

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

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STATEMENT NO. 81943

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

FEBRUARY 23, 2010

IN REFERENCE TO: PROFESSIONAL SERVICES FROM THROUGH January 31, 2010

GENERAL LEGAL SERVICES

REVIEW REQUEST FOR OPINION RE: TOWN MEETING - SCOPE OF ARTICLE QUESTION.

REVIEW REQUEST FOR OPINION RE: VOTE ON CONVERSION OF ELECTED TO APPOINTED POSITION.

RESEARCH AND DRAFT OPINION LETTER TO BOARD OF SELECTMEN RE: CHANGE OF ELECTED TO APPOINTED POSITION AND NEED FOR TOWN MEETING VOTE.

RESEARCH AND DRAFT OPINION LETTER TO BOARD OF SELECTMEN RE: ARTICLE 10 SPECIAL TOWN MEETING, 11/5/09.

UPDATE TOWN STATUS REPORT (NO CHARGE).

SUBTOTAL:

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3.50

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544.50

FOUNTAIN & SONS FUEL CO., INC. V. TOWN AND PLANNING BOARD

EVALUATE FACTS TO BEGIN TO PREPARE FOR TRIAL.

TELEPHONE CONFERENCE WITH PLANNING BOARD ASSISTANT RE: VIEWING PROPERTY PRIOR TO TRIAL; TELEPHONE CONFERENCE AND E-MAIL NEIGHBOR TO PROPERTY RE: VIEW OF PROPERTY AND MEETING TO DISCUSS TRIAL TESTIMONY; PREPARE FOR SITE VISIT TO SUBJECT PROPERTY.

EXCHANGE E-MAILS WITH NEIGHBOR TO SUBJECT PROPERTY RE: VISIT TO PROPERTY AND HER EXPECTED TESTIMONY AT TRIAL; DRAFT MOTION FOR VIEW OF PROPERTY AND MEMORANDUM OF LAW IN SUPPORT OF MOTION.

TELEPHONE CONFERENCE WITH PLANNING BOARD ASSISTANT RE: COORDINATION OF SITE VISIT WITH BOARD MEMBERS AND NEIGHBORS TO PROPERTY; E-MAIL TO BUILDING INSPECTOR RE: PREPARATION OF TRIAL TESTIMONY.

TELEPHONE CONFERENCE WITH NEIGHBOR TO PROPERTY RE: MEETING AT PROPERTY AND PREPARATION OF HER TRIAL TESTIMONY.

MEET WITH PLANNING ASSISTANT, BUILDING INSPECTOR, AND NEIGHBORHOOD WITNESSES AT TOWN HALL AND AT SUBJECT PROPERTY TO PREPARE THEIR TRIAL TESTIMONY.

REVIEW PRE-TRIAL ORDER FROM COURT; BEGIN TO PREPARE DOCUMENTS TO COMPLY WITH ORDER.

TELEPHONE CONFERENCE WITH OPPOSING COUNSEL RE: PREPARATION OF STATEMENTS OF FACTS AND EXHIBIT BINDERS FOR TRIAL.

TELEPHONE CONFERENCE WITH OPPOSING COUNSEL RE: PREPARATION OF AGREED FACTS AND EXHIBITS FOR COURT AHEAD OF PRETRIAL CONFERENCE; PREPARE SET OF AGREED FACTS AND EXHIBITS FOR TRIAL.

E-MAIL PLANNING BOARD ASSISTANT RE: OBTAINING ADDITIONAL MATERIALS FOR USE AT TRIAL; CONTINUE PREPARATION OF AGREED FACTS AND EXHIBITS FOR TRIAL; AMEND MOTION FOR VIEW AND E-MAIL TO OPPOSING COUNSEL REQUESTING HIS ASSENT; DRAFT MOTION FOR PROTECTIVE ORDER PRECLUDING PLANNING BOARD MEMBERS' TRIAL TESTIMONY AND MEMORANDUM OF LAW IN SUPPORT OF MOTION; DRAFT REQUESTED RULINGS OF LAW; ASSEMBLE TRIAL EXHIBITS.

DRAFT REQUESTS FOR RULINGS OF LAW; DRAFT MOTION FOR PROTECTIVE ORDER AND MEMORANDUM IN SUPPORT OF MOTION; PREPARE FOR TRIAL RE: EVIDENTIARY ISSUES.

LEGAL RESEARCH RE: ESTABLISHING BAD FAITH ON PART OF MUNICIPAL BOARD AND TRIAL EXAMINATION OF MEMBERS OF QUASI-JUDICIAL BODIES; FINALIZE REQUESTED RULINGS OF LAW, MOTION FOR PROTECTIVE ORDER AND MEMORANDUM IN SUPPORT OF MOTION; ASSEMBLE PROPERTY PHOTOGRAPHS FOR EXHIBIT BINDER; DRAFT LETTER TO OPPOSING COUNSEL ENCLOSING COLOR PHOTOGRAPHS OF PROPERTY AND LETTER TO COURT ENCLOSING PRE-TRIAL MATERIALS.

E-MAIL OPPOSING COUNSEL RE: ENCLOSING TOWN'S MOTION FOR PROTECTIVE ORDER; TELEPHONE CONFERENCE WITH PLANNING BOARD ASSISTANT RE: CONDUCT OF PRETRIAL CONFERENCE AND PREPARATION FOR TRIAL.

E-MAILS WITH OPPOSING COUNSEL AND TELEPHONE CONFERENCE WITH PLANNING BOARD ASSISTANT RE: COURT'S POSTPONEMENT OF PRE-TRIAL CONFERENCE; ASSEMBLE TRIAL EXHIBITS; TELEPHONE CONFERENCE WITH COURT CLERK RE: CONFIRMATION OF TIME FOR PRETRIAL CONFERENCE; TELEPHONE CONFERENCE WITH PLANNING BOARD ASSISTANT RE: PREPARATION OF TOWN WITNESSES.

REVIEW LETTER FROM OPPOSING COUNSEL ENCLOSING ADDITIONAL TRIAL EXHIBITS; PREPARE TESTIMONY OF TOWN WITNESSES.

DRAFT SUPPLEMENTAL REQUESTED RULINGS OF LAW; TELEPHONE CONFERENCE WITH WITNESSES TO CONFIRM THEIR ATTENDANCE AT TRIAL PREPARATION SESSION; PREPARE FOR AND REPRESENT TOWN AND PLANNING BOARD AT PRETRIAL CONFERENCE; CONTINUE OUTLINE OF WITNESS TESTIMONY; EXCHANGE E-MAILS WITH OPPOSING COUNSEL RE: AGREED EXHIBITS FOR TRIAL.

MEET WITH WITNESSES AT TOWN HALL AND PREPARE THEIR TESTIMONY; FINALIZE WITNESS TESTIMONY; ORGANIZE TRIAL EXHIBITS.

PREPARE FOR AND REPRESENT TOWN AND PLANNING BOARD AT SITE VIEW AND AT TRIAL IN WORCESTER SUPERIOR COURT.

TELEPHONE CONFERENCE WITH PLANNING BOARD ASSISTANT RE: CONDUCT OF TRIAL; DRAFT LETTER TO PLANNING BOARD RE: RESULTS OF TRIAL AND TIMELINE FOR COURT'S DECISION.

	53.90	8,893.50
SUBTOTAL:		

FOUNTAIN & SONS FUEL CO., INC. V. NOFIO (ZBA)

TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: ZONING BOARD OF APPEALS MEETING OF 1/5/10 AND NEXT STEPS IN MATTER; TELEPHONE CONFERENCE WITH OPPOSING COUNSEL RE: SAME.

REVIEW DOCUMENTS FROM TOWN; TELEPHONE CONFERENCE WITH ADMINISTRATIVE ASSISTANT RE: NEXT STEPS IN PROCEEDINGS.

PREPARE NOTICE OF APPEARANCE AND COVER LETTER AND CERTIFICATE OF SERVICE; FILE SAME WITH COURT.

DRAFT LETTER TO ZONING BOARD OF APPEALS RE: LITIGATION UPDATE AND STRATEGY.

	3.10	511.50
SUBTOTAL:		

	60.50	9,949.50
TOTAL:		

ACCUMULATED DISBURSEMENTS AT COST; TITLE SEARCH, REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

		220.87
TOTAL COSTS:		220.87

		\$ 10,170.37
TOTAL DUE:		\$ 10,170.37

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

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STATEMENT NO. 82204

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

MARCH 22, 2010

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH February 28, 2010

GENERAL LABOR SERVICES

HIGHWAY SUPERINTENDENT - REVIEW REQUEST FOR ADVICE FROM BOARD OF  
SELECTMEN.

HIGHWAY SUPERINTENDENT - REVIEW AND RESPOND TO E-MAIL FROM  
ADMINISTRATIVE SECRETARY RE: SUPERVISION OF HIGHWAY SUPERINTENDENT.

HIGHWAY SUPERINTENDENT - DRAFT OPINION LETTER RE: HIGHWAY  
SUPERINTENDENT.

SUBTOTAL:	1.10	181.50
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TOTAL:	1.10	181.50
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ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL  
POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		0.00
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TOTAL DUE:	\$	<u>181.50</u>
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**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

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STATEMENT NO. 82300

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

MARCH 23, 2010

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH February 28, 2010

PREPARE TOWN STATUS REPORT (NO CHARGE).

PREPARE LITIGATION UPDATE REPORT; DRAFT LETTER TO BOARD OF SELECTMEN  
RE: REPORT (NO CHARGE).

FOUNTAIN & SONS FUEL CO., INC. V. TOWN AND PLANNING BOARD

TELEPHONE CONFERENCE WITH CHAIRMAN, ZONING BOARD OF APPEALS RE:  
FACTS, LITIGATION STRATEGY AND RELATED MATTERS; LEAVE VOICEMAIL  
MESSAGE RETURNING CALL OF OPPOSING COUNSEL; REVIEW FILE.

SUBTOTAL:	0.50	82.50
TOTAL:	1.50	82.50

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL  
POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		362.70
TOTAL DUE:	\$	<u>445.20</u>

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

STATEMENT NO. 82643

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

APRIL 23, 2010

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH March 31, 2010

GENERAL LEGAL SERVICES

REVIEW LETTER FROM TOWN'S AUDITOR.

TELEPHONE CONFERENCES WITH ADMINISTRATIVE SECRETARY RE: PREPARATION  
OF LETTER TO TOWN'S AUDITOR; REVIEW E-MAIL FROM ADMINISTRATIVE  
SECRETARY RE: SAME.

PREPARE LETTER TO TOWN'S AUDITOR.

FIVE STAR - REVIEW STATUS RE: CLAIM.

SUBTOTAL:	1.70	280.50
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FOUNTAIN & SONS FUEL CO., INC. V. NOFIO (ZBA)

REVIEW VOICEMAIL AND E-MAIL FROM OPPOSING COUNSEL RE: DISMISSAL OF  
ACTION.

REVIEW STIPULATION OF DISMISSAL FROM OPPOSING COUNSEL; E-MAIL  
OPPOSING COUNSEL RE: SAME; DRAFT LETTER TO ZONING BOARD OF APPEALS RE:  
LITIGATION UPDATE.

SUBTOTAL:	0.70	115.50
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TOTAL:	2.40	396.00
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ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL  
POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		7.33
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<b>TOTAL DUE:</b>	<b>\$</b>	<b>403.33</b>
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**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

STATEMENT NO. 82975

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

MAY 27, 2010

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH April 30, 2010

GENERAL LEGAL SERVICES

REVIEW E-MAIL FROM PLANNING BOARD RE: QUESTION ON ZONING BY-LAW AMENDMENTS.

REVIEW E-MAILS FROM ADMINISTRATIVE SECRETARY RE: TOWN MEETING; REVIEW PROPOSED DRAFT BYLAWS.

REVIEW DRAFT DOG AND SIGN BYLAWS; REVISE BYLAWS AND E-MAIL ADMINISTRATIVE SECRETARY RE: REVISIONS.

REVIEW QUESTIONS FROM PLANNING BOARD RE: ZONING BY-LAW REVISIONS; ANALYZE ISSUES RE: SAME; REVIEW EXISTING ZONING BY-LAW; E-MAIL PLANNING BOARD RE: ADVICE ON REVISIONS.

REVIEW AND REPLY TO E-MAIL FROM PLANNING BOARD ASSISTANT RE: QUESTIONS ON BYLAW AMENDMENTS.

REVIEW AND REPLY TO E-MAIL FROM ADMINISTRATIVE SECRETARY RE: NON-CRIMINAL DISPOSITION; REVIEW BYLAW; TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: POSSIBLE AMENDMENTS TO BYLAWS.

REVIEW AND REPLY TO E-MAIL FROM PLANNING BOARD ASSISTANT RE: PUBLIC HEARING NOTICE; REVIEW AND REVISE WARRANT ARTICLE AND E-MAIL SAME TO PLANNING BOARD ASSISTANT.

REVIEW E-MAIL FROM ADMINISTRATIVE SECRETARY RE: DOG BYLAW; REVIEW STATE LAW AND TOWN BYLAW; E-MAIL ADMINISTRATIVE SECRETARY RE: COMMENTS ON BYLAW.

REVIEW AGREEMENT FOR MAIN STREET IMPROVEMENT PROJECT; DRAFT LETTER APPROVING CONTRACTS AS TO FORM WITH COMMENTS AND RECOMMENDATIONS.

SUBTOTAL:

5.40

891.00

FOUNTAIN & SONS FUEL CO., INC. V. TOWN AND PLANNING BOARD

REVIEW AND ANALYZE COURT'S FINDINGS OF FACT AND RULINGS OF LAW; E-MAIL TO BOARD OF SELECTMEN AND PLANNING BOARD ASSISTANT RE: FAVORABLE RULING; DRAFT LETTER TO PLANNING BOARD RE: COURT'S RULING.

SUBTOTAL:

1.50

247.50

FIRE STATION PROJECT

REVIEW PUBLIC RECORDS REQUEST AND LETTER FROM ADMINISTRATIVE SECRETARY; VOICE MESSAGE FOR ADMINISTRATIVE SECRETARY.

REVIEW PUBLIC RECORDS REQUEST FROM COUNSEL FOR FIRE DEPARTMENT EMPLOYEE; STRATEGIZE RE: RESPONSE; TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY.

VOICE MESSAGE FOR ADMINISTRATIVE SECRETARY RE: STATUS OF RESPONSE TO PUBLIC RECORDS REQUEST.

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SUBTOTAL:	0.70	115.50
TOTAL:	7.60	1,254.00

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		35.34
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<b>TOTAL DUE:</b>	<b>\$</b>	<b>1,289.34</b>
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**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

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STATEMENT NO. 82976

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

MAY 27, 2010

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH April 30, 2010

GENERAL LABOR SERVICES

ANALYZE ISSUES RE: QUINN BILL REVOCATION.

ANNUAL TOWN MEETING - DRAFT COMMENT ON REVOCATION OF QUINN BILL.

REVIEW AND RESPOND TO E-MAIL FROM ADMINISTRATIVE ASSISTANT RE: POLICE  
CHIEF CONTRACT.

SUBTOTAL:	0.90	148.50
TOTAL:	0.90	148.50

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL  
POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		16.18
<b>TOTAL DUE:</b>	<b>\$</b>	<b>164.68</b>

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

STATEMENT NO. 83233

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

JUNE 11, 2010

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH May 31, 2010

GENERAL LEGAL SERVICES

TELEPHONE CONFERENCE WITH PLANNING BOARD ASSISTANT RE: A MENDMENT TO ZONING BY-LAW.

ANALYZE ISSUES RE: PROCEDURES FOR POSSIBLE A MENDMENT TO ZONING BY-LAW; LEAVE VOICEMAIL MESSAGE FOR PLANNING BOARD RE: SAME.

TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: WARRANTS FOR ANNUAL TOWN MEETING AND SPECIAL TOWN MEETING; REVIEW WARRANTS.

SUBTOTAL:

1.40

231.00

BOH V. EVERGREEN MOBILE HOME PARK

REVIEW NOTICE FROM COURT SCHEDULING HEARING ON 6/2/10.

TELEPHONE CONFERENCE WITH BOARD OF HEALTH MEMBER RE: UPCOMING HEARING AND STATUS OF PARK'S COMPLIANCE WITH TITLE 5 AND THE SANITARY CODE.

EVALUATE NEXT STEPS TO FINALLY RESOLVE MATTER.

SUBTOTAL:

0.40

66.00

FOUNTAIN & SONS FUEL CO., INC. V. TOWN AND PLANNING BOARD

REVIEW COURT'S ENTRY OF JUDGMENT; DRAFT LETTER TO PLANNING BOARD RE: ENTRY OF JUDGMENT AND APPEAL PERIOD.

TELEPHONE CONFERENCE WITH PLANNING BOARD ASSISTANT RE: RAMIFICATIONS OF DECISION AND APPEAL PROCESS.

SUBTOTAL:

0.90

148.50

FIRE STATION PROJECT

TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: STATUS OF RESPONSE TO PUBLIC RECORDS REQUEST.

SUBTOTAL:	0.20	33.00
TOTAL:	2.90	478.50

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		13.35
TOTAL DUE:	\$	<u>491.85</u>

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

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STATEMENT NO. 83926

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

JUNE 30, 2010

IN REFERENCE TO: PROFESSIONAL SERVICES FROM THROUGH June 30, 2010  
GENERAL LEGAL SERVICES

PREPARE FOR AND ADVISE TOWN AT ANNUAL AND SPECIAL TOWN MEETINGS.

TOWN MEETING - DRAFT MOTION FOR TOWN MEETING RE: ROAD  
DISCONTINUANCE.

E-MAIL MOTION UNDER ARTICLE 35 TO TOWN.

64 RICHARDSON STREET - REVIEW REQUEST FROM TOWN RE: LIEN FOR  
DEMOLISHING UNSAFE BUILDING.

64 RICHARDSON STREET - TELEPHONE CONFERENCE WITH ADMINISTRATIVE  
SECRETARY RE: FACTS; REVIEW G.L. C.139, SECTION 3A; DRAFT LIEN FOR  
DEMOLITION OF BUILDING; E-MAIL LIEN TO ADMINISTRATIVE SECRETARY.

64 RICHARDSON STREET - TELEPHONE CONFERENCE WITH BOARD OF SELECTMEN  
SECRETARY RE: OBTAINING SIGNED LIEN; ARRANGE FOR CHECK TO WORCESTER  
REGISTRY.

64 RICHARDSON STREET - REVIEW EXECUTED LIEN FROM BOARD OF SELECTMEN;  
ARRANGE FOR RECORDING OF LIEN.

64 RICHARDSON STREET - TELEPHONE CONFERENCE WITH OFFICE OF REGISTRAR  
RE: REQUIREMENTS FOR RECORDING; DRAFT LETTER TO TITLE EXAMINER RE:  
RECORDING OF DOCUMENT; TELEPHONE CONFERENCE WITH TITLE EXAMINER RE:  
RECORDING; TRANSMIT DOCUMENT TO WORCESTER REGISTRY OF DEEDS.

E-MAIL DEMOLITION LIEN TO BOARD OF SELECTMEN.

64 RICHARDSON STREET - TELEPHONE CONFERENCE WITH TITLE EXAMINER RE:  
RECORDING OF INSTRUMENT; OBTAIN RECORDED LIEN FROM REGISTRY SITE.

64 RICHARDSON STREET - REVIEW RECORDED LIEN; DRAFT LETTER TO TOWN RE:  
SAME.

SUBTOTAL:

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14.90

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2,458.50

BOH V. EVERGREEN MOBILE HOME PARK

PREPARE FOR AND REPRESENT TOWN AT HEARING IN WORCESTER HOUSING COURT.

SUBTOTAL:	4.50	742.50
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TOTAL:	19.40	3,201.00
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ACCUMULATED DISBURSEMENTS AT COST; FILING FEES, TITLE SEARCH, REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		303.74
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TOTAL DUE:	\$	<u>3,504.74</u>
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**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

STATEMENT NO. 84261

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

AUGUST 23, 2010

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH July 31, 2010

GENERAL LABOR SERVICES

TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: FIRE DEPARTMENT; REVIEW REQUEST FOR ADVICE RE: SAME.

REVIEW LETTER FROM ADMINISTRATIVE ASSISTANT RE: FIREFIGHTER OVERTIME ISSUES.

REVIEW LETTER FROM ADMINISTRATIVE SECRETARY WITH ENCLOSED FIRE CHIEF CONTRACT; REVIEW CONTRACT; DRAFT RESPONSE WITH SUGGESTIONS.

REVIEW AND RESPOND TO E-MAIL FROM ADMINISTRATIVE SECRETARY RE: OVERTIME PAY FOR FIREFIGHTER; REVIEW FAIR LABOR STANDARDS ACT REGULATIONS AND TOWN BYLAW; DRAFT OPINION; TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: SAME.

SUBTOTAL:	1.80	297.00
TOTAL:	1.80	297.00

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:	0.00
TOTAL DUE:	<u>\$ 297.00</u>

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

STATEMENT NO. 84286

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

AUGUST 23, 2010

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH July 31, 2010

GENERAL LEGAL SERVICES

DRAFT LETTER TO BOARD OF SELECTMEN RE: 64 RICHARDSON LIEN.

SUBTOTAL:	0.10	16.50
TOTAL:	0.10	16.50

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		0.00
TOTAL DUE:	\$	<u>16.50</u>

KOPELMAN AND PAIGE, P.C.

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

STATEMENT NO. 85134

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

OCTOBER 21, 2010

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH September 30, 2010

GENERAL LEGAL SERVICES

REVIEW CORRESPONDENCE FROM ATTORNEY GENERAL RE: BYLAWS.

TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: ATTORNEY  
GENERAL'S DISAPPROVAL OF PORTION OF BYLAWS.

SUBTOTAL:

0.20

33.00

39 COUTURE DRIVE

REVIEW REQUEST FROM TOWN TO REVIEW DEED TO ROAD; REVIEW DEED.

BEGIN TO REVIEW PROPOSED DEED TO DISCONTINUE COUTURE DRIVE,  
RESERVATION OF RIGHTS TO TOWN; TELEPHONE CONFERENCE WITH  
ADMINISTRATIVE SECRETARY RE: DISCONTINUANCE OF ROAD.

REVIEW DEED DESCRIPTION AND RESERVATION OF EASEMENTS; OBTAIN COPY OF  
PLAN; CALL TO OFFICE OF ATTORNEY FOR PROPERTY OWNER.

TELEPHONE CONFERENCE WITH ATTORNEY FOR PROPERTY OWNER RE: PLAN AND  
OBTAINING COPY OF PROPOSED DEED, AND PROPOSED EASEMENTS RESERVED BY  
TOWN.

E-MAIL TO ATTORNEY RE: DEED FOR ROAD AND TOWN MEETING WARRANT  
ARTICLE.

E-MAILS TO AND FROM ADMINISTRATIVE SECRETARY RE: STATUS OF COUTURE  
DRIVE, PLAN AND DEED, AND MODIFICATION IN FORM OF DEED.

REVISE PROPOSED DEED AND REVISE METES AND BOUNDS; E-MAIL TO ATTORNEY  
RE: DEED AND PROPOSED ACTIONS TO COMPLETE TRANSACTION.

SUBTOTAL:

2.90

478.50



TOTAL: 3.10 511.50

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS: 29.32

TOTAL DUE: \$ 540.82

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

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STATEMENT NO. 85630

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

NOVEMBER 22, 2010

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH October 31, 2010

GENERAL LABOR SERVICES

REVIEW E-MAIL FROM ADMINISTRATIVE SECRETARY RE: ACCEPTANCE OF EARLY  
RETIREMENT PLAN; REVIEW LEGISLATION; DRAFT E-MAIL TO ADMINISTRATIVE  
ASSISTANT WITH PROPOSED WARRANT LANGUAGE.

SUBTOTAL:	0.80	132.00
TOTAL:	0.80	132.00

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL  
POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		0.00
TOTAL DUE:	\$	<u>132.00</u>

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

STATEMENT NO. 85660

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

NOVEMBER 22, 2010

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH October 31, 2010

GENERAL LEGAL SERVICES

REVIEW REQUEST TO REVIEW PIONEER VALLEY PLANNING CONTRACT.

REVIEW REQUEST FROM BOARD OF SELECTMEN FOR OPINION RE: POLICE RADIO PURCHASE; ANALYZE ISSUES TO ADVISE BOARD OF SELECTMEN RE: SAME.

20 CHAPEL STREET - REVIEW E-MAIL FROM BOARD OF SELECTMEN REQUESTING ADVICE RE: DEMOLITION OF UNSAFE STRUCTURE AND REQUEST FOR PROPOSALS FOR SALE OF LAND; TELEPHONE CONFERENCE WITH BOARD OF SELECTMEN SECRETARY RE: FACTS; REVIEW DRAFT REQUEST FOR PROPOSALS; BEGIN TO DRAFT REQUEST FOR PROPOSALS.

RESEARCH AND DRAFT OPINION LETTER TO BOARD OF SELECTMEN RE: POLICE RADIOS.

20 CHAPEL - DRAFT REQUEST FOR PROPOSALS RE: PROPERTY DISPOSITION AND REMOVAL OF STRUCTURE; DRAFT E-MAIL TO BOARD OF SELECTMEN RE: SAME AND TOWN'S OPTIONS.

20 CHAPEL STREET - DRAFT WARRANT ARTICLE AND TREASURER'S VOTE TRANSFERRING PROPERTY; REVIEW LAND COURT TAX LIEN DEED; TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: REQUEST FOR PROPOSALS AND RELATED MATTERS; E-MAIL WARRANT ARTICLE AND TREASURER'S VOTE TO ADMINISTRATIVE SECRETARY.

REVIEW E-MAIL FROM ADMINISTRATIVE SECRETARY RE: WARRANT ARTICLE AND VOTE FOR 20 CHAPEL STREET; EVALUATE RESPONSE TO SAME; REVISE WARRANT ARTICLE AND E-MAIL ADMINISTRATIVE SECRETARY RE: REVISIONS.

DOMESTIC VIOLENCE PREVENTION - REVIEW CONTRACT WITH PIONEER VALLEY PLANNING COMMISSION; DRAFT LETTER TO ADMINISTRATIVE SECRETARY RE: CONTRACT.

20 CHAPEL STREET - LEGAL RESEARCH AND ANALYSIS RE: NEED FOR TRANSFER VOTE FROM BOARD OF SELECTMEN AS TAX TITLE CUSTODIAN AND WARRANT ARTICLE.

SUBTOTAL:

9.60

1,584.00

39 COUTURE DRIVE

REVIEW REVISIONS TO DEED BY ATTORNEY FOR PROPERTY OWNER; E-MAIL TO ATTORNEY FOR PROPERTY OWNER RE: REVISIONS TO DEED AND FAILURE TO INCORPORATE PROPOSED CHANGES RECOMMENDED BY TOWN COUNSEL.

TELEPHONE CONFERENCE WITH ATTORNEY FOR PROPERTY OWNER RE: REVISIONS TO DEED AND ACCEPTANCE OF CHANGES PROPOSED.

E-MAIL TO ATTORNEY FOR PROPERTY OWNER RE: MODIFICATIONS TO RELEASE DEED.

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SUBTOTAL:	0.90	148.50
TOTAL:	10.50	1,732.50

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		24.95
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<b>TOTAL DUE:</b>	<b>\$</b>	<b>1,757.45</b>
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**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

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STATEMENT NO. 85956

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

DECEMBER 21, 2010

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH November 30, 2010

GENERAL LEGAL SERVICES

REVIEW AND APPROVE AS TO FORM CONTRACT DOCUMENTS FOR CRESCENT  
STREET SITE IMPROVEMENTS.

TOWN MEETING - REVIEW TOWN WARRANT AND MOTIONS.

SUBTOTAL:	0.80	132.00
TOTAL:	0.80	132.00

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL  
POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		6.27
TOTAL DUE:	\$	<u>138.27</u>

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

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STATEMENT NO. 86351

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

JANUARY 26, 2011

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH December 31, 2010

GENERAL LABOR SERVICES

CELL PHONE POLICY - REVIEW REQUEST FOR OPINION FROM BOARD OF  
SELECTMEN; BEGIN TO ANALYZE ISSUES RE: SAME.

BEGIN TO RESEARCH AND DRAFT OPINION LETTER TO BOARD OF SELECTMEN RE:  
CELL PHONE POLICY.

SUBTOTAL:	1.10	181.50
TOTAL:	1.10	181.50

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL  
POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		0.00
TOTAL DUE:	\$	<u>181.50</u>

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

STATEMENT NO. 86352

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

JANUARY 26, 2011

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH December 31, 2010

GENERAL LEGAL SERVICES

POLICE RADIO CONTRACT - REVIEW REQUEST AND REVIEW SBA CONTRACT.

TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: POLICE RADIO CONTRACT.

TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: VARIOUS MATTERS (NO CHARGE).

POLICE RADIO CONTRACT - TELEPHONE CONFERENCE WITH POLICE CHIEF RE: FACTS; ANALYZE ISSUES TO ADVISE TOWN RE: CONTRACT.

TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: POLICE STATION RADIOS.

POLICE RADIOS CONTRACT - TELEPHONE CONFERENCE WITH POLICE CHIEF RE: CONTRACT REVISION; REVIEW DOCUMENTS FROM CHIEF RE: SAME.

SUBTOTAL: 1.20 181.50

39 COUTURE DRIVE

EXCHANGE E-MAIL WITH ADMINISTRATORS SECRETARY TO BOARD OF SELECTMEN; LEAVE VOICE MAIL FOR ATTORNEY FOR PROPERTY OWNER RE: STATUS OF DEED; E-MAIL TO ATTORNEY FOR PROPERTY OWNER INQUIRING RE: STATUS OF MATTER.

TELEPHONE CONFERENCE WITH ATTORNEY FOR PROPERTY OWNER; ANALYZE PRIOR VERSIONS OF DEED TO PROPERTY OWNER FOR ROAD BISECTING PROPERTY.

SUBTOTAL: 0.80 132.00

SOUTH STREET SEWER LINE CERTIFICATION

ANALYZE REQUEST FOR TITLE CERTIFICATIONS AND OTHER DOCUMENTS REQUIRED FOR CLOSING ON RURAL DEVELOPMENT LOAN.

REVIEW MATERIALS REQUESTED FROM USDA; E-MAIL TO ADMINISTRATIVE SECRETARY RE: TIMING OF LOAN AND CONTACT PERSON FOR SCOPE OF PROJECT.

SUBTOTAL: 0.80 132.00

TOTAL: 2.80 445.50

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS: 14.29  
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TOTAL DUE: \$ 459.79  
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