZONING BY-LAW AMENDMENTS AND RELATED MATTERS.

REVIEW ZONING BY-LAW DRAFT AMENDMENTS.

REVIEW E-MAIL FROM ADMINISTRATIVE SECRETARY RE: HIGHWAY SURVEYOR
POSITION; LEGAL RESEARCH TO RESPOND TO QUESTION.

HIGHWAY SURVEYOR - REVIEW STATUTES AND ANALYZE LEGAL ISSUES TO
ADVISE TOWN ON CONVERSION OF ELECTED TO APPOINTED POSITION; DRAFT
OPINION (BY E-MAIL) TO TOWN RE: PROCEDURES FOR CONVERSION.

HIGHWAY SURVEYOR - TELEPHONE CONFERENCE WITH ADMINISTRATIVE
SECRETARY RE: CONVERTING POSITION TO SUPERINTENDENT OF ROADS AND
RELATED MATTERS.

TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: VARIOUS
PENDING MATTERS AND TOWN MEETING PREPARATION (NO CHARGE).

TELEPHONE CONFERENCE WITH PLANNING BOARD ASSISTANT RE: SCHEDULE FOR
PLANNING BOARD HEARING; NOTICE REQUIREMENTS, ZONING BY-LAW
AMENDMENTS AND RELATED MATTERS; CONTINUE TO REVIEW ZONING BY-LAW
AMENDMENTS.

LEGAL RESEARCH RE: DEFINITION OF A FENCE AND STRUCTURE UNDER STATE
BUILDING CODE AND WHETHER HEDGES MAY QUALIFY AS FENCES.

TELEPHONE CONFERENCE WITH PLANNING BOARD ASSISTANT RE: REVISIONS TO
DRAFT ZONING BY-LAW AMENDMENTS AND NEXT STEPS IN PLANNING BOARD

PROCESS; REVIEW REVISED DRAFT ZONING BY-LAW AMENDMENTS.

CONTINUE TO REVIEW REVISED DRAFT ZONING BYLA W AMENDMENTS; REVIEW EXISTING ZONING BY-LAW; ANALYZE ISSUES TO ADVISE PLANNING BOARD RE: AMENDMENTS; DRAFT OPINION (BY E-MAIL) TO PLANNING BOARD; REVISE DRAFT AND FORWARD BY E-MAIL TO PLANNING BOARD.

SUBTOTAL:	12.70	1,937.50
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BROOK ROAD (WARREN), IN RE:

REVIEW E-MAIL FROM RE: INSURANCE COUNSEL'S REQUEST FOR FILE.

REVIEW AND PREPARE FILE FOR FORWARDING TO INSURANCE COUNSEL.

SUBTOTAL:	0.90	85.25
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ALLARD, ET AL. V. ROZZEN, ET AL. (ZBA)

EVALUATE NEXT STEPS IN LITIGATION AND PREPARE UPDATE TO PLANNING BOARD.

REVIEW E-MAIL FROM PLANNING BOARD ASSISTANT RE: STATUS OF LITIGATION; TELEPHONE CONFERENCE WITH PLANNING BOARD ASSISTANT RE: STATUS OF LITIGATION AND PLAINTIFF'S POSSIBLE SPECIAL PERMIT APPLICATION.

TELEPHONE CONFERENCE WITH PLANNING BOARD ASSISTANT RE: BOARD INQUIRY AS TO FUTURE DIRECTION OF LITIGATION AND EFFECT ON PENDING APPLICATION FOR ADJACENT PROPERTY.

SUBTOTAL:	0.70	108.50
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LEMIEUX, ET AL. V. PLANNING BOARD

REVIEW DECISION FROM WORCESTER SUPERIOR COURT ON MOTION FOR SUMMARY JUDGMENT; ANALYZE ISSUES TO ADVISE PLANNING BOARD RE: NEXT STEPS IN PROCEEDINGS; E-MAIL DECISION TO PLANNING BOARD ASSISTANT; TELEPHONE CONFERENCE WITH PLANNING BOARD ASSISTANT RE: DECISION.

TELEPHONE CONFERENCE WITH PLANNING BOARD ASSISTANT RE: PROCEDURE FOR GOING FORWARD AND QUESTION FROM PLANNING BOARD.

DRAFT CORRESPONDENCE TO PLANNING BOARD RE: COURT'S DECISION LITIGATION STRATEGY ANDS NEXT STEPS IN PROCEEDINGS; LEGAL RESEARCH RE: WHETHER PLANNING BOARD MUST HOLD NEW HEARINGS SINCE ITS MEMBERSHIP

HAS CHANGED AND WHETHER A NEW FILING FEE CAN BE CHARGED.

SUBTOTAL:

4.00

620.00

TOTAL:

18.30

2,751.25

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COST:

35.61

TOTAL DUE:

\$ 2,786.86

KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 74161

BOARD OF SELECTMEN
WARREN TOWN HALL
48 HIGH STREET
WARREN, MA 01083

MAY 27, 2008

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH April 30, 2008

GENERAL LEGAL SERVICES

LONG TELEPHONE CONFERENCE WITH PLANNING CONSULTANT RE: PROPOSED AMENDMENTS TO ZONING BY-LAW; REVIEW DRAFT NOTICE FOR PLANNING BOARD PUBLIC HEARING; REVISE DRAFT NOTICE; EXCHANGE E-MAILS WITH CONSULTANT RE: REVISIONS TO NOTICE.

REVIEW CONTRACT FOR WASTEWATER TREATMENT PLANT ROOF REPLACEMENT DESIGN; DRAFT LETTER APPROVING AS TO FORM.

ZONING BY-LAW AMENDMENTS - REVIEW REVISIONS FROM CONSULTANT.

FIRE STATION REMODELING AND CONSTRUCTION - REVIEW CORRESPONDENCE AND DOCUMENTS FROM TOWN RE: CONTRACT VIOLATIONS.

REVIEW REVISED ZONING BY-LAW AMENDMENTS; REVIEW AND REPLY TO VOICE MAIL MESSAGE FROM PLANNING BOARD ASSISTANT RE: SAME; REVISE DRAFT AND E-MAIL REVISIONS TO PLANNING BOARD.

REVIEW CORRESPONDENCE FROM TOWN AND ATTORNEY GENERAL RE: 5 STAR CONTRACTING.

TELEPHONE CONFERENCE WITH PLANNING CONSULTANT RE: ZONING BY-LAW AMENDMENTS AND REVISIONS; TELEPHONE CONFERENCE WITH PLANNING BOARD ASSISTANT RE: SAME.

REVIEW E-MAIL FROM ADMINISTRATIVE SECRETARY RE: WARRANT FOR ANNUAL TOWN MEETING; BEGIN TO REVIEW WARRANT.

REVIEW CORRESPONDENCE RE: CLAIM FOR WATER DAMAGE ON FIRE STATION ROOF PROJECT.

REVIEW DRAFT WARRANT FOR ANNUAL TOWN MEETING; REVIEW EXISTING BYLAWS TO COMMENT ON DRAFT WARRANT; DRAFT LETTER (BY E-MAIL) TO TOWN RE: COMMENTS ON DRAFT WARRANT.

DRAFT E-MAIL TO ADMINISTRATIVE SECRETARY RE: ADDITIONAL DOCUMENTS REQUIRED RE: FIRE STATION ROOF CLAIM AGAINST FIVE STAR CONTRACTING; STRATEGIZE RE: OPTIONS.

DRAFT COMMENTS ON WARRANT; E-MAIL COMMENTS TO BOARD OF SELECTMEN.

REVIEW E-MAIL RE: ZONING BY-LAW AMENDMENTS.

TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: FIRE STATION ROOF CLAIM AGAINST FIVE STAR CONTRACTING.

ANNUAL TOWN MEETING WARRANT - ZONING BY-LAW AMENDMENTS - TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: REVISIONS; E-MAIL TOWN RE: SAME.

SUBTOTAL:

9.20

1,426.00

ALLARD, ET AL. V. ROZZEN, ET AL. (ZBA)

REVIEW NOTICE FROM COURT SCHEDULING TRIAL ASSIGNMENT CONFERENCE FOR 4/24/08.

PREPARE FOR TRIAL ASSIGNMENT CONFERENCE.

DRAFT NOTICE OF APPEARANCE AND NOTICE OF WITHDRAWAL TO CORRECT COURT DOCKET INFORMATION; DRAFT LETTER TO COURT RE: ENCLOSED NOTICES.

REVIEW STIPULATION OF DISMISSAL FROM OPPOSING COUNSEL; PREPARE RESPONSE TO OPPOSING COUNSEL RE: STIPULATION OF DISMISSAL.

TELEPHONE CONFERENCE WITH OPPOSING COUNSEL RE: WILLINGNESS OF HIS CLIENT TO APPLY FOR SPECIAL PERMIT AND DISMISS CURRENT LITIGATION; REVIEW STIPULATION OF DISMISSAL SIGNED BY OPPOSING COUNSEL; DRAFT LETTER TO COURT RE: ENCLOSED STIPULATION OF DISMISSAL; DRAFT LETTER TO ZONING BOARD OF APPEALS RE: STIPULATION OF DISMISSAL AND CONCLUSION OF MATTER.

TELEPHONE CONFERENCE WITH OPPOSING COUNSEL RE: SUGGESTED CHANGES TO HIS DRAFT OF STIPULATION OF DISMISSAL; AMEND STIPULATION OF DISMISSAL.

REVIEW FACSIMILE FROM OPPOSING COUNSEL RE: APPROVAL OF CHANGES TO STIPULATION OF DISMISSAL; FINALIZE DRAFT LETTER TO COURT RE: ENCLOSED STIPULATION OF DISMISSAL; FINALIZE LETTER TO ZONING BOARD OF APPEALS RE: STIPULATION OF DISMISSAL AND CONCLUSION OF MATTER.

SUBTOTAL:

4.80

744.00

LEMIEUX, ET AL. V. PLANNING BOARD

TELEPHONE CONFERENCE WITH PLANNING BOARD ASSISTANT RE: STATUS OF REHEARING AFTER REMAND.

TELEPHONE CONFERENCE WITH PLANNING BOARD ASSISTANT RE: RESCHEDULED MEETING AND WHETHER TOWN COUNSEL SHOULD ATTEND.

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SUBTOTAL:	0.30	46.50

TOTAL:	14.30	2,216.50
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ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COST:		32.99

TOTAL DUE:	\$	<u>2,249.49</u>
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KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 74162

BOARD OF SELECTMEN
WARREN TOWN HALL
48 HIGH STREET
WARREN, MA 01083

MAY 27, 2008

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH April 30, 2008

GENERAL LABOR SERVICES

WAGE CLASSIFICATION - TOWN ACCOUNTANT/ASSISTANT ASSESSOR - REVIEW
CORRESPONDENCE FROM TOWN RE: REQUEST FOR OPINION.

TOWN MEETING - ANALYZE ISSUE RE: ASSISTANT ASSESSOR SALARY CHANGE;
REVIEW PERSONNEL BYLA W.

TOWN MEETING - TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY
RE: POSSIBLE CHANGE IN ASSISTANT ASSESSOR SALARY AND OTHER CHANGES TO
COMPENSATION PLAN.

TOWN MEETING - REVIEW PROPOSED REVISIONS TO PERSONNEL BYLA W RE:
VA CATIONS; TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE:
SAME; ANALYZE REVISIONS; DRA FT RECOMMENDED CHANGES TO SAME.

SUBTOTAL:	3.30	511.50
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TOTAL:	3.30	511.50
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ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL
POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COST:		0.00
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TOTAL DUE:	\$	511.50
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KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 74163

WARREN SEWER COMMISSIONERS
P.O. BOX 1537
WARREN MA 01083

MAY 27, 2008

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH April 30, 2008
GENERAL LEGAL SERVICES

4/7/2008	TWM	REVIEW CONTRACT FOR DESIGN SERVICES FOR ROOF PROJECT; PREPARE OPINION LETTER RE: ROOF CONTRACT.	0.30	42.00
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		SUBTOTAL:	0.30	42.00
		TOTAL:	0.30	42.00
ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.				
		TOTAL COSTS:		0.00

		TOTAL DUE:		<u>\$ 42.00</u>

KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 74524

BOARD OF SELECTMEN
WARREN TOWN HALL
48 HIGH STREET
WARREN, MA 01083

JUNE 13, 2008

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH May 31, 2008

GENERAL LEGAL SERVICES

FIVE STAR CLAIM - REVIEW ADDITIONAL DOCUMENTS FORWARDED BY TOWN RE: FIRE STATION ROOF ISSUES AND FIRE STATION CLAIM.

FIRE STAR CLAIM - DRAFT MEMORANDUM OUTLINING FACTS AND POSSIBLE OPTIONS.

FIVE STAR - TELEPHONE CONFERENCE WITH OPPOSING COUNSEL RE: FIRE STATION CONTRACT CLAIM.

TELEPHONE CONFERENCE WITH BOARD OF SELECTMEN MEMBER RE: OPINION AS TO WHETHER HIS POSITION ON VARIOUS TOWN BOARDS AND COMMISSIONS CONFLICTS WITH HIS RECENT ELECTION TO THE BOARD OF SELECTMEN.

TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: MOTIONS FOR ANNUAL TOWN MEETING WARRANT; REVIEW MOTIONS.

E-MAIL ADMINISTRATIVE SECRETARY RE: COMMENTS ON MOTIONS FOR ANNUAL TOWN MEETING; LEGAL RESEARCH TO RESPOND TO QUESTION ON MOTIONS.

PREPARE FOR ANNUAL TOWN MEETING - REVIEW WARRANT, BY-LAWS, AND OTHER DOCUMENTS; TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: MOTION ON PERSONNEL BYLAW; MEET WITH TOWN OFFICIALS TO PREPARE FOR MEETING; ADVISE TOWN AT ANNUAL TOWN MEETING.

FIVE STAR - REVIEW E-MAIL FROM ADMINISTRATIVE SECRETARY RE: ROOF LEAKS; REVIEW TOWN'S OPTIONS; TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: SAME.

FIVE STAR - REVIEW FACTS AND DEVELOP STRATEGY RE: POSSIBLE CLAIM FOR ROOF LEAKS.

RESEARCH AND DRAFT OPINION LETTER TO SELECTMAN DOWNING RE: CONFLICT OF INTEREST UNDER C. 268A IN HOLDING MULTIPLE OFFICES WITHIN THE TOWN'S GOVERNMENT.

FIVE STAR - REVIEW AND ANALYZE GENERAL CONTRACTOR'S CLAIM AND POSSIBLE COUNTERCLAIM RE: ROOF LEAKS.

FIVE STAR - PREPARE E-MAIL TO ADMINISTRATIVE ASSISTANT RE: POSSIBLE CLAIM AGAINST CONTRACTOR RE: ROOF LEAKS.

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SUBTOTAL:	21.90	3,394.50

TOTAL:	21.90	3,394.50
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ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COST:		122.06

TOTAL DUE:	\$	3,516.56
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KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 74859

BOARD OF SELECTMEN
WARREN TOWN HALL
48 HIGH STREET
WARREN, MA 01083

JUNE 30, 2008

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH June 27, 2008

GENERAL LEGAL SERVICES

FIVE STAR - TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE:
POSSIBLY RETAINING EXPERT AND NEXT STEPS.

FIVE STAR - TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE:
RETAINING EXPERT.

FIVE STAR - TELEPHONE CONFERENCES WITH ADMINISTRATIVE ASSISTANT AND
OPPOSING COUNSEL RE: ROOF CLAIM.

FIVE STAR - TELEPHONE CONFERENCE WITH OPPOSING COUNSEL RE: ROOF LEAKS.

MULTIPLE OFFICE HOLDING OF SELECTMAN - REVIEW NOTICE FROM STATE ETHICS
COMMISSION CONCURRING WITH TOWN COUNSEL'S OPINION RE: WHETHER THERE
IS A CONFLICT OF INTEREST IN BOARD OF SELECTMEN MEMBER HOLDING
MULTIPLE OFFICES WITHIN TOWN GOVERNMENT.

TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: BILLING
REQUEST AND NEW COMPLAINT AGAINST FORMER POLICE CHIEF (NO CHARGE).

SUBTOTAL:

2.20

294.50

BOH V. EVERGREEN MOBILE HOME PARK

REVIEW COURT NOTICE OF HEARING FOR 6/18/08; TELEPHONE CONFERENCE WITH
COURT CLERK RE: WHETHER TOWN IS REQUIRED TO ATTEND HEARING;
TELEPHONE CONFERENCE WITH BOARD OF HEALTH ASSISTANT RE: STATUS OF
CONDITIONS AT MOBILE HOME PARK; REVIEW NOTICE OF
CONDEMNATION/REMOVAL OF 5 MOBILE HOMES AT PARK; TELEPHONE
CONFERENCE WITH CHAIRMAN, BOARD OF HEALTH RE: BOARD OF HEALTH'S
AUTHORITY TO REMOVE MOBILE HOMES AND ATTENDANCE AT HEARING;
EVALUATE NEXT STEPS IN ENFORCEMENT ACTION IN LIGHT OF BOARD OF HEALTH
AND STATE DEPARTMENT OF PUBLIC HEALTH ACTION RE: REMOVAL OF
A BANDONED AND CONDEMNED MOBILE HOMES.

TELEPHONE CONFERENCE WITH BOARD OF HEALTH RE: UPCOMING HEARING AND TOWN'S MOTION FOR AUTHORITY TO DEMOLISH ABANDONED AND CONDEMNED MOBILE HOMES; TELEPHONE CONFERENCE WITH COUNSEL FOR TENANT'S ASSOCIATION RE: FILING A MOTION REQUESTING AUTHORIZATION BY THE COURT FOR THE TOWN TO DEMOLISH ABANDONED AND CONDEMNED MOBILE HOMES; DRAFT MOTION FOR AUTHORIZATION TO DEMOLISH ABANDONED AND CONDEMNED MOBILE HOMES AND PROPOSED ORDER ON MOTION.

PREPARE FOR AND REPRESENT TOWN AT HEARING ON MOTION FOR AUTHORIZATION TO DEMOLISH ABANDONED AND CONDEMNED MOBILE HOMES.

REVIEW NOTICE FROM COURT ENTERING ORDER TO REMOVE ABANDONED AND CONDEMNED MOBILE HOMES, AS REQUIRED BY BOARD OF HEALTH; EVALUATE NEXT STEPS IN IMPLEMENTING ORDER.

DRAFT LETTER TO BOARD OF HEALTH AND BOARD OF SELECTMEN RE: LITIGATION UPDATE AND STRATEGY.

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SUBTOTAL:	9.30	1,441.50

	11.50	1,736.00
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ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

		120.86
TOTAL COST:		-----

		\$ 1,856.86
TOTAL DUE:		-----

KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 74860

BOARD OF SELECTMEN
WARREN TOWN HALL
48 HIGH STREET
WARREN, MA 01083

JUNE 30, 2008

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH June 27, 2008

GENERAL LABOR SERVICES

TELEPHONE CONFERENCE WITH POLICE CHIEF RE: NEW LAWSUIT; REVIEW
COMPLAINT; DRAFT LETTER TO MIIA REQUESTING COVERAGE.

SUBTOTAL:	----- 0.40	----- 62.00
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TOTAL:	0.40	62.00
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ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL
POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COST:		----- 0.00
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TOTAL DUE:	\$	----- 62.00
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KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 75229

BOARD OF SELECTMEN
WARREN TOWN HALL
48 HIGH STREET
WARREN, MA 01083

AUGUST 25, 2008

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH July 31, 2008

GENERAL LABOR SERVICES

FIRE DEPARTMENT - REVIEW LETTER FROM ADMINISTRATIVE SECRETARY RE: EMT
INJURY; TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: SAME.

FIRE DEPARTMENT - ANALYZE LEGAL ISSUES RE: EMT REQUEST FOR 111F
BENEFITS; DRAFT LETTER RE: SAME.

SUBTOTAL:	1.80	279.00
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TOTAL:	1.80	279.00
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ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL
POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		22.55
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TOTAL DUE:	\$	<u>301.55</u>
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KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 75230

WARREN SEWER COMMISSIONERS
P.O. BOX 1537
WARREN MA 01083

AUGUST 25, 2008

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH July 31, 2008
GENERAL LEGAL SERVICES

7/16/2008	TWM	INITIAL REVIEW OF ROOFING CONTRACT AND E-MAILS FROM PLANT OPERATOR; PREPARE E-MAIL TO PLANT OPERATOR.	0.20	28.00
7/24/2008	TWM	VOICE MESSAGE FROM PLANT OPERATOR RE: CONTRACT.	0.10	14.00
7/25/2008	TWM	REVIEW ROOF REPLACEMENT CONTRACT AND PREPARE E-MAIL TO PLANT OPERATOR.	0.50	70.00
7/28/2008	TWM	TELEPHONE CONFERENCE WITH PLANT OPERATOR RE: ROOF REPLACEMENT CONTRACT.	0.10	14.00
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		SUBTOTAL:	0.90	126.00
		TOTAL:	0.90	126.00
		ACCUMULATED DISBURSEMENTS AT COST; INCLUDING REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.		
		TOTAL COST:		0.00

		TOTAL DUE:		<u>\$ 126.00</u>

KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 75292

BOARD OF SELECTMEN
WARREN TOWN HALL
48 HIGH STREET
WARREN, MA 01083

AUGUST 25, 2008

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH July 31, 2008

GENERAL LEGAL SERVICES

PREPARE TOWN LITIGATION STATUS REPORT (NO CHARGE).

FIVE STAR - VOICE MESSAGE FOR ADMINISTRATIVE SECRETARY RE: STATUS;
VOICE MESSAGE FROM OPPOSING COUNSEL RE: SAME.

PREPARE LITIGATION UPDATE AND ANNUAL LETTER TO TOWN (NO CHARGE).

FIVE STAR - REVIEW LETTER FROM BOARD OF SELECTMEN RE: ROOF DEFECTS;
TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: SAME; VOICE
MESSAGE FOR OPPOSING COUNSEL RE: STATUS.

REUSCH CLAIM - REVIEW CORRESPONDENCE AND DOCUMENTS FROM TOWN RE:
REQUEST FOR OPINION.

COMMUNITY FACILITIES LOAN - REVIEW LETTER FROM LENDER RE: CLOSING AND
E-MAIL LETTER TO ADMINISTRATIVE SECRETARY.

TELEPHONE CONFERENCE WITH BUILDING DEPARTMENT ASSISTANT RE: REQUEST
FOR LEGAL OPINION ON NONCONFORMING LOT; REVIEW DOCUMENTS RE: FACTS
AND REQUEST FOR OPINION; REVIEW ZONING BY-LAW; ANALYZE ISSUES RAISED
BY BUILDING INSPECTOR; TELEPHONE CONFERENCE WITH BUILDING INSPECTOR RE:
ADVICE.

FIVE STAR - TELEPHONE CONFERENCES WITH OPPOSING COUNSEL AND
ADMINISTRATIVE SECRETARY RE: STATUS.

COMMUNITY FACILITIES LOAN - REVIEW CLOSING REQUIREMENTS AND LOAN;
DRAFT LETTER RE: PAYMENT OF TOWN COUNSEL COMPENSATION.

FIVE STAR - TELEPHONE CONFERENCE WITH OPPOSING COUNSEL RE: STATUS AND
DEFECTIVE CONSTRUCTION.

REVIEW CONTRACT FOR WASTEWATER ROOF REPLACEMENT; DRAFT COMMENTS
AND RECOMMENDATIONS TO TOWN.

FIVE STAR - REVIEW AND REPLY TO E-MAIL FROM ADMINISTRATIVE SECRETARY
RE: STATUS.

P&P CONTRACT - REVIEW DRAFT CONTRACT.

SUBTOTAL:

9.40

759.50

REVIEW FILE TO CONFIRM THAT CASE MAY BE CLOSED. (NO CHARGE).

BOH V. EVERGREEN MOBILE HOME PARK

REVIEW AND DOCKET NOTICE FROM COURT SCHEDULING HEARING FOR 9/2/08.

SUBTOTAL:

0.10

15.50

REVIEW FILE TO DETERMINE IF CASE MAY BE CLOSED. (NO CHARGE).

REVIEW FILE TO DETERMINE IF CASE MAY BE CLOSED. (NO CHARGE).

FOUNTAIN & SONS FUEL CO., INC. V. TOWN AND PLANNING BOARD

REVIEW COMPLAINT; REVIEW PLANNING BOARD DECISION; REVIEW PRIOR
OPINION LETTER RE: PROPERTY; REVIEW PRIOR PROCEEDINGS REGARDING
PROPERTY; EVALUATE TOWN'S DEFENSES; TELEPHONE CONFERENCE WITH

ADMINISTRATIVE SECRETARY RE: INITIAL PREPARATION OF TOWN'S DEFENSES AND REFERRAL OF COMPLAINT TO TOWN'S INSURER.

E-MAIL ADMINISTRATIVE SECRETARY RE: WHETHER TOWN'S INSURANCE CARRIER HAS MADE COVERAGE DETERMINATION; REVIEW REPLY.

TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: WHETHER TOWN'S INSURER HAS MADE A COVERAGE DETERMINATION.

SUBTOTAL:	1.10	165.00
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TOTAL:	12.10	940.00
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ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		14.45
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TOTAL DUE:	\$	<u>954.45</u>
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KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 75626

WARREN SEWER COMMISSIONERS
P.O. BOX 1537
WARREN MA 01083

SEPTEMBER 25, 2008

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH August 31, 2008
GENERAL LEGAL SERVICES

8/8/2008	TWM	REVIEW ROOF REPLACEMENT CONTRACT FOR APPROVAL AS TO FORM; PREPARE OPINION LETTER.	0.30	43.50
8/11/2008	TWM	FINALIZE OPINION LETTER RE: ROOF REPLACEMENT CONTRACT.	0.40	58.00
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		SUBTOTAL:	0.70	101.50
		TOTAL:	0.70	101.50
ACCUMULATED DISBURSEMENTS AT COST; INCLUDING REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.				
		TOTAL COST:		0.00

		TOTAL DUE:		<u>\$ 101.50</u>

KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 75678

BOARD OF SELECTMEN
WARREN TOWN HALL
48 HIGH STREET
WARREN, MA 01083

SEPTEMBER 25, 2008

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH August 31, 2008

GENERAL LEGAL SERVICES

REVIEW AND APPROVE AS TO FORM MISCELLANEOUS CONTRACTS.

LAM SMALL CLAIMS COMPLAINT - REVIEW VOICE MAIL MESSAGE FROM POLICE CHIEF; TELEPHONE CONFERENCE WITH POLICE CLERK RE: REQUEST FOR TOWN COUNSEL REPRESENTATION.

LAM SMALL CLAIMS COMPLAINT - REVIEW DOCUMENTS FROM POLICE DEPARTMENT.

TELEPHONE CONFERENCE WITH ATTORNEY FOR PROPERTY OWNER RE: ALLEGATIONS THAT POLICE IMPROPERLY ENTERED PROPERTY TO ASSIST IN REPOSSESSION OF VEHICLE; TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: SAME.

LAM SMALL CLAIMS COMPLAINT - ANALYZE FACTS AND ISSUES AND LEGAL RESEARCH RE: WHETHER A CIVIL RIGHTS CLAIM'S ACTIONABLE IN SMALL CLAIMS COURT.

RENT CONTROL BOARD - REVIEW REQUEST FOR OPINION ON RENT ADJUSTMENT.

EXCHANGE E-MAILS WITH ADMINISTRATIVE SECRETARY RE: MEETING WITH BOARD OF SELECTMEN (NO CHARGE).

LAM SMALL CLAIM - REVIEW FACTS RE: STATUS SMALL CLAIMS ACTION.

LAM SMALL CLAIMS - TELEPHONE CONFERENCE WITH CHIEF OF POLICE RE: WHETHER TO PROCEED WITH DEFENSE OF LITIGATION; LEGAL RESEARCH RE: WHETHER DISTRICT COURT HAS JURISDICTION OVER A SUIT BROUGHT AGAINST A PUBLIC EMPLOYER.

LAM SMALL CLAIMS - TELEPHONE CONFERENCE WITH CHIEF OF POLICE RE: WHETHER TO PROCEED WITH DEFENSE OF LITIGATION.

BUILDING INSPECTOR V. CHAFFEE - TELEPHONE CONFERENCE WITH BUILDING INSPECTOR ASSISTANT RE: POSSIBILITY OF INSTITUTING AN ENFORCEMENT ACTION AGAINST PROPERTY OWNER FOR USING PROPERTY IN VIOLATION OF ZONING BYLAW; REVIEW DOCUMENTS FROM TOWN.

REVIEW NOTICE FROM ATTORNEY GENERAL RE: BYLAWS ADOPTED AT ANNUAL TOWN MEETING; TELEPHONE CONFERENCE WITH TOWN CLERK RE: ATTORNEY GENERAL'S COMMENTS RE: PROCEDURAL DEFECT IN PLANNING BOARD NOTICE OF PUBLIC HEARING AND RESPONSE TO COMMENTS.

TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: SCHEDULING MEETING WITH TOWN COUNSEL (NO CHARGE).

FIVE STAR - TELEPHONE CONFERENCE WITH ADMINISTRATIVE ASSISTANT RE: STATUS OF ARCHITECT'S REVIEW OF ROOF DEFECTS.

LAM SMALL CLAIMS - REVIEW POLICE DEPARTMENT'S FILE IN PREPARATION FOR DRAFTING MOTION TO DISMISS.

LAM SMALL CLAIMS - TELEPHONE CONFERENCE WITH CHIEF RE: TRIAL DATE.

RESEARCH AND DRAFT OPINION LETTER TO RENT CONTROL BOARD RE: TERM OF BOARD MEMBERS AND RENT ADJUSTMENT PROCESS.

SUBTOTAL:

10.30

1,616.00

BOH V. EVERGREEN MOBILE HOME PARK

REVIEW INFORMATION FROM BOARD OF HEALTH RE: FAILURE TO COMPLY WITH BOARD'S ORDER TO DEMOLISH OR CLEAN UP PROPERTY; DRAFT MOTION FOR AUTHORIZATION TO ABATE NUISANCE.

COMPLETE MOTION FOR AUTHORIZATION TO ABATE NUISANCE, FILE WITH THE COURT AND SERVE ON PROPERTY OWNERS AND TENANT'S ASSOCIATION.

TELEPHONE CONFERENCE WITH HOUSING COURT TO CONFIRM THAT HEARING SCHEDULED FOR 8/20/08 IS STILL SCHEDULED; TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF HEALTH RE: WHETHER HE WILL BE ATTENDING HEARING.

PREPARE FOR AND REPRESENT BOARD OF HEALTH AT HEARING ON PLAINTIFF'S MOTION FOR AUTHORITY TO ABATE NUISANCE AT MOBILE HOME PARK.

TELEPHONE CONFERENCES WITH BOARD OF HEALTH ASSISTANT RE: CURRENT CONDITION OF LOT 17; REVIEW FILE RE: NOTICES SENT BY THE BOARD OF HEALTH TO LOT 17 OWNER REQUESTING CLEAN UP OR DEMOLITION OF MOBILE HOME; DRAFT LETTER TO LOT 17 OWNER RE: FINAL ORDER TO CLEAN UP LOT OR DEMOLISH MOBILE HOME.

TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF HEALTH RE: HOUSING COURT HEARING AND RELATED MATTERS.

TELEPHONE CONFERENCES WITH BOARD OF HEALTH ASSISTANT RE: WHETHER PROPERTY OWNER AT LOT 17 HAS APPEALED ORDER TO REMOVE HER MOBILE HOME; DRAFT MOTION FOR AUTHORIZATION TO ABATE NUISANCE; REVIEW NOTICE THAT PROPERTY OWNER HAS FILED A LATE APPEAL; TELEPHONE CONFERENCE WITH BOARD OF HEALTH ASSISTANT RE: ADVICE ON WHETHER TO HOLD HEARING.

REVIEW COURT ORDER AUTHORIZING TOWN TO DEMOLISH ABANDONED TRAILERS.

SUBTOTAL:	11.70	1,872.00
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COMMUNITY FACILITIES USDA LOAN

PREPARE LETTER RE: TOWN COUNSEL FEES AND LITIGATION.

PREPARE CERTIFICATE OF NO-LITIGATION AND STATEMENT RE: TOWN COUNSEL FEES.

SUBTOTAL:	0.90	144.00
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FOUNTAIN & SONS FUEL CO., INC. V. TOWN AND PLANNING BOARD

TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: INSURANCE COVERAGE DETERMINATION AND NEXT STEPS IN LITIGATION.

TELEPHONE CONFERENCE WITH INSURANCE COUNSEL RE: LITIGATION STRATEGY.

REVIEW CORRESPONDENCE FROM TOWN'S INSURER RE: COVERAGE DETERMINATION AND PROVISION OF DEFENSE UNDER RESERVATION OF RIGHTS; TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: SAME.

SUBTOTAL:	0.70	112.00
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TOTAL:	23.60	3,744.00
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ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		172.86
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TOTAL DUE:	\$	<u>3,916.86</u>
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KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 76090

BOARD OF SELECTMEN
WARREN TOWN HALL
48 HIGH STREET
WARREN, MA 01083

OCTOBER 24, 2008

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH September 30, 2008

GENERAL LEGAL SERVICES

RENT CONTROL BOARD - RESEARCH AND DRAFT OPINION LETTER RE: WHETHER
RENT CONTROL BOARD MAY APPROVE A 5 YEAR RENT INCREASE AND RELATED
MATTERS.

REVIEW AND REPLY TO E-MAIL FROM ADMINISTRATIVE SECRETARY RE: SPECIAL
TOWN MEETING.

REVIEW NOTICE FROM ATTORNEY GENERAL APPROVING AMENDMENTS TO TOWN
BYLAWS UNDER ARTICLES 34 OF ANNUAL TOWN MEETING.

UPDATE TOWN STATUS REPORT TO PREPARE FOR MEETING WITH BOARD OF
SELECTMEN ON 10/17/08 (NO CHARGE).

SUBTOTAL:

6.30

791.00

BOH V. EVERGREEN MOBILE HOME PARK

PREPARE FOR AND REPRESENT BOARD OF HEALTH AT STATUS HEARING AT THE
WORCESTER HOUSING COURT IN EAST BROOKFIELD.

REVIEW E-MAIL FROM ABUTTERS' COUNSEL RE: REQUEST FOR BOARD OF HEALTH
TO HELP EXPEDITE CLEAN UP OF PARK BY ORDERING DEMOLITION OF TRAILERS
TO RESUME AT A FASTER PACE.

TELEPHONE CONFERENCE WITH ADMINISTRATOR SECRETARY RE: TOWN
UNDERTAKING THE RAZING OF MOBILE HOMES AT THE SUBJECT PROPERTY;
LEGAL RESEARCH RE: HOW TO FUND THE RAZING OF THE MOBILE HOMES.

TELEPHONE CONFERENCE WITH BOARD OF HEALTH RE: FORMER TENANT OF
MOBILE HOME PARK HAS FILED A COMPLAINT AND REQUEST FOR TEMPORARY
RESTRAINING ORDER AGAINST THE BOARD OF HEALTH; TELEPHONE CONFERENCE
WITH HOUSING COURT RE: TEMPORARY RESTRAINING ORDER REQUEST; REVIEW
COMPLAINT AND RESTRAINING ORDER REQUEST FROM HOUSING COURT; FAX
COMPLAINT AND REQUEST FOR TEMPORARY RESTRAINING ORDER TO BOARD OF
HEALTH.

DRAFT E-MAIL TO ADMINISTRATIVE SECRETARY FORWARDING COPY OF COMPLAINT AND REQUEST FOR TEMPORARY RESTRAINING ORDER AND REQUEST A UTHORIZATION TO REPRESENT THE BOARD OF HEALTH AT HEARING; TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF HEALTH RE: COMPLAINT AND TEMPORARY RESTRAINING ORDER AND STRATEGY FOR DEFENDING A GA INST SAME; ANALYZE FACTS AND LEGAL ISSUES TO ADVISE TOWN RE: RESPONSE.

TELEPHONE CONFERENCE WITH BOARD OF HEALTH RE: CONFIRMING MEETING AT TOWN HALL TO VIEW THE PROPERTY; PREPARE FOR HEARING SCHEDULED FOR 10/1/08.

SUBTOTAL:

8.40

1,317.50

LAM V. POLICE CHIEF

TELEPHONE CONFERENCE WITH OFFICER RE: INCIDENT AND TRIAL DATE.

LEGAL RESEARCH RE: MOTION TO DISMISS CLAIM FOR LACK OF JURISDICTION.

CONTINUE TO DRAFT MOTION TO DISMISS CLAIM FOR LACK OF JURISDICTION; LEGAL RESEARCH RE: MOTION; DRAFT QUESTIONS FOR POLICE OFFICER IN PREPARATION FOR POSSIBLE TRIAL ON THE MERITS.

TELEPHONE CONFERENCE WITH OFFICER RE: TRIAL; TELEPHONE CONFERENCE WITH CHIEF RE: PLAINTIFF'S REQUEST TO RESCHEDULE TRIAL; TELEPHONE CONFERENCE WITH PLAINTIFF RE: RESCHEDULING TRIAL; DRAFT NOTICE OF A PPEARANCE AND CORRESPONDENCE TO THE COURT AND CERTIFICATE OF SERVICE.

SUBTOTAL:

5.80

928.00

TOWN V. CHAFFEE

TELEPHONE CONFERENCE WITH BUILDING INSPECTOR ASSISTANT RE: PROPERTY OWNER'S CONTINUED VIOLATION OF ZONING BY-LAW; REVIEW FILE RE: WHETHER TOWN COUNSEL LETTER WAS SENT AND DETAILS OF THE VIOLATION.

REVIEW PHOTOGRAPHS OF THE VIOLATIONS.

REVIEW FILE RECEIVED FROM BUILDING INSPECTOR; STRATEGIZE RE: WHETHER A FURTHER CEASE AND DESIST ORDER SHOULD BE ISSUED; TELEPHONE CONFERENCE WITH BUILDING INSPECTOR RE: OPTIONS FOR FURTHER ENFORCEMENT; DRAFT LANGUAGE FOR FURTHER CEASE AND DESIST ORDER.

TELEPHONE CONFERENCE WITH BUILDING INSPECTOR ASSISTANT RE: STATUS OF MATTER AND WHETHER FURTHER INTERVENTION IS NECESSARY.

REVIEW FACTS AND EVALUATE NEXT STEPS TO ENFORCE ZONING BY-LAW AND REMEDY VIOLATIONS.

SUBTOTAL:

3.10

496.00

FIRE STATION PROJECT

FIVE STAR - REVIEW REPORT PREPARED BY EXPERT AND E-MAIL FROM ADMINISTRATIVE SECRETARY.

FIVE STAR - REVIEW EXPERT REPORT RE: ROOF DEFECTS; PREPARE E-MAIL TO ADMINISTRATIVE SECRETARY RE: FORWARDING ESTIMATED COSTS FOR REPAIRS.

FIVE STAR - REVIEW E-MAIL FROM ADMINISTRATIVE SECRETARY RE: ESTIMATED REPAIR COSTS; DEVELOP STRATEGY; TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: NEXT STEPS IN RESOLVING MATTER.

FIVE STAR - DRAFT LETTER TO CONTRACTOR'S ATTORNEY DENYING CLAIM AND DEMANDING PAYMENT FOR REPAIRS.

FIVE STAR - TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY AND BEGIN TO PREPARE LETTER TO OPPOSING COUNSEL RE: ROOF CLAIM.

FIVE STAR - REVIEW CONTRACTOR CLAIM AND EXPERT REPORT; REVISE LETTER TO OPPOSING COUNSEL DENYING CLAIM AND DEMANDING PAYMENT FOR REPAIRS.

FIVE STAR - RESEARCH REQUIREMENTS RE: NOTICE AND OPPORTUNITY TO CURE DEFECTIVE WORK.

FIVE STAR - PREPARE E-MAIL TO ADMINISTRATIVE SECRETARY RE: LITIGATION STRATEGY AND CONTRACT PROVISION RE: NOTICE AND OPPORTUNITY TO CURE DEFECTIVE WORK.

SUBTOTAL:

5.70

912.00

TOTAL:

29.30

4,444.50

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:

191.88

TOTAL DUE:

\$

4,636.38

KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 76392

BOARD OF SELECTMEN
WARREN TOWN HALL
48 HIGH STREET
WARREN, MA 01083

NOVEMBER 24, 2008

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH October 31, 2008

GENERAL LABOR SERVICES

HIGHWAY - TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE:
EMPLOYEE COMPLAINT.

SUBTOTAL:

0.30

48.00

TOTAL:

0.30

48.00

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL
POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:

0.00

TOTAL DUE:

\$ 48.00

KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 76446

BOARD OF SELECTMEN
WARREN TOWN HALL
48 HIGH STREET
WARREN, MA 01083

NOVEMBER 25, 2008

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH October 31, 2008

GENERAL LEGAL SERVICES

CONTINUE TO DRAFT LITIGATION STATUS REPORT (NO CHARGE).

FINALIZE TOWN LITIGATION STATUS REPORT; PREPARE FOR MEETING WITH BOARD OF SELECTMEN SCHEDULED FOR 10/2/08 (NO CHARGE).

REVIEW AND REPLY TO E-MAIL RE: MEETING WITH BOARD OF SELECTMEN ON 10/7/08; PREPARE FOR AND MEET WITH BOARD OF SELECTMEN (NO CHARGE).

REVIEW WARRANT FOR SPECIAL TOWN MEETING; TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: WARRANT.

REVIEW CONTRACT FOR DOMESTIC VIOLENCE PREVENTION SERVICES PROGRAM AND PREPARE OPINION LETTER.

TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: REQUEST FOR KOPELMAN AND PAIGE SEMINAR LIST; SEND LIST TO ADMINISTRATIVE SECRETARY (NO CHARGE).

PREPARE FOR SPECIAL TOWN MEETING (NO CHARGE).

REVIEW E-MAIL FROM ADMINISTRATIVE SECRETARY RE: TOWN PLANNER CONTRACT AND BEGIN TO REVIEW CONTRACT.

REVIEW E-MAIL FROM ADMINISTRATIVE SECRETARY REQUESTING SEMINAR ON SEXUAL HARASSMENT; FOLLOW-UP RE: SAME (NO CHARGE).

ANALYZE IMPLICATIONS OF INDEPENDENT CONTRACTOR LAW RE: CONTRACT FOR SERVICES OF A PLANNER; ASSESS ADDITIONAL CONTRACT PROVISIONS THAT MAY BE REQUIRED TO ESTABLISH PLANNER'S STATUS AS AN INDEPENDENT CONTRACTOR.

TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: SEMINAR ON SEXUAL HARASSMENT (NO CHARGE).

BEGIN TO PREPARE OPINION LETTER RE: CONTRACT FOR PLANNING CONSULTANT SERVICES.

SUBTOTAL:

9.60

400.00

BOH V. EVERGREEN MOBILE HOME PARK

MEET WITH CHAIRMAN, BOARD OF HEALTH AND CONDUCT FOR SITE VISIT OF MOBILE HOME PARK; PREPARE FOR AND REPRESENT TOWN IN WORCESTER HOUSING COURT RE: TENANT'S APPEAL OF BOARD OF HEALTH ORDER TO RAZE MOBILE HOME.

EVALUATE NEXT STEPS IN REMOVAL OF TRAILERS AND MACDONALD CLAIM.

SUBTOTAL:

7.80

1,248.00

BOH V. MARTINO

DRAFT STIPULATION OF DISMISSAL AND EXECUTE MOTION TO DISMISS BECAUSE DEFENDANT HAS COMPLIED WITH THE BOARD OF HEALTH'S ORDER.

SUBTOTAL:

0.60

96.00

LAM V. POLICE CHIEF

TELEPHONE CONFERENCE WITH CHIEF OF POLICE RE: NEW DATE OF HEARING.

SUBTOTAL:

0.10

16.00

TOWN V. CHAFFEE

DRAFT VERIFIED COMPLAINT FOR ENFORCEMENT OF ZONING BYLAW, MOTION FOR PRELIMINARY INJUNCTION, MEMORANDUM IN SUPPORT OF PRELIMINARY INJUNCTION AND MOTION FOR SHORT ORDER OF NOTICE.

FINALIZE VERIFIED COMPLAINT AND PRELIMINARY INJUNCTION DOCUMENTS FOR FILING WITH THE HOUSING COURT.

RESEARCH ADDRESS OF THE DEFENDANT; FILE COMPLAINT AND REQUEST FOR INJUNCTION IN WORCESTER HOUSING COURT; DELIVER COMPLAINT AND ORDER OF NOTICE TO SHERIFF FOR SERVICE ON DEFENDANT.

TELEPHONE CONFERENCE WITH ASSISTANT TO BUILDING INSPECTOR RE: DEFENDANT'S REQUEST TO WITHDRAW ENFORCEMENT COMPLAINT AND AGREE TO COMPLY WITH THE BUILDING INSPECTOR'S ORDER.

REVIEW LETTER FROM DEFENDANT AGREEING TO COMPLY WITH BYLAW; TELEPHONE CONFERENCE WITH ASSISTANT TO THE BUILDING INSPECTOR RE: LETTER AND ADVICE THAT THE TOWN SHOULD CONTINUE TO ENFORCE IN HOUSING COURT.

REVIEW DOCUMENTS RE: DEFENDANT'S AGREED CESSATION OF BYLAW VIOLATIONS; TELEPHONE CONFERENCE WITH BUILDING INSPECTOR CONFIRMING UPCOMING HEARING ON TOWN'S REQUEST FOR PRELIMINARY INJUNCTION.

TELEPHONE CONFERENCE WITH DEFENDANT RE: UPCOMING HEARING AND THE POSSIBLE TERMS OF A SETTLEMENT.

PREPARE FOR AND REPRESENT TOWN AT MOTION FOR PRELIMINARY INJUNCTION.

DRAFT UPDATE LETTER TO BOARD OF SELECTMEN RE: OUTCOME OF PRELIMINARY INJUNCTION HEARING.

SUBTOTAL:

20.80

3,328.00

FIRE STATION PROJECT

FIVE STAR - TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: ALLOWING CONTRACTOR OPPORTUNITY TO CURE AND REVISING LETTER TO OPPOSING COUNSEL.

FIVE STAR - PREPARE LETTER TO OPPOSING COUNSEL RE: REJECTING CLAIM AND IDENTIFYING DEFECTS; PREPARE E-MAIL AND TELEPHONE CONFERENCES WITH ADMINISTRATIVE SECRETARY RE: SAME.

FIVE STAR - REVIEW E-MAILS FROM ARCHITECT AND ADMINISTRATOR SECRETARY RE: DRAFT LETTER TO OPPOSING COUNSEL RE: REJECTION OF CLAIM AND NOTICE OF DEFECTS; FINALIZE LETTER TO OPPOSING COUNSEL.

FIVE STAR - REVIEW LETTER FROM OPPOSING COUNSEL RE: TOWN'S COUNTERCLAIM; PREPARE E-MAIL TO ADMINISTRATIVE SECRETARY RE: SAME.

FIVE STAR - TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: STATUS AND BIDDING OF CORRECTIVE WORK AND WHETHER BOARD OF SELECTMEN WISHES TO MEET WITH OPPOSING COUNSEL.

SUBTOTAL:

3.50

560.00

TOTAL: 42.40 5,648.00

ACCUMULATED DISBURSEMENTS AT COST; SHERIFF FEES, REPRODUCTION OF DOCUMENTS, EXPRESS MAIL,
SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS: 411.05

TOTAL DUE: \$ 6,059.05

KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 76722

BOARD OF SELECTMEN
WARREN TOWN HALL
48 HIGH STREET
WARREN, MA 01083

DECEMBER 19, 2008

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH November 30, 2008

GENERAL LEGAL SERVICES

TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: REQUEST FOR
OPINION ON AUTHORITY TO CLOSE SHEPARD MUNICIPAL BUILDING.

REVIEW REQUEST FOR OPINION FROM ADMINISTRATIVE SECRETARY RE: CLOSING
OF SHEPARD MUNICIPAL BUILDING ON FRIDAYS.

REVIEW E-MAIL FROM ADMINISTRATIVE SECRETARY RE: SEMINAR; FOLLOW UP
RE: SAME (NO CHARGE).

EXCHANGE E-MAILS WITH ADMINISTRATIVE SECRETARY RE: SEXUAL
HARRASSMENT SEMINAR; FOLLOW UP RE: SCHEDULING OF SEMINAR (NO
CHARGE).

RESEARCH AND DRAFT OPINION LETTER TO BOARD OF SELECTMEN RE: CLOSING
SHEPARD MUNICIPAL BUILDING ON FRIDAYS.

SUBTOTAL:

4.30

624.00

BOH V. EVERGREEN MOBILE HOME PARK

TELEPHONE CONFERENCES WITH WORCESTER HOUSING COURT RE: RESCHEDULING
STATUS HEARING ON RELATED CASE OF MCDONNELL V. BOARD OF HEALTH;
TELEPHONE CONFERENCE WITH PLAINTIFF IN RELATED CASE TO ADVISE THAT
THE STATUS HEARING HAS BEEN RESCHEDULED AND RESULT OF INDUSTRIAL
HYGIENIST'S TESTING OF THE PROPERTY; TELEPHONE CONFERENCE WITH
CHAIRMAN, BOARD OF HEALTH RE: RESCHEDULED STATUS HEARING AND
RESULTS OF THE INDUSTRIAL HYGIENIST'S TESTING OF THE PROPERTY.

TELEPHONE CONFERENCE WITH WORCESTER HOUSING COURT
CLERK-MAGISTRATE CONFIRMING RESCHEDULING OF HEARING ON RELATED CASE
MCDONNELL V. BOARD OF HEALTH.

TELEPHONE CONFERENCE WITH COUNSEL FOR THE TENANT'S ASSOCIATION RE:
RESCHEDULING STATUS HEARING; TELEPHONE CONFERENCE WITH HOUSING
COURT CONFIRMING RESCHEDULED STATUS HEARING; TELEPHONE CONFERENCE
WITH CHAIRMAN, BOARD OF HEALTH RE: RESCHEDULED STATUS HEARING.

MCDONNELL V. BOARD OF HEALTH - DRAFT MOTION FOR A UTHORITY TO RAZE MOBILE HOME.

TELEPHONE CONFERENCE WITH HOUSING COURT RE: RESCHEDULING HEARING ON MCDONNELL V. BOARD OF HEALTH CASE; TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF HEALTH RE: RESCHEDULED HEARING.

REVIEW AND EVALUATE LETTER FROM BOARD OF HEALTH RE: TENANT'S ASSOCIATION'S QUALIFYING FOR LOAN TO UPGRADE INFRASTRUCTURE AT THE PARK.

PREPARE FOR AND REPRESENT TOWN AT STATUS HEARING AND HEARING ON TOWN'S MOTION TO RAZE A BANDONED MOBILE HOME.

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SUBTOTAL:	8.80	1,408.00

FIRE STATION PROJECT

FIVE STAR - REVIEW STATUS AND VOICE MESSAGE FROM ADMINISTRATIVE SECRETARY RE: SAME.

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SUBTOTAL:	0.10	16.00

TOTAL:	13.20	2,048.00
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ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		129.56

TOTAL DUE:	\$	2,177.56

KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 76725

WARREN SEWER COMMISSIONERS
P.O. BOX 1537
WARREN MA 01083

DECEMBER 19, 2008

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH November 30, 2008

GENERAL LEGAL SERVICES

11/25/2008	JWG	BEACON STREET IMPROVEMENT PROJECT - REVIEW AND APPROVE AS TO FORM DESIGN CONTRACT.	0.30	48.00
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		SUBTOTAL:	0.30	48.00
		TOTAL:	0.30	48.00
ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.				
		TOTAL COSTS:		0.00

		TOTAL DUE:		<u>\$ 48.00</u>

KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 76868

BOARD OF SELECTMEN
WARREN TOWN HALL
48 HIGH STREET
WARREN, MA 01083

DECEMBER 31, 2008

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH November 30, 2008

GENERAL LABOR SERVICES

REVIEW SCOPE OF SERVICES RE: PLANNING CONSULTANT CONTRACT AND REVISED CONTRACT; FURTHER REVISE CONTRACT AND SCOPE OF SERVICES; TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY; RESEARCH RE: INDEPENDENT CONTRACTOR LAW.

FINALIZE REVISIONS TO PLANNING CONSULTANT CONTRACT AND SCOPE OF SERVICES; PREPARE E-MAIL TO ADMINISTRATIVE SECRETARY RE: SAME; PREPARE E-MAIL TO ADMINISTRATIVE SECRETARY RE: INDEPENDENT CONTRACTOR LAW.

SEXUAL HARASSMENT TRAINING - E-MAIL TOWN ADMINISTRATIVE SECRETARY RE: SEXUAL HARASSMENT TRAINING; TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: SCHEDULING SEXUAL HARASSMENT TRAINING FOR SUPERVISORY AND NON-SUPERVISORY EMPLOYEES (NO CHARGE).

TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: EMPLOYEE SELLING TOWN PROPERTY.

SEXUAL HARASSMENT TRAINING - REVIEW AND RESPOND TO E-MAIL FROM ADMINISTRATIVE SECRETARY CONFIRMING DATES FOR TRAINING SESSION AND AUDIO VISUAL EQUIPMENT FOR TRAINING SESSION (NO CHARGE).

DEPARTMENT OF PUBLIC WORKS - TELEPHONE CONFERENCES WITH ADMINISTRATIVE SECRETARY RE: EMPLOYEE DISCIPLINE; DRAFT NOTICE OF ADMINISTRATIVE LEAVE; DRAFT E-MAIL TO ADMINISTRATIVE SECRETARY ENCLOSING LEAVE LETTER.

REVIEW AND RESPOND TO SEVERAL E-MAILS FROM ADMINISTRATIVE SECRETARY RE: SCHEDULING OF DISCIPLINARY HEARING.

SUBTOTAL:

5.10

752.00

TOTAL:	5.10	752.00
ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.		

TOTAL COSTS:		0.00

TOTAL DUE:	\$	<u>752.00</u>
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KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 77053

BOARD OF SELECTMEN
WARREN TOWN HALL
48 HIGH STREET
WARREN, MA 01083

JANUARY 28, 2009

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH December 31, 2008

BOH V. EVERGREEN MOBILE HOME PARK

REVIEW NOTICE FROM HOUSING COURT SCHEDULING STATUS REVIEW FOR 4/29/09.

TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF HEALTH RE: ALLOWING 30 DAY APPEAL PERIOD TO LAPSE BEFORE TOWN REMOVES THE LAST MOBILE HOME PURSUANT TO THE COURT'S ORDER.

DRAFT LETTER TO PROPERTY OWNER REQUESTING REIMBURSEMENT OF TOWN'S EXPENSE FOR RAZING MOBILE HOMES; DRAFT NOTICE OF CLAIM FOR FILING AT THE REGISTRY OF DEEDS ESTABLISHING A LIEN ON THE PROPERTY FOR COST OF DEMOLITION OF MOBILE HOMES.

COMPILE VARIOUS COURT ORDERS ISSUED FOR DEMOLISHING OF MOBILE HOMES RE: FILING AT THE REGISTRY OF DEEDS FOR LIENING THE PROPERTY.

ON-LINE REGISTRY OF DEEDS SEARCH AND CURRENT OWNER RUNDOWN; DRAFT REPORT RE: CURRENT OWNERSHIP AND ENCUMBRANCES ON PARCELS.

SUBTOTAL:

2.60

304.00

FOUNTAIN & SONS FUEL CO., INC. V. TOWN AND PLANNING BOARD

REVIEW VOICEMAIL MESSAGE FROM INSURANCE COUNSEL RE: MOTION HEARING SCHEDULED FOR 12/5/08 AND RELATED MATTERS; REVIEW FILE; TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: SAME AND RELATED MATTERS; TELEPHONE CONFERENCE WITH INSURANCE COUNSEL RE: MOTION, TOWN'S POSITION IN LITIGATION AND RELATED MATTERS; SECOND TELEPHONE CONFERENCE WITH INSURANCE COUNSEL RE: TRANSFER OF CASE FROM EAST BROOKFIELD DISTRICT COURT; E-MAIL ADMINISTRATIVE SECRETARY RE: TELEPHONE CONFERENCE WITH INSURANCE COUNSEL.

E-MAIL ADMINISTRATIVE SECRETARY RE: REPORT ON TELEPHONE CONFERENCE WITH INSURANCE COUNSEL; REVIEW REPLY (NO CHARGE).

KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 77054

BOARD OF SELECTMEN
WARREN TOWN HALL
48 HIGH STREET
WARREN, MA 01083

JANUARY 28, 2009

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH December 31, 2008

GENERAL LABOR SERVICES

DEPARTMENT OF PUBLIC WORKS - DRAFT SEPARATION AGREEMENT; OBTAIN LAST CHANCE AGREEMENT FOR REVIEW BY BOARD OF SELECTMEN.

DEPARTMENT OF PUBLIC WORKS - TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: EXECUTIVE SESSION.

SEXUAL HARASSMENT TRAINING- REVIEW TOWN'S SEXUAL HARASSMENT TRAINING POLICY (NO CHARGE).

SEXUAL HARASSMENT TRAINING-PREPARE TRAINING MATERIALS FOR SUPERVISORY AND NON-SUPERVISORY TRAINING SESSIONS; TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: THE ARRANGEMENTS FOR TRAINING SESSIONS (NO CHARGE).

DEPARTMENT OF PUBLIC WORKS - PREPARE FOR AND REPRESENT TOWN AT EXECUTIVE SESSION OF BOARD OF SELECTMEN.

CONDUCT TWO SEXUAL HARASSMENT TRAINING SESSIONS; MEET AND CONFER WITH MEMBERS OF BOARD OF SELECTMEN AND POLICE CHIEF REGARDING POSSIBLE REDUCTION IN FORCE (NO CHARGE).

DEPARTMENT OF PUBLIC WORKS - DRAFT NOTICE OF HEARING; DRAFT E-MAIL TO ADMINISTRATIVE SECRETARY WITH NOTICE.

DEPARTMENT OF PUBLIC WORKS - TELEPHONE CONFERENCE WITH OPPOSING COUNSEL RE: HEARING AND SETTLEMENT.

DEPARTMENT OF PUBLIC WORKS - TELEPHONE CONFERENCE WITH OPPOSING COUNSEL RE: ATTEMPT AT RESOLUTION.

DEPARTMENT OF PUBLIC WORKS - COMPLETE FILE REVIEW IN PREPARATION FOR HEARING; TWO TELEPHONE CONFERENCES WITH POLICE CHIEF; TWO TELEPHONE CONFERENCES WITH ADMINISTRATIVE SECRETARY; TWO TELEPHONE CONFERENCES WITH OPPOSING COUNSEL RE: SETTLEMENT; DRAFT TWO HEARING SUBPOENAS.

PREPARE FOR AND REPRESENT TOWN AT DISCIPLINARY HEARING.

SEND COPY OF SEXUAL HARASSMENT PRESENTATIONS TO POLICE CHIEF VIA E-MAIL (NO CHARGE).

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SUBTOTAL:	26.10	1,936.00

TOTAL: 26.10 1,936.00
ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL
POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		0.00

TOTAL DUE:	\$	<u>1,936.00</u>
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