

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

STATEMENT NO. 86713

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

FEBRUARY 23, 2011

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH January 31, 2011

GENERAL LEGAL SERVICES

RESEARCH AND DRAFT OPINION LETTER TO BOARD OF SELECTMEN RE: CELL  
PHONE POLICY.

FINALIZE LETTER TO BOARD OF SELECTMEN RE: CELL PHONE POLICY; FINALIZE  
POLICY.

COY HILL TOWER LEASE - DETAILED REVIEW OF DRAFT LEASE; LEGAL RESEARCH  
RE: TOWN BYLAWS; E-MAIL POLICE CHIEF AND ADMINISTRATIVE SECRETARY RE:  
COMMENTS TO DRAFT LEASE; TELEPHONE CONFERENCE WITH ADMINISTRATIVE  
SECRETARY RE: SAME.

CELL PHONE POLICY - REVIEW E-MAIL FROM ADMINISTRATIVE SECRETARY RE:  
SAME.

FINALIZE CELL PHONE POLICY AS REQUESTED BY BOARD OF SELECTMEN; E-MAIL  
FINAL POLICY TO ADMINISTRATIVE SECRETARY.

SUBTOTAL:

8.80

1,452.00

39 COUTURE DRIVE

REVISE AND TRANSMIT DEED FOR PROPERTY TO TOWN FOR EXECUTION.

FOLLOW UP RE: STATUS OF DEED.

SUBTOTAL:

1.10

181.50

SOUTH STREET SEWER LINE CERTIFICATION

TELEPHONE CONFERENCE WITH SEWER DEPARTMENT HEAD RE: SCOPE AND  
NATURE OF SEWER EXTENSION AND PROPERTIES AFFECTED; TELEPHONE  
CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: EASEMENT ON FORMER  
WRIGHT'S FACTORY, EASEMENT UPON SCHOOLHOUSE DRIVE AND PROJECT  
ENGINEER'S PROCUREMENT OF EASEMENT.

ANALYZE MATERIALS RECEIVED FROM TOWN RE: ACQUISITION OF PROPERTY AT  
SCHOOLHOUSE ROAD.

ANALYZE PLAN FOR SCHOOLHOUSE ROAD; TELEPHONE CONFERENCES WITH  
SURVEYOR RE: ROAD.

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SUBTOTAL:	1.90	313.50
TOTAL:	11.80	1,947.00

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		15.95
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TOTAL DUE:	\$	<u>1,962.95</u>

KOPELMAN AND PAIGE, P.C.

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

STATEMENT NO. 87144

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

MARCH 28, 2011

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH February 28, 2011

GENERAL LEGAL SERVICES

REVIEW E-MAIL RE: REQUEST FOR ADVICE RE: LIBRARY BUDGET AND LEGAL RESEARCH TO PREPARE FOR OPINION LETTER RE: LIBRARY BUDGET; EXCHANGE E-MAILS WITH SECRETARY TO BOARD OF SELECTMEN RE: REQUEST FOR ADDITIONAL FACTS.

REVIEW REQUEST FOR OPINION FROM ZBA RE: REPETITIVE PETITION AND BEGIN TO RESEARCH AND DRAFT OPINION LETTER TO ZONING BOARD OF APPEALS RE: REPETITIVE PETITION.

RESEARCH AND DRAFT OPINION LETTER TO BOARD OF SELECTMEN RE: LIBRARY BUDGETS.

SUBTOTAL:

4.80

792.00

FIRE STATION PROJECT

SUBPOENA FOR TOWN RECORDS - TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: SUBPOENA; REVIEW SUBPOENA; EVALUATE FACTS AND LEGAL ISSUES TO ADVISE ADMINISTRATIVE SECRETARY RE: RESPONSE; REVIEW 5 STAR ROOFING DOCUMENTS.

SUBPOENA FOR TOWN'S RECORDS - REVIEW AND REPLY TO E-MAIL FROM ADMINISTRATIVE SECRETARY.

TELEPHONE CONFERENCES WITH ADMINISTRATIVE SECRETARY AND COUNSEL FOR THIRD PARTY RE: SCOPE OF SUBPOENA TO TOWN ISSUED BY THIRD PARTY.

SUBTOTAL:

1.60

264.00

39 COUTURE DRIVE

DRAFT LETTER TO ATTORNEY FOR PROPERTY OWNER TRANSMITTING DEED FOR RECORDING.

E-MAIL ATTORNEY FOR PROPERTY OWNER RE: RECORDING OF DEED FOR ROAD BISECTING PROPERTY.

SUBTOTAL:

0.60

99.00

TOTAL: 7.00 1,155.00

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS: 30.28

TOTAL DUE: \$ 1,185.28

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617)556-0007

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STATEMENT NO. 87372

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

APRIL 25, 2011

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH March 31, 2011

GENERAL LEGAL SERVICES

FINALIZE OPINION LETTER TO BOARD OF SELECTMEN RE: LIBRARY BUDGET.

REVIEW AND REPLY TO E-MAIL BOARD OF SELECTMEN'S SECRETARY RE: LIBRARY BUDGET.

RESEARCH AND DRAFT OPINION LETTER TO ZONING BOARD OF APPEALS RE: REPETITIVE PETITION.

TELEPHONE CONFERENCE WITH ADMINISTRATIVE ASSISTANT TO BOARD OF SELECTMEN RE: STATUS OF RESPONSE TO THIRD PARTY SUBPOENA FOR RECORDS.

DRAFT GRANT AGREEMENT FOR LIBRARIES.

DRAFT WARRANT ARTICLES AND BALLOT QUESTIONS FOR LIBRARIES.

TELEPHONE CONFERENCE WITH BOARD OF SELECTMEN RE: STATUS OF COMPILATION OF DOCUMENTS IN RESPONSE TO RECENTLY-RECEIVED THIRD PARTY SUBPOENA.

TELEPHONE CONFERENCE WITH BOARD OF SELECTMEN RE: MEETING WITH BOARD OF SELECTMEN ON 3/14/11; PREPARE FOR MEETING; PREPARE TOWN LITIGATION STATUS REPORT (NO CHARGE).

PREPARE FOR AND MEET WITH BOARD OF SELECTMEN RE: LITIGATION REPORT AND OTHER MATTERS (NO CHARGE).

RESEARCH SECRETARY OF STATE RECORDS RE: CORPORATE STATUS OF 2 LIBRARIES.

TELEPHONE CONFERENCE WITH BOARD OF SELECTMEN MEMBER RE: SEXUAL HARASSMENT SEMINAR AND RELATED MATTERS; FOLLOW UP RE: SAME (NO CHARGE).

SEXUAL HARASSMENT TRAINING - LEAVE VOICEMAIL MESSAGE FOR BOARD OF SELECTMEN MEMBER RE: SAME. (NO CHARGE).

REVIEW REQUEST FROM TOWN'S AUDITOR RE: LEGAL MATTERS; REVIEW FILES TO PREPARE RESPONSE TO AUDITOR.

PREPARE TOWN COUNSEL LETTER TO TOWN'S OUTSIDE AUDITOR.

E-MAILS TO AND FROM ATTORNEY FOR THIRD PARTY RE: STATUS OF REVISED SUBPOENA AND PRODUCTION OF DOCUMENTS RESPONSIVE TO SAME.

FINALIZE LETTER TO TOWN'S AUDITOR.

SCHOOL BUDGET - REVIEW C. 71, SECTION 16 AND RELATED STATUTES; REVIEW PRIOR ADVICE TO TOWN RE: SCHOOL FUNDING; REVIEW CORRESPONDENCE FROM REGIONAL SCHOOL DISTRICT TO TOWN RE: FISCAL YEAR 2012 OPERATING BUDGET, CAPITAL BUDGET AND BORROWING REQUESTS; TELEPHONE CONFERENCE WITH BOARD OF SELECTMAN MEMBER RE: BUDGET PROCESS, TOWN'S OPTIONS AND RELATED MATTERS.

REVIEW AND REPLY TO E-MAILS FROM BOARD OF SELECTMEN'S SECRETARY RE: BALLOT QUESTION ELECTION AND TOWN MEETING VOTE ON SCHOOL BUDGET.

EXCHANGE E-MAILS WITH BOARD OF SELECTMEN'S SECRETARY RE: LIBRARY GRANT AGREEMENT; REVISE DRAFT AGREEMENT AND E-MAIL SECRETARY RE: SAME.

REVIEW E-MAIL FROM BOARD OF SELECTMEN'S SECRETARY RE: SCHOOL BUDGET ARTICLES; REVIEW WEST BROOKFIELD ARTICLES; REVIEW REGIONAL SCHOOL DISTRICT AGREEMENT.

EXCHANGE E-MAILS AND TELEPHONE CONFERENCES WITH SECRETARY TO BOARD OF SELECTMEN RE: REGIONAL SCHOOL DISTRICT WARRANT ARTICLES AND BALLOT QUESTIONS; REVIEW REVISED ARTICLES AND QUESTIONS FROM WEST BROOKFIELD; REVIEW PROPOSITION 2 1/2 AND SCHOOL FINANCING LAWS; REVIEW REGIONAL SCHOOL DISTRICT AGREEMENT; ANALYZE LEGAL ISSUES TO ADVISE BOARD OF SELECTMEN RE: ARTICLES AND BALLOT QUESTIONS; DRAFT BALLOT QUESTIONS AND OPINION RE: SAME TO BOARD OF SELECTMEN; E-MAIL SAME TO BOARD OF SELECTMEN; BEGIN TO DRAFT WARRANT ARTICLES.

SENIOR CENTER PROJECT - REVIEW CONTRACTOR'S PROPOSED FORM OF PERFORMANCE AND PAYMENT BOND.

SENIOR CENTER PROJECT - REVIEW AND APPROVE AS TO FORM CONTRACT DOCUMENTS.

SUBTOTAL:

20.80

2,838.00

BOH V. EVERGREEN MOBILE HOME PARK

EVALUATE NEXT STEPS IN RESOLVING LITIGATION.

SUBTOTAL:

0.10

16.50

FIRE STATION PROJECT

REVIEW STATUS OF CLAIM BY FIVE STAR ROOFING.

SUBTOTAL:

0.20

33.00

TOTAL: 21.10 2,887.50

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS: 30.98

TOTAL DUE: \$ 2,918.48

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

STATEMENT NO. 87460

WARREN SEWER COMMISSIONERS  
P.O. BOX 1537  
WARREN MA 01083

APRIL 25, 2011

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH March 31, 2011  
GENERAL LEGAL SERVICES

3/16/2011	PAC	REVIEW REQUEST FOR LEGAL ADVICE.	0.20	33.00
3/21/2011	PAC	TELEPHONE CONFERENCE WITH VICE CHAIRMAN, SEWER COMMISSION RE: QUESTIONS ON ENTERPRISE FUND AND COMMISSION'S AUTHORITY; BEGIN TO ANALYZE QUESTIONS FROM COMMISSION RE: SAME; BEGIN LEGAL RESEARCH TO ADVISE SEWER COMMISSION.	1.50	247.50
3/22/2011	PAC	CONTINUE TO RESEARCH AND ANALYZE ISSUES RE: SEWER COMMISSIONER'S AUTHORITY; BEGIN TO DRAFT OPINION LETTER RESPONDING TO QUESTIONS FROM SEWER COMMISSIONERS; TELEPHONE CONFERENCE WITH VICE CHAIRMAN, COMMISSION RE: ADDITIONAL FACTS.	2.70	445.50
3/24/2011	PAC	CONTINUE TO RESEARCH AND DRAFT OPINION LETTER TO SEWER COMMISSION RE: AUTHORITY AND ENTERPRISE FUND.	0.90	148.50
		SUBTOTAL:	5.30	874.50
		TOTAL:	5.30	874.50
		ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.		
		TOTAL COSTS:		0.00
		<b>TOTAL DUE:</b>		<b>\$ 874.50</b>



**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

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STATEMENT NO. 87882

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

MAY 25, 2011

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH April 30, 2011

GENERAL LEGAL SERVICES

CONTINUE TO RESEARCH AND ANALYZE ISSUES RE: REGIONAL SCHOOL DISTRICT BORROWING WARRANT ARTICLES.

SENIOR CENTER PROJECT - REVIEW AND APPROVE AS TO FORM CONTRACT DOCUMENTS.

5 STAR - REVIEW AND ANALYZE CORRESPONDENCE FROM ATTORNEY FOR THIRD PARTY RE: RESPONSE TO THIRD PARTY SUBPOENA; E-MAIL TO SECRETARY TO BOARD OF SELECTMEN RE: SAME.

DRAFT REGIONAL SCHOOL DISTRICT BORROWING ARTICLES; TELEPHONE CONFERENCE WITH DEPARTMENT OF EDUCATION COUNSEL RE: ARTICLES; E-MAIL TOWN RE: ARTICLES AND RESPONSES TO QUESTIONS.

5 STAR - TELEPHONE CONFERENCE WITH AND E-MAIL FROM SECRETARY TO BOARD OF SELECTMEN RE: RESPONSE TO THIRD PARTY SUBPOENA FOR DOCUMENTS; E-MAILS TO AND FROM ATTORNEY FOR THIRD PARTY RE: SAME.

TELEPHONE CONFERENCE WITH SECRETARY TO BOARD OF SELECTMEN RE: QRSD ARTICLES AND PROPOSITION 2 1/2 VOTE.

REVIEW AND APPROVE AS TO FORM MISCELLANEOUS CONTRACTS.

REVIEW E-MAIL QUESTION FROM BOARD OF SELECTMEN RE: TRANSFERS FROM RESERVE ACCOUNT; REVIEW STATE LAW RE: SAME; E-MAIL SECRETARY TO BOARD OF SELECTMEN RE: FINANCE COMMITTEE IS ENTITY TO APPROVE TRANSFER.

REVIEW QUESTION RE: POSTING OF TOWN MEETING WARRANTS; REVIEW C.39 AND 10 AND OPEN MEETING LAW; E-MAIL TOWN RE: LEGAL REQUIREMENTS FOR POSTING.

REVIEW WARRANTS FOR ANNUAL AND SPECIAL TOWN MEETINGS; EXCHANGE E-MAILS W/ SECRETARY TO BOARD OF SELECTMEN RE: SAME.

E-MAIL TOWN RE: RESPONSES TO QUESTIONS RE: RESERVE FUND.

REVIEW AND REPLY TO E-MAIL FROM SECRETARY TO BOARD OF SELECTMEN RE: WARRANTS FOR ANNUAL AND SPECIAL TOWN MEETINGS SCHEDULED FOR 5/10/11; BEGIN TO REVIEW ZONING BY-LAW AMENDMENTS.

E-MAIL BOARD OF SELECTMEN RE: MEETING TO PREPARE FOR TOWN MEETING (NO CHARGE).

ZONING BY-LAW AMENDMENTS - REVIEW AND REPLY TO E-MAIL FROM TOWN'S PLANNING CONSULTANT RE: DRAFT AMENDMENTS AND PLANNING BOARD PUBLIC HEARING; REVIEW DRAFT AMENDMENTS.

CONTINUE TO REVIEW ZONING BY-LAW AMENDMENTS; REVIEW EXISTING ZONING BY-LAW; DRAFT COMMENTS AND RECOMMENDATIONS ON ZONING ARTICLES AND E-MAIL SAME TO TOWN.

DRAFT E-MAIL TO BOARD OF SELECTMEN RE: WARRANTS FOR ANNUAL AND SPECIAL TOWN MEETINGS.

REVIEW AND REPLY TO E-MAIL FROM TOWN'S PLANNING CONSULTANT RE: ZONING BY-LAW AMENDMENTS.

WARRANT FOR TOWN ELECTION - REVIEW E-MAIL FROM SECRETARY TO BOARD OF SELECTMEN; ANALYZE FACTS ISSUES RE: C.54, SEC. 64; TELEPHONE CONFERENCE WITH SECRETARY RE: ISSUES; E-MAIL SECRETARY RE: FOLLOW-UP.

REVIEW FINAL WARRANTS; E-MAIL SECRETARY TO BOARD OF SELECTMEN RE: SAME; TELEPHONE CONFERENCE WITH SECRETARY TO BOARD OF SELECTMEN RE: SAME AND RELATED MATTERS.

REVIEW E-MAIL FROM TOWN'S PLANNING CONSULTANT RE: ZONING BY-LAW REVISIONS; REVIEW REVISIONS, COMPARE REVISED AND PRIOR DRAFTS.

E-MAIL TOWN'S PLANNING CONSULTANT RE: ZONING BY-LAW REVIEW.

SUBTOTAL:	17.10	2,805.00
TOTAL:	17.10	2,805.00

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		43.75
TOTAL DUE:	\$	2,848.75

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

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STATEMENT NO. 87900

WARREN SEWER COMMISSIONERS  
P.O. BOX 1537  
WARREN MA 01083

MAY 25, 2011

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH April 30, 2011  
GENERAL LEGAL SERVICES

4/1/2011	PAC	RESEARCH AND DRAFT OPINION LETTER TO SEWER COMMISSION RE: SCOPE OF AUTHORITY AND ENTERPRISE FUND.	2.90	478.50
4/1/2011	JWG	SOUTH STREET SEWER PROJECT - REVIEW AND APPROVE AS TO FORM CONTRACT DOCUMENTS.	0.70	115.50
4/8/2011	PAC	CONTINUE TO RESEARCH AND DRAFT OPINION LETTER TO SEWER COMMISSIONERS RE: ENTERPRISE FUND AND COMMISSIONERS AUTHORITY.	3.60	594.00
4/15/2011	PAC	FINALIZE OPINION LETTER TO COMMISSIONERS RE: AUTHORITY AND ENTERPRISE FUND.	3.60	594.00
4/25/2011	PAC	REVIEW CONTRACT RE: SEWER EXTENSION CLERK OF THE WORKS.	0.10	16.50
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		SUBTOTAL:	10.90	1,798.50
		TOTAL:	10.90	1,798.50
		ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.		
		TOTAL COSTS:		11.30
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		TOTAL DUE:		<u>\$ 1,809.80</u>

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

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STATEMENT NO. 88147

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

JUNE 10, 2011

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH May 31, 2011

GENERAL LABOR SERVICES

POLICE - REVIEW COMPLAINT AGAINST POLICE; REVIEW OTHER COMPLAINTS.

POLICE - TELEPHONE CONFERENCE WITH POLICE CHIEF RE: CITIZEN COMPLAINT.

SUBTOTAL:	1.60	264.00
TOTAL:	1.60	264.00

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		0.00
<b>TOTAL DUE:</b>	<b>\$</b>	<b>264.00</b>

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

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STATEMENT NO. 88179

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

JUNE 10, 2011

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH May 31, 2011

GENERAL LEGAL SERVICES

SOUTH STREET SEWER PROJECT - REVIEW AND APPROVE AS TO FORM CONTRACT FOR CLERK OF THE WORKS.

REVIEW MOTIONS FOR TOWN MEETING; TELEPHONE CONFERENCE WITH SECRETARY TO BOARD OF SELECTMEN RE: SAME AND PREPARATION FOR MEETING.

TELEPHONE CONFERENCE WITH SECRETARY TO BOARD OF SELECTMEN; TELEPHONE CONFERENCE WITH MEMBER SOUZA; TELEPHONE CONFERENCE WITH MEMBER DELANSKI RE: PROCEDURES FOR VOTING ON SCHOOL BUDGET ARTICLES AND RELATED MATTERS; EXCHANGE E-MAILS WITH SECRETARY RE: MOTIONS FOR ANNUAL TOWN MEETING.

CONTINUE TO REVIEW MOTIONS FOR SPECIAL AND ANNUAL TOWN MEETINGS; REVISE DRAFT COMMENTS ON MOTIONS AND E-MAIL COMMENTS TO SECRETARY TO BOARD OF SELECTMEN; TELEPHONE CONFERENCE WITH SECRETARY RE: QUESTIONS ON COMMENTS AND MOTIONS.

MEET WITH BOARD OF SELECTMEN RE: PREPARATION FOR TOWN MEETING SCHEDULED ON 5/10/11 (NO CHARGE).

RESEARCH AND DRAFT OPINION LETTER (BY E-MAIL) TO BOARD OF SELECTMEN RE: QUESTION ON ARTICLE 5 OF SPECIAL TOWN MEETING WARRANT.

FINALIZE OPINION LETTER (BY E-MAIL) TO BOARD OF SELECTMEN RE: ARTICLE 5 ON SPECIAL TOWN MEETING WARRANT; TELEPHONE CONFERENCE WITH SECRETARY TO BOARD OF SELECTMEN RE: PREPARATION FOR MEETINGS; REVIEW FINAL MOTIONS FOR SPECIAL TOWN MEETING AND ANNUAL TOWN MEETING AND E-MAIL BOARD OF SELECTMEN RE: SAME; PREPARE FOR AND ADVISE TOWN AT SPECIAL TOWN MEETING AND ANNUAL TOWN MEETING.

RESEARCH AND DRAFT OPINION LETTER (BY E-MAIL) TO BOARD OF SELECTMEN RE: CONFLICT OF INTEREST QUESTION.

REVIEW FOLLOW UP QUESTION RE: CONFLICT OF INTEREST.

SEWER PROJECT FUNDING - TELEPHONE CONFERENCE WITH ENGINEER RE: STATUS OF PROJECT AND WRIGHT'S FACTORY EASEMENTS AND NEED TO MEMORIALIZE PRIOR TO TITLE CERTIFICATION.

E-MAIL SECRETARY TO BOARD OF SELECTMEN RE: RESPONSE TO CONFLICT OF INTEREST QUESTION.

TELEPHONE CONFERENCE WITH SECRETARY TO BOARD OF SELECTMEN RE: FURTHER QUESTION ON CONFLICT OF INTEREST.

SUBTOTAL:	16.40	2,623.50
TOTAL:	16.40	2,623.50

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		82.55
TOTAL DUE:	\$	<u>2,706.05</u>

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

STATEMENT NO. 88733

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

JUNE 30, 2011

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH June 30, 2011

GENERAL LEGAL SERVICES

TELEPHONE CONFERENCE WITH BOARD OF SELECTMEN MEMBER RE: OPEN MEETING LAW QUESTION; EVALUATE ISSUES RE: SAME; FOLLOW-UP TELEPHONE CONFERENCE WITH BOARD OF SELECTMEN MEMBER.

REVIEW REQUEST FOR LEGAL ADVICE TO CEMETERY COMMISSION; E-MAIL SECRETARY TO BOARD OF SELECTMEN RE: SAME.

"RULE OF NECESSITY" - TELEPHONE CONFERENCE WITH BOARD OF SELECTMEN MEMBER RE: SAME AS RELATING TO FINANCE COMMITTEE; REVIEW STATUTORY REQUIREMENTS FOR TRANSFER OF FUNDS AT END OF FISCAL YEAR; RESEARCH AND DRAFT OPINION LETTER (BY E-MAIL) TO BOARD OF SELECTMEN RE: SAME AND APPLICABILITY OF RULE OF NECESSITY.

TELEPHONE CONFERENCE WITH SECRETARY TO BOARD OF SELECTMEN RE: RULE OF NECESSITY.

CEMETERY COMMISSION - REVIEW CORRESPONDENCE FROM COMMISSION RE: REQUEST FOR LEGAL ADVICE ON SEVERAL MATTERS; TELEPHONE CONFERENCE WITH CHAIRMAN, COMMISSION RE: FACTS AND RELATED MATTERS.

SUBTOTAL:	2.30	379.50
TOTAL:	2.30	379.50

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:	19.07
TOTAL DUE:	\$ 398.57

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

STATEMENT NO. 88734

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

JUNE 30, 2011

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH June 30, 2011

GENERAL LABOR SERVICES

POLICE - DRAFT E-MAIL TO BOARD OF SELECTMEN RE: INVESTIGATION OF CITIZEN COMPLAINT.

TELEPHONE CONFERENCE WITH ADMINISTRATIVE ASSISTANT RE: COMPLAINT; FOLLOW UP RE: SAME.

REVIEW LETTER FROM ADMINISTRATIVE ASSISTANT RE: PUBLIC DOCUMENT REQUEST DOCUMENT; ANALYZE DOCUMENTS REQUESTED.

POLICE - DRAFT E-MAIL TO ADMINISTRATIVE ASSISTANT RE: INTERNAL INVESTIGATION.

POLICE - TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF SELECTMEN RE: INTERNAL INVESTIGATION.

RESEARCH AND DRAFT OPINION LETTER TO BOARD OF SELECTMEN RE: PUBLIC RECORDS REQUEST.

SUBTOTAL:	2.40	396.00
TOTAL:	2.40	396.00

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		0.00
TOTAL DUE:	\$	<u>396.00</u>



**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

STATEMENT NO. 89007

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

AUGUST 30, 2011

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH July 31, 2011

GENERAL LEGAL SERVICES

CONTINUE TO RESEARCH AND DRAFT OPINION LETTER TO CEMETERY COMMISSION RESPONDING TO VARIOUS QUESTIONS; EVALUATE FACTS AND LEGAL ISSUES TO RESPOND TO QUESTION ON EMPLOYEE COMPENSATION.

EXCHANGE SEVERAL E-MAILS WITH ADMINISTRATIVE ASSISTANT TO BOARD OF SELECTMEN AND ATTORNEY FOR THIRD PARTY, AND TELEPHONE CONFERENCE WITH ADMINISTRATIVE ASSISTANT TO BOARD, RE: REVIEW OF DOCUMENTS SUBPOENAED BY THIRD PARTY IN LITIGATION IN WHICH THE TOWN IS NOT A PARTY.

CEMETERY COMMISSION - LENGTHY TELEPHONE CONFERENCE WITH COMMISSIONER RE: POSSIBLE STIPEND FOR EMPLOYEE TO SERVE AS SUPERINTENDENT.

FINALIZE OPINION LETTER TO CEMETERY COMMISSIONERS.

SUBTOTAL:	7.00	1,155.00
TOTAL:	7.00	1,155.00

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:	26.63
<b>TOTAL DUE:</b>	<b>\$ 1,181.63</b>

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

STATEMENT NO. 89008

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

AUGUST 30, 2011

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH July 31, 2011

GENERAL LABOR SERVICES

POLICE - REVIEW E-MAIL FROM ADMINISTRATIVE ASSISTANT RE: STATUS OF INVESTIGATION.

TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF SELECTMEN RE: SUBPOENAS TO TOWN EMPLOYEES; LEGAL RESEARCH RE: SAME; FOLLOW-UP WITH CHAIRMAN RE: SAME.

ANALYZE LEGAL ISSUES TO ADVISE BOARD OF SELECTMEN RE: SUBPOENAS TO TOWN EMPLOYEES; TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF SELECTMEN RE: SUBPOENAS TO TOWN EMPLOYEES.

SUBTOTAL:	2.20	363.00
TOTAL:	2.20	363.00

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		0.00
<b>TOTAL DUE:</b>	<b>\$</b>	<b>363.00</b>

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

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STATEMENT NO. 89323

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

SEPTEMBER 26, 2011

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH August 31, 2011

GENERAL LEGAL SERVICES

REVIEW E-MAIL RE: SCHEDULE FOR SPECIAL TOWN MEETING ON 9/8/11.

E-MAIL TOWN RE: SPECIAL TOWN MEETING ON 9/8/11.

REVIEW E-MAIL FROM TOWN RE: SPECIAL TOWN MEETING ON 9/8/11.

TIF AGREEMENT - REVIEW AND REPLY TO E-MAIL FROM TOWN RE: DRAFT AGREEMENT; REVIEW DRAFT; BEGIN TO REVIEW APPLICABLE STATUTES AND REGULATIONS; REVISE DRAFT AGREEMENT.

TIF AGREEMENT - CONTINUE TO REVISE AGREEMENT; REVIEW AGREEMENT FOR CONSISTENCY WITH LEGAL REQUIREMENTS.

PLANNING BOARD - REVIEW E-MAILS RE: DRAFT SOLAR BYLAW; REPLY TO PLANNING BOARD STAFF RE: SAME.

BEGIN TO REVIEW DRAFT SOLAR ZONING BYLAW; REVIEW PLANNING BOARD PUBLIC HEARING NOTICE.

TIF - REVIEW REVISED AGREEMENT AND E-MAIL FROM TOWN PLANNER RE: SAME; REPLY TO E-MAIL.

REVIEW CORRESPONDENCE FROM ATTORNEY GENERAL APPROVING BYLAW AMENDMENTS FROM ANNUAL TOWN MEETING.

EXCHANGE E-MAILS WITH TOWN RE: SPECIAL TOWN MEETING.

REVIEW WARRANT FOR SPECIAL TOWN MEETING ON 9/8/11 AND DRAFT COMMENTS ON WARRANT.

TELEPHONE CONFERENCE WITH BOARD OF SELECTMEN MEMBER RE: PROPOSED SOLAR DEVELOPMENT PROJECT; E-MAIL BOARD OF SELECTMEN MEMBER RE: DEPARTMENT OF REVENUE OPINIONS RE: TAXATION OF SOLAR PROJECTS.

REVIEW REQUEST TO REVIEW COMSTAR CONTRACT.

CONTINUE TO REVIEW WARRANT AND DRAFT COMMENTS ON ARTICLES, REVIEW TOWN BYLAWS; E-MAIL REVISED WARRANT WITH COMMENTS TO TOWN; TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: QUESTIONS ON 2 ARTICLES; TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF SELECTMEN RE: SAME AND RELATED MATTERS; EXCHANGE E-MAILS WITH SELECTMEN'S ASSISTANT RE: FURTHER REVISIONS TO WARRANT; REVIEW REVISED DRAFT; EXCHANGE E-MAILS WITH ASSISTANT RE: DRAFTS.

E-MAIL BOARD OF SELECTMEN RE: NEXT STEPS IN SOLAR PROJECT.

CONTINUE TO REVIEW DRAFT SOLAR ENERGY FACILITY ZONING BYLAW; REVISE AND DRAFT COMMENTS ON BYLAW; E-MAIL REVISIONS AND COMMENTS TO TOWN.

REVIEW REQUEST FROM U.S. DEPARTMENT OF AGRICULTURE RE: TOWN COUNSEL CERTIFICATIONS OF SEWER EXTENSION PROJECT.

TELEPHONE CONFERENCES WITH ATTORNEY FOR THIRD PARTY RE: REQUEST TO INTERVIEW OR DEPOSE DEPARTMENT HEAD IN PRIVATE LITIGATION IN WHICH THE TOWN IS NOT A PARTY.

SOLAR PROJECT - FOLLOW UP RE: INFORMATION TO BOARD OF SELECTMEN.

AMBULANCE BILLING SERVICES - REVIEW PROPOSED AGREEMENT FOR SERVICES BY THIRD PARTY VENDOR, DRAFT RECOMMENDED REVISIONS AND FORWARD TO SELECTMEN'S ASSISTANT.

SOLAR NET METERING AGREEMENT - TELEPHONE CONFERENCE WITH BOARD OF SELECTMEN MEMBER RE: SOLAR BY-LAW AND ANTICIPATED NET METERING AGREEMENT WITH DEVELOPER OF OFF-SITE FACILITY.

TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT AND E-MAIL TO SELECTMEN'S ASSISTANT AND FIRE CHIEF RE: STATUS OF PRIVATE LITIGATION NOT INVOLVING THE TOWN.

TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT AND EXCHANGE E-MAILS WITH ATTORNEY FOR THIRD PARTY RE: DEPOSITION OF DEPARTMENT HEAD IN PRIVATE LITIGATION NOT INVOLVING THE TOWN.

SUBTOTAL:

15.20

2,508.00

BOARD OF HEALTH

LANDFILL BID PROTEST - REVIEW BID PROTEST LETTER FILED WITH ATTORNEY GENERAL BY ROACH & SONS; REVIEW ATTORNEY GENERAL'S NOTICE OF HEARING; CALL SELECTMEN'S ASSISTANT RE: THE PROTEST.

TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF HEALTH RE: BID PROTEST.

LANDFILL BID PROTEST - REVIEW BID PROTEST; TELEPHONE CONFERENCE WITH PROCUREMENT OFFICER RE: SAME; E-MAIL BID PROTEST TO BOARD OF HEALTH AND BOARD OF SELECTMEN.

TELEPHONE CHAIRMAN, BOARD OF HEALTH RE: BID PROTEST; FOLLOW-UP RE: SAME.

LANDFILL BID PROTEST - TELEPHONE CONFERENCE WITH ENGINEER RE: BID PROTEST; REVIEW BID DOCUMENTS; TELEPHONE CONFERENCE WITH BOARD OF SELECTMEN MEMBER RE: BIDS; E-MAIL BOARD OF HEALTH RE: INFORMATION REQUIRED FOR BID PROTEST; DRAFT LETTER TO OFFICE OF ATTORNEY GENERAL IN OPPOSITION TO BID PROTEST; E-MAIL LETTER TO OFFICE OF ATTORNEY GENERAL.

SUBTOTAL:

3.70

610.50

FIRE STATION PROJECT

REVIEW FACTS AND ISSUES RE: POSSIBLE DEPOSITION OF FIRE CHIEF IN RELATED PERSONAL INJURY CASE.

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SUBTOTAL:	0.20	33.00

39 COUTURE DRIVE

DRAFT LETTER TO BOARD OF SELECTMEN ENCLOSING COPY OF DEED FOR COUTURE DRIVE PROPERTY TO PROPERTY OWNER.

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SUBTOTAL:	0.40	66.00
TOTAL:	19.50	3,217.50

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		25.76
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<b>TOTAL DUE:</b>	<b>\$</b>	<b>3,243.26</b>
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**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617)556-0007

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STATEMENT NO. 89681

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

OCTOBER 25, 2011

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH September 30, 2011

GENERAL LEGAL SERVICES

REVIEW E-MAIL FROM PLANNING BOARD STAFF RE: DRAFT ZONING BYLAW AMENDMENTS; REVIEW REVISED BYLAW; E-MAIL PLANNING BOARD STAFF RE: REVISIONS.

REVIEW DRAFT MOTIONS FOR SPECIAL TOWN MEETING; E-MAIL SELECTMEN'S ASSISTANT RE: SAME.

TELEPHONE CONFERENCES WITH SELECTMEN ASSISTANT AND FIRE CHIEF RE: POTENTIAL SUBPOENA IN THIRD PARTY LITIGATION NOT INVOLVING THE TOWN; E-MAIL TO ATTORNEY IN THIRD PARTY LITIGATION RE: SAME.

TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF SELECTMEN RE: RAILROAD AND CONSERVATION COMMISSION ISSUES; LEGAL RESEARCH TO ADVISE BOARD OF SELECTMEN RE: SAME.

TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF SELECTMEN RE: PREPARATION FOR SPECIAL TOWN MEETING ON 9/8/11.

E-MAIL BOARD OF SELECTMEN RE: MEMORANDUM ON LOCAL REGULATION OF RAILROADS.

SOLAR PROJECT - TELEPHONE CONFERENCE WITH SELECTMAN SOUZA RE: TAX ISSUES AND OTHER QUESTIONS RELATED TO PROJECT; RESEARCH AND DRAFT OPINION LETTER (BY E-MAIL) TO BOARD OF SELECTMEN RE: WHETHER PROJECT IS ELIGIBLE FOR TAX EXEMPTION AND RELATED MATTERS.

CSX - TELEPHONE CONFERENCE WITH CHAIRMAN, CONSERVATION COMMISSION RE: FACTS AND TOWN'S OPTIONS AND NEXT STEPS IN ADDRESSING STORMWATER AND OTHER ISSUES.

TELEPHONE CONFERENCE WITH SELECTMAN'S ASSISTANT RE: QUESTION ON TOWN MEETING WARRANT ON QUATUM OF VOTE.

ANALYZE ISSUES RE: RAILROAD REGULATION.

REVIEW QUESTION FROM BOARD OF SELECTMEN RE: POSSIBLE CONFLICT OF INTEREST FOR MEMBER OF TWO TOWN COMMITTEES; ANALYZE ISSUES RE: SAME; REVIEW PRIOR ADVICE TO TOWN RE: SAME; E-MAIL PRIOR ADVICE AND OPINION ON CURRENT QUESTION TO BOARD OF SELECTMEN.

TELEPHONE CONFERENCE WITH ATTORNEY FOR PROPOSED SOLAR DEVELOPER RE: TAXATION OF PROPERTY.

LEAVE VOICE MAIL MESSAGES FOR CHAIRMAN, CONSERVATION COMMISSION RE: MEETING WITH CSX; REVIEW E-MAILS FROM CHAIRMAN RE: DOCUMENTS RELATED TO PROJECT.

PREPARE FOR SPECIAL TOWN MEETING.

CSX - TELEPHONE CONFERENCE WITH CHAIRMAN, CONSERVATION COMMISSION RE: NEXT STEPS IN MATTER; REVIEW DOCUMENTS FROM COMMISSION.

REVIEW CORRESPONDENCE FROM ATTORNEY FOR THIRD PARTY, AND E-MAIL TO FIRE CHIEF, RE: RECEIPT OF SUBPOENA FOR FIRE CHIEF'S DEPOSITION IN LITIGATION NOT INVOLVING THE TOWN.

EXCHANGE E-MAILS WITH FIRE CHIEF AND ATTORNEY FOR THIRD PARTY IN LITIGATION NOT INVOLVING THE TOWN RE: UPCOMING DEPOSITION OF FIRE CHIEF.

DOG ENFORCEMENT - REVIEW DRAFT DECISION OF BOARD OF SELECTMEN AFTER HEARING ON NUISANCE DOG; TELEPHONE CONFERENCE WITH BOARD OF SELECTMEN'S ASSISTANT RE: REQUEST FOR ADVICE.

TELEPHONE CONFERENCE WITH ADMINISTRATIVE ASSISTANT RE: ANIMAL CONTROL ISSUE.

EXCHANGE SEVERAL E-MAILS WITH FIRE CHIEF AND ATTORNEY FOR THIRD PARTY IN LITIGATION NOT INVOLVING TOWN, RE: RESCHEDULING OF FIRE CHIEF'S DEPOSITION.

DOG ENFORCEMENT - TELEPHONE CONFERENCE WITH BOARD OF SELECTMEN'S ASSISTANT RE: REQUEST FOR ASSISTANCE; REVIEW E-MAIL FROM ASSISTANT RE: PREPARATION FOR DRAFTING DECISION AFTER BOARD OF SELECTMEN NUISANCE DOG HEARING.

RECALL - TELEPHONE CONFERENCE WITH SELECTMAN'S ASSISTANT RE: RECALL QUESTION.

VICIOUS DOG ORDER - REVISE ORDER OF BOARD OF SELECTMEN ON VICIOUS DOG.

RECALL - REVIEW SPECIAL RECALL LEGISLATION; BEGIN TO DRAFT OPINION LETTER.

EXCHANGE E-MAILS WITH SELECTMEN'S ASSISTANT RE: TOWN MEETING RESULTS.

CSX - REVIEW AND REPLY TO E-MAIL FROM CHAIRMAN, CONSERVATION COMMISSION RE: SCHEDULING MEETING.

EXCHANGE E-MAILS WITH ATTORNEY FOR THIRD PARTY IN LITIGATION NOT INVOLVING THE TOWN, AND E-MAIL FIRE CHIEF, RE: RESCHEDULING OF DEPOSITION OF FIRE CHIEF REQUESTED IN THIRD PARTY LITIGATION.

TELEPHONE CONFERENCE WITH TOWN CLERK'S OFFICE RE: ELECTION DATES; RESEARCH AND DRAFT OPINION LETTER TO BOARD OF SELECTMEN RE: RECALL OF TREE WARDEN.

CSX - REVIEW DOCUMENTS FROM CONSERVATION COMMISSION.

EXCHANGE E-MAILS WITH FIRE CHIEF AND ATTORNEY FOR THIRD PARTY RE: RESCHEDULED OF FIRE CHIEF'S DEPOSITION IN LITIGATION NOT INVOLVING THE TOWN.

SUBTOTAL:

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11.50

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1,897.50

BOARD OF HEALTH

REVIEW VOICE MAIL FROM CHAIRMAN, BOARD OF HEALTH RE: LANDFILL CONTRACT; REVIEW CONTRACT.

TELEPHONE CONFERENCE WITH CHAIRMAN RE: LANDFILL CONTRACT; FOLLOW-UP RE: SAME.

LANDFILL CLOSURE CONTRACT - REVIEW OWNER-CONTRACTOR AGREEMENT; TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF HEALTH RE: APPROVAL AS TO FORM, TRANSMITTAL TO CONTRACTOR AND REVIEW OF CONTRACTOR'S BONDS AND INSURANCE CERTIFICATE.

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SUBTOTAL:	1.30	214.50

SOUTH STREET SEWER LINE CERTIFICATION

ANALYZE PLANS OF PROPOSED SEWER PROJECT.

TELEPHONE CONFERENCE WITH PROJECT ENGINEER RE: NECESSITY TO SECURE PROPERTY RIGHTS FOR TITLE CERTIFICATION.

TELEPHONE CONFERENCE WITH PROJECT ENGINEER RE: STATUS OF SCHOOLHOUSE DRIVE AND WRIGHT PROPERTY EASEMENTS AND NEED FOR EASEMENT PLAN.

TELEPHONE CONFERENCE WITH ASSESSOR RE: SCHOOLHOUSE DRIVE AND PROPERTY OF COUNTRY LAND REALTY AND COURSE OF ROAD, INQUIRE WHETHER ROAD IS IN ON TOWN LAND.

REVIEW SURVEYOR'S COMMENTS AND PLANS; EXCHANGE E-MAILS WITH PROJECT ENGINEER RE: COURSE OF SCHOOL HOUSE DRIVE.

E-MAIL TO PROJECT ENGINEER SUMMARIZING ELEMENTS OF PROJECT, INCLUDING SCHOOL HOUSE DRIVE AND SCHOOL PROPERTY, SOUTH STREET AND REQUESTING INFORMATION AND PLAN ON WRIGHT PROPERTY; E-MAIL TITLE EXAMINER REQUESTING TITLE EXAMINATION ON SCHOOL HOUSE DRIVE PROPERTY.

E-MAIL PROJECT ENGINEER RE: SOUTH STREET PROJECT AND WRIGHT PROPERTY TITLE; COMMENCE REVIEW OF EASEMENT PLAN.

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SUBTOTAL:	2.80	462.00
TOTAL:	15.60	2,574.00

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

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TOTAL COSTS:		16.21

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<b>TOTAL DUE:</b>	<b>\$</b>	<b>2,590.21</b>



# KOPELMAN AND PAIGE, P.C.

101 ARCH STREET  
BOSTON, MA 02110  
(617)556-0007

STATEMENT NO. 90099

WARREN SEWER COMMISSIONERS  
P.O. BOX 1537  
WARREN MA 01083

NOVEMBER 22, 2011

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH October 31, 2011  
GENERAL LEGAL SERVICES

10/6/2011	PAC	REVIEW REQUEST FOR LEGAL OPINION FROM SEWER COMMISSION.	0.10	16.50
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		SUBTOTAL:	0.10	16.50
SOUTH STREET SEWER EXTENSION				
10/7/2011	KLK	RESEARCH RE: SOUTH STREET PARCEL AND SCHOOL HOUSE DRIVE TAX MAPS.	0.60	99.00
10/11/2011	KLK	TELEPHONE CONFERENCE WITH PROJECT ENGINEER RE: DEED FOR SOUTH STREET PROPERTY; E-MAIL ASSESSOR'S OFFICE RE: TAX MAPS FOR SCHOOL HOUSE DRIVE PROPERTY; TRANSMIT DEED TO PROJECT ENGINEER REQUESTING IDENTIFICATION OF PROPERTY AFFECTED BY PROJECT.	0.90	148.50
10/12/2011	KLK	ANALYZE PLAN SHOWING WEST WARREN COMPLEX AND PARAMETERS OF PROPERTY FOR TITLE EXAMINATION.	1.00	165.00
10/13/2011	KLK	E-MAIL ASSESSOR AND TITLE EXAMINER RE: PLANS OF SCHOOL HOUSE DRIVE AREA.	0.40	66.00
10/17/2011	KLK	E-MAIL TITLE EXAMINER RE: TITLE ON WEST WARREN COMPLEX, LLC PARCEL; BEGIN TO DRAFT GRANT OF SEWER EASEMENT FROM WEST WARREN COMPLEX, LLC TO TOWN.	1.40	231.00
10/18/2011	KLK	CONTINUE TO DRAFT EASEMENT FOR WEST WARREN COMPLEX, LLC; CONTINUE ANALYSIS OF PLAN FOR PARCEL AND SEWER EASEMENT.	0.50	82.50
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		SUBTOTAL:	4.80	792.00

TOTAL: 4.90 808.50  
ACCUMULATED DISBURSEMENTS AT COST; TITLE SEARCH, REPRODUCTION OF DOCUMENTS, EXPRESS  
MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS: 945.00

TOTAL DUE: \$ 1,753.50

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

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STATEMENT NO. 90100

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

NOVEMBER 22, 2011

IN REFERENCE TO: PROFESSIONAL SERVICES FROM THROUGH October 31, 2011

GENERAL LEGAL SERVICES

TELEPHONE CONFERENCE WITH SELECTMAN'S ASSISTANT RE: VARIOUS PENDING MATTERS (NO CHARGE).

RESEARCH AND DRAFT OPINION LETTER TO BOARD OF SELECTMEN RE: AUTHORITY OF ANIMAL CONTROL OFFICER.

EVALUATE NEXT STEPS IN ENFORCING DOG ORDER.

EXCHANGE E-MAILS WITH FIRE CHIEF AND ATTORNEY FOR THIRD PARTY IN LITIGATION NOT INVOLVING THE TOWN RE: RESCHEDULING DEPOSITION OF FIRE CHIEF; TELEPHONE CONFERENCE WITH AND EXCHANGE E-MAILS WITH ATTORNEY FOR EMT RE: UPCOMING DEPOSITION OF FIRE CHIEF.

DOG ENFORCEMENT - TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: REQUEST FOR ADVICE.

REVIEW DOG ORDER ENFORCEMENT.

EXCHANGE E-MAILS WITH FIRE CHIEF RE: STATUS OF DEPOSITION IN THIRD PARTY LITIGATION NOT INVOLVING THE TOWN.

DOG ENFORCEMENT - TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: CLARIFICATION ON REQUEST FOR ADVICE; DRAFT E-MAIL TO SELECTMEN'S ASSISTANT ADVISING ON ENFORCEMENT OF BOARD OF SELECTMEN ORDER TO EUTHANIZE THE DOG.

CSX - REVIEW AND REPLY TO E-MAIL FROM CONSERVATION COMMISSION RE: SCHEDULING MEETING.

E-MAIL TO, AND REVIEW AND ANALYZE INFORMATION FORWARDED BY, ATTORNEY FOR EMT RELATIVE TO THIRD PARTY LITIGATION NOT INVOLVING THE TOWN, IN PREPARATION FOR UPCOMING DEPOSITION OF FIRE CHIEF.

ZONING BY-LAW AMENDMENTS - REVIEW BY LAW AND PRIOR AMENDMENTS.

CSX - EXCHANGE E-MAILS RE: SCHEDULING MEETING TO PREPARE FOR MEETING WITH CSX.

DISPOSITION OF FIRE TRUCK - RESEARCH STATUS OF BONDSVILLE FIRE DEPARTMENT; REVIEW C. 30B RE: EXEMPTION OF TRANSFER TO PUBLIC ENTITY

FROM PROCUREMENT LAWS; DRAFT INTERMUNICIPAL AGREEMENT BETWEEN WARREN AND PALMER RE: TRUCK.

REVIEW E-MAIL FROM ATTORNEY FOR EMT RELATIVE TO THIRD PARTY LITIGATION NOT INVOLVING THE TOWN, IN PREPARATION FOR UPCOMING DEPOSITION OF FIRE CHIEF.

REVIEW PRIOR ZONING BY-LAW AMENDMENTS TO ADVISE PLANNING BOARD RE: PROPOSED AMENDMENTS TO ZONING BY-LAW.

CONTINUE TO RESEARCH AND DRAFT OPINION LETTER TO BOARD OF SELECTMEN RE: AUTHORITY OF ANIMAL CONTROL OFFICER.

FINALIZE OPINION LETTER TO BOARD OF SELECTMEN RE: AUTHORITY OF ANIMAL CONTROL OFFICER.

CSX - REVIEW NOTICE OF INTENT AND SUPPORTING DOCUMENTS; REVIEW STATE WETLANDS AND RIVERFRONT DEVELOPMENT REGULATIONS; TELEPHONE CONFERENCE WITH CHAIRMAN, CONSERVATION COMMISSION RE: PREPARATION FOR TELEPHONE CONFERENCE ON 10/12/11, PREPARE FOR TELEPHONE CONFERENCE.

REVIEW ZONING BY-LAW AND GENERAL BYLAWS RE: JUNKYARD REGULATION; LEGAL RESEARCH RE: SAME; ANALYZE ISSUES TO ADVISE PLANNING BOARD RE: PROPOSED ZONING BYLAW.

DISPOSITION OF FIRE TRUCK - DRAFT E-MAIL TO TOWN RE: SAME.

EXCHANGE E-MAILS WITH AND PREPARE LETTER TO FIRE CHIEF RE: PREPARATION FOR UPCOMING DEPOSITION.

ZONING BY-LAW AMENDMENTS - TELEPHONE CONFERENCE WITH PLANNING BOARD STAFF RE: PROPOSED AMENDMENTS; REVIEW E-MAIL AND DRAFT AMENDMENTS; DRAFT OPINION LETTER (BY E-MAIL) TO PLANNING BOARD RE: DRAFT AMENDMENTS.

DISPOSITION OF FIRE TRUCK - EXCHANGE E-MAILS AND TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: ENTITY TO RECEIVE TRUCK.

TELEPHONE CONFERENCE WITH SELECTMAN'S ASSISTANT RE: RESPONSE TO OPEN MEETING LAW REQUEST.

CSX - PREPARE FOR CONFERENCE CALL WITH 2 MEMBERS OF CONSERVATION COMMISSION RE: FACTS AND PREPARATION FOR MEETING WITH CSX ON 10/17/11.

TELEPHONE CONFERENCE WITH PLANNING BOARD STAFF RE: ZONING BY-LAW AMENDMENTS.

CSX - REVIEW DEPARTMENT OF ENVIRONMENTAL PROTECTION AND U.S. ENVIRONMENTAL PROTECTION AGENCY STORMWATER REQUIREMENTS; REVIEW CSX PRACTICES IN OTHER CASES; PREPARE FOR MEETING WITH CSX AND TOWN OFFICIALS SCHEDULED FOR 10/17/11; REVIEW E-MAIL RE: MEETING.

TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: DISPOSITION OF FIRE TRUCK; REVIEW LAWS PERTAINING TO DISPOSITION OF EQUIPMENT TO NON PROFIT ENTITY.

TELEPHONE CONFERENCE WITH SELECTMAN'S ASSISTANT RE: CAPITAL EXPENDITURE.

CSX - REVIEW E-MAIL FROM TOWN RE: PROPOSAL FOR MEETING WITH CSX; EVALUATE SAME; LEGAL RESEARCH RE: TOWNS' AUTHORITY UNDER CLEAN WATER ACT.

E-MAIL SELECTMEN'S ASSISTANT RE: DISPOSITION OF FIRE TRUCK.

CSX - PREPARE FOR AND MEET WITH TOWN REPRESENTATIVES AND CSX RE:  
MITIGATION OF RAIL PROJECT ON WETLAND AREAS.

MEET WITH BOARD OF SELECTMEN RE: VARIOUS MATTERS (NO CHARGE).

TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: DISPOSITION OF FIRE  
TRUCK.

REVIEW DRAFT PUBLIC RECORDS RESPONSE.

TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: RESPONSE TO  
PUBLIC RECORDS REQUEST; REVIEW RECORDS.

TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: DONATION OF FIRE  
TRUCK TO NON-PROFIT ENTITY AND PROOF THAT ENTITY QUALIFIES.

PUBLIC RECORDS REQUEST - REVIEW REQUESTS AND DRAFT RESPONSES FROM  
SELECTMEN'S ASSISTANT AND TREE WARDEN; REVIEW PUBLIC RECORDS LAW;  
REVIEW RESPONSIVE RECORDS; E-MAIL SELECTMEN'S ASSISTANT RE: RESPONSE.

REVIEW DRAFT WARRANT FOR SPECIAL TOWN MEETING SCHEDULED FOR 11/10/11;  
E-MAIL SELECTMEN'S ASSISTANT RE: COMMENTS ON WARRANT.

TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: PUBLIC RECORDS  
REQUEST.

DRAFT RESPONSE TO PUBLIC RECORDS REQUEST; REVIEW EXCEPTIONS TO PUBLIC  
RECORDS; E-MAIL TOWN RE: DRAFT RESPONSE.

REVIEW REVISED WARRANT FOR SPECIAL TOWN MEETING; TELEPHONE  
CONFERENCE WITH SELECTMEN'S ASSISTANT RE: WARRANT; E-MAIL COMMENTS  
ON WARRANT TO ASSISTANT.

TELEPHONE CONFERENCE WITH SELECTMAN'S ASSISTANT RE: RESPONSE TO  
PUBLIC RECORDS REQUEST.

EXCHANGE E-MAILS WITH FIRE CHIEF RE: PREPARATION FOR UPCOMING  
DEPOSITION.

DOG ENFORCEMENT - TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT  
RE: ENFORCING BOARD OF SELECTMEN'S ORDER TO EUTHANIZE DOG AFTER  
FINDING OF VICIOUSNESS.

TELEPHONE CONFERENCE WITH SELECTMAN'S ASSISTANT RE: PUBLIC RECORDS  
RESPONSE.

EXCHANGE E-MAILS WITH FIRE CHIEF AND ATTORNEY FOR FORMER EMPLOYEE,  
AND E-MAIL TO BOARD OF SELECTMEN'S ASSISTANT RE: UPCOMING DEPOSITION  
OF CHIEF IN THIRD PARTY LITIGATION NOT INVOLVING THE TOWN.

REVIEW SBA CONTRACT FOR TOWN'S PUBLIC SAFETY EQUIPMENT ON COY HILL.

EXCHANGE E-MAILS WITH FIRE CHIEF AND ATTORNEY FOR THIRD PARTY IN  
LITIGATION NOT INVOLVING THE TOWN RE: POTENTIAL RESCHEDULING OF FIRE  
CHIEF'S DEPOSITION.

SUBTOTAL:	28.00	4,422.00
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TOTAL:	28.00	4,422.00
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ACCUMULATED DISBURSEMENTS AT COST; TITLE SEARCH, REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		50.88
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TOTAL DUE:	\$	4,472.88
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**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

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STATEMENT NO. 90319

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

DECEMBER 23, 2011

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH November 30, 2011

GENERAL LEGAL SERVICES

TELEPHONE CONFERENCE WITH AND/OR EXCHANGE E-MAILS WITH ATTORNEYS FOR PARTIES IN THIRD-PARTY LITIGATION NOT INVOLVING THE TOWN RE: POSTPONEMENT OF FIRE CHIEF'S DEPOSITION; E-MAIL SELECTMEN'S ASSISTANT AND FIRE CHIEF RE: SAME.

TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF SELECTMEN RE: STATUS OF EMERGENCY DUE TO STORM; EVALUATE QUESTIONS RE: PAYMENT OF CALL FIRE FIGHTERS DO TO STORM RELATED CLEANUP; FOLLOW-UP TELEPHONE CONFERENCE WITH CHAIRMAN RE: ADVICE RE: SAME AND ADDITIONAL QUESTIONS RE: EMERGENCY PROCUREMENT; LEGAL RESEARCH TO ADVISE BOARD OF SELECTMEN RE: EMERGENCY PROCUREMENT.

E-MAIL STATE EMERGENCY BULLETIN TO TOWN.

COY HILL - SBA CONTRACT - REVIEW CONTRACT AND DRAFT COMMENTS ON CONTRACT TO TOWN.

REVIEW MOTIONS FOR SPECIAL TOWN MEETING ON 11/10/11; REVISE MOTIONS AND E-MAIL SELECTMEN'S ASSISTANT RE: MOTIONS.

COY HILL - SBA CONTRACT - E-MAIL COMMENTS ON CONTRACT TO TOWN; EXCHANGE VOICE MAIL MESSAGE WITH POLICE CHIEF RE: CONTRACT.

REVIEW E-MAIL FROM SELECTMEN'S ASSISTANT RE: MOTIONS FOR SPECIAL TOWN MEETING; REVIEW MOTIONS AND REPLY TO SELECTMEN'S ASSISTANT.

COY HILL - SBA CONTRACT - REVISE EMAIL BOARD OF SELECTMEN RE: SAME.

PREPARE FOR SPECIAL TOWN MEETING - REVIEW WARRANT, MOTIONS, BYLAWS AND RELATED DOCUMENTS.

E-MAIL TO COUNSEL FOR THIRD PARTY IN LAWSUIT NOT INVOLVING THE TOWN RE: RESCHEDULING OF FIRE CHIEF'S DEPOSITION.

EXCHANGE E-MAILS WITH SELECTMAN'S ASSISTANT RE: OUTCOME OF SPECIAL TOWN MEETING.

EXCHANGE SEVERAL E-MAILS WITH ATTORNEYS FOR PARTIES IN LITIGATION NOT INVOLVING THE TOWN AND E-MAIL TO FIRE CHIEF RE: RESCHEDULING OF DEPOSITION OF FIRE CHIEF.

TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE; DISPOSITION OF FIRE TRUCK TO NONPROFIT ENTITY; REVIEW DOCUMENTS RE: SAME.

E-MAIL TO FIRE CHIEF AND TELEPHONE CONFERENCE WITH ATTORNEY FOR THIRD PARTY IN LAWSUIT NOT INVOLVING THE TOWN RE: RESCHEDULING OF FIRE CHIEF'S DEPOSITION.

FIRE TRUCK DISPOSITION - TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: NEXT STEPS IN DISPOSING OF TRUCK - BEGIN TO DRAFT GIFT AGREEMENT RE: DONATION OF TRUCK.

TELEPHONE CONFERENCE WITH FIRE CHIEF RE: RESCHEDULING OF DEPOSITION IN THIRD PARTY LITIGATION NOT INVOLVING THE TOWN.

REVIEW AND REPLY TO VOICEMAIL MESSAGE FROM SELECTMAN'S ASSISTANT RE: CONTRACT QUESTION.

EXCHANGE SEVERAL E-MAILS WITH FIRE CHIEF AND COUNSEL TO PARTIES IN LITIGATION NOT INVOLVING THE TOWN RE: RESCHEDULING OF FIRE CHIEF'S DEPOSITION.

REVIEW E-MAIL FROM TOWN CLERK RE: RESULTS OF 11/10/11 SPECIAL TOWN MEETING.

DRAFT GIFT AGREEMENT FOR DONATION OF FIRE TRUCK; REVIEW SECRETARY OF STATE RECORDS RE: DONEE.

EXCHANGE SEVERAL E-MAILS WITH ATTORNEYS IN LITIGATION NOT INVOLVING TOWN AND E-MAIL TO FIRE CHIEF RE: POTENTIAL RESCHEDULED DATE OF DEPOSITION.

TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF SELECTMEN RE: CONTRACT FOR CLEANUP OF STORM DEBRIS.

REVIEW CONTRACT FOR DEBRIS REMOVAL; TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: CONTRACT.

TELEPHONE CONFERENCES WITH SELECTMEN'S ASSISTANT RE: ENTITY TO RECEIVE FIRE TRUCK DONATION.

STORM DEBRIS REMOVAL - REVIEW PROPOSED CONTRACT AND CONTRACTOR'S REQUESTED REVISIONS; CONFIRM CONTRACTOR'S STATE BID LIST STATUS; DRAFT E-MAIL MEMORANDUM TO SELECTMEN'S ASSISTANT RE: COMMENTS ON REVISIONS AND RECOMMENDED ADDITION TO CONTRACT.

EXCHANGE SEVERAL E-MAILS WITH ATTORNEYS FOR PARTIES IN LITIGATION NOT INVOLVING THE TOWN, AND E-MAILS TO POLICE CHIEF AND BOARD OF SELECTMEN'S ASSISTANT, RE: UPCOMING DEPOSITION OF FIRE CHIEF.

STORM DEBRIS REMOVAL - REVIEW E-MAIL FROM SELECTMEN'S ASSISTANT RE: DRAFT CONTRACT; REVIEW CONTRACT; E-MAIL ASSISTANT RE: COMMENTS ON CONTRACT; REVIEW REPLY AND REPLY TO ASSISTANT.

SUBTOTAL:

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12.10

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1,996.50

SOUTH STREET SEWER LINE CERTIFICATION

REVIEW CERTIFICATION REQUIRED BY USDA.

ANALYZE CORRESPONDENCE FROM USDA PROJECT MANAGER RE: DOCUMENTATION; E-MAIL TITLE EXAMINER AND TELEPHONE CONFERENCE WITH TITLE EXAMINER RE: WORK AT WEST WARREN COMPLEX, LLC PROPERTY; REVISE EASEMENT DEED FROM WEST WARREN COMPLEX, LLC TO TOWN AND EXTINGUISHMENT OF EASEMENT; E-MAIL SELECTMEN RE: STATUS OF WORK ON MATTER AND REQUESTING DIRECTION RE: COORDINATION WITH WEST WARREN COMPLEX, LLC EASEMENT; E-MAIL SELECTMEN RE: PROJECT DOCUMENTS FOR CONTRACT CERTIFICATION.

TELEPHONE CONFERENCE WITH PROJECT ENGINEER AT LENARD ENGINEERING RE: EASEMENT; TELEPHONE CONFERENCE WITH PROJECT MANAGER AT WEST WARREN COMPLEX, LLC RE: SEWER LINE EASEMENT AND EXTINGUISHMENT OF EASEMENT; EXCHANGE E-MAILS WITH PROJECT MANAGER AT WEST WARREN COMPLEX, LLC RE: SEWER EASEMENT.



REVIEW CONTRACT AND BONDS; E-MAIL TOWN RE: ADDITIONAL INFORMATION  
NEEDED FOR PREPARATION OF LEGAL CERTIFICATION..

SUBTOTAL:	3.80	627.00
TOTAL:	15.90	2,623.50

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL  
POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:	136.59
TOTAL DUE:	<u>\$ 2,760.09</u>

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

STATEMENT NO. 90320

WARREN SEWER COMMISSIONERS  
P.O. BOX 1537  
WARREN MA 01083

DECEMBER 23, 2011

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH November 30, 2011  
GENERAL LEGAL SERVICES

11/8/2011	PAC	TELEPHONE CONFERENCE WITH SEWER COMMISSIONER RE: TOWN FARM ROAD SEWER CONSTRUCTION AND TOWN'S OPTIONS RE: SAME.	0.30	49.50
11/25/2011	PAC	REVIEW DOCUMENTS FROM SEWER COMMISSION RE: TOWN FARM ROAD SEWER LINE.	0.10	16.50
11/29/2011	PAC	TOWN FARM ROAD - CONTINUE TO REVIEW DOCUMENTS FROM SEWER COMMISSION; REVIEW DEPARTMENT OF ENVIRONMENTAL PROTECTION REGULATIONS; REVIEW G.L. C. 83, ANALYZE FACTS TO ADVISE COMMISSION RE: ENFORCEMENT.	2.60	429.00
11/30/2011	PAC	TOWN FARM ROAD - REVIEW SEWER CONNECTION BYLAW; CONTINUE TO REVIEW DOCUMENTS FROM SEWER COMMISSION RE: FACTS; ANALYZE COMMISSION'S OPTIONS, NEED FOR ADDITIONAL INFORMATION AND RELATED MATTERS; TELEPHONE CONFERENCE WITH SEWER COMMISSIONER RE: LOCATION OF SEWER AND HOUSES NOW CONNECTED TO SEWER AND RELATED FACTS.	1.50	247.50
		SUBTOTAL:	4.50	742.50
		TOTAL:	4.50	742.50
		ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.		
		TOTAL COSTS:		0.00
		TOTAL DUE:		<u>\$ 742.50</u>

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

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STATEMENT NO. 90787

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

JANUARY 26, 2012

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH December 31, 2011

GENERAL LABOR SERVICES

TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF SELECTMEN RE:  
PERSONNEL MATTER.

SUBTOTAL:	0.30	49.50
TOTAL:	0.30	49.50

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL  
POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		0.00
TOTAL DUE:	\$	<u>49.50</u>

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

STATEMENT NO. 90789

WARREN SEWER COMMISSIONERS  
P.O. BOX 1537  
WARREN MA 01083

JANUARY 26, 2012

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH December 31, 2011  
GENERAL LEGAL SERVICES

12/13/2011	PAC	TELEPHONE CONFERENCE WITH SEWER COMMISSIONER RE: TOWN FARM ROAD SEWER LINE AND NEED FOR ADDITIONAL INFORMATION.	0.20	33.00
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		SUBTOTAL:	0.20	33.00
		TOTAL:	0.20	33.00
ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.				
		TOTAL COSTS:		0.00
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		<b>TOTAL DUE:</b>		<b>\$ 33.00</b>
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**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

STATEMENT NO. 90899

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

JANUARY 31, 2012

IN REFERENCE TO: PROFESSIONAL SERVICES FROM THROUGH December 31, 2011

GENERAL LEGAL SERVICES

REVIEW NEW DEPOSITION NOTICE ISSUED IN THIRD PARTY LITIGATION NOT INVOLVING THE TOWN; EXCHANGE E-MAILS WITH COUNSEL FOR PARTY ISSUING DEPOSITION NOTICE RE: SAME.

EXCHANGE E-MAILS WITH FIRE CHIEF AND ATTORNEY FOR THIRD PARTY IN LITIGATION NOT INVOLVING THE TOWN RE: UPCOMING DEPOSITION OF CHIEF.

PREPARE FOR UPCOMING DEPOSITION OF FIRE CHIEF IN THIRD PARTY LITIGATION NOT INVOLVING THE TOWN; TELEPHONE CONFERENCE WITH AND EXCHANGE E-MAILS WITH ATTORNEY FOR FORMER EMT RE: SAME.

CSX - REVIEW E-MAIL FROM CONSERVATION COMMISSION RE: CSX GIFT TO TOWN; E-MAIL TOWN RE: NEXT STEPS IN ACCEPTING GIFT.

REVIEW REQUEST FOR LEGAL OPINION RE: RESTRICTING USE OF TOWN COMMON.

TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF SELECTMEN RE: VARIOUS MATTERS (NO CHARGE).

PREPARE FOR AND ATTEND DEPOSITION OF FIRE CHIEF IN THIRD-PARTY LITIGATION NOT INVOLVING THE TOWN; MEET WITH CHIEF PRIOR TO DEPOSITION TO PREPARE FOR DEPOSITION.

REVIEW REQUEST FROM BOARD OF SELECTMEN RE: ADVICE ON LICENSING FORM.

TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: LICENSING FORMS.

BEGIN TO RESEARCH AND DRAFT OPINION LETTER TO BOARD OF SELECTMEN RE: REGULATION OF ACCESS TO TOWN COMMON.

E-MAIL BOARD OF SELECTMEN RE: LICENSING FORM.

FINALIZE OPINION LETTER RE: TO USE OF TOWN COMMON.

DOT PROJECT ON TOWN COMMON - REVIEW REQUEST FOR ADVICE RE: WHETHER PROJECT CONFLICTS WITH DEED RESTRICTIONS; REVIEW DEEDS; REVIEW PROJECT PLAN.

SUBTOTAL:

17.60

2,739.00

SOUTH STREET SEWER LINE CERTIFICATION

E-MAIL TITLE EXAMINER RE: STATUS OF TITLE REPORT.

CONTINUE TO DRAFT SEWER EASEMENT ON WEST WARREN COMPLEX, LLC PROPERTY; COMMENCE REVIEW OF TITLE CERTIFICATIONS; E-MAIL WEST WARREN COMPLEX, LLC REPRESENTATIVE EASEMENT, AND REQUESTING EXECUTION THEREOF; E-MAIL TO BOARD OF SEWER COMMISSIONERS RE: ACCEPTANCE OF SEWER LINE EASEMENT FROM WEST WARREN COMPLEX, LLC.

E-MAIL WEST WARREN COMPLEX, LLC RE: STATUS OF EASEMENT DEED; TELEPHONE CONFERENCE WITH TOWN CLERK; CONTINUE TO DRAFT TOWN CLERK CERTIFICATE FOR SOUTH STREET BETWEEN SCHOOL HOUSE ROAD AND MAIN STREET; DRAFT CERTIFICATE OF PROJECT ENGINEER; E-MAIL PROJECT ENGINEER RE: SCOPE OF WORK.

TELEPHONE CONFERENCE WITH REPRESENTATIVE OF WEST WARREN COMPLEX, LLC RE: EASEMENT DEED; DRAFT OPINION OF COUNSEL RE: RIGHTS OF WAY (TITLE CERTIFICATE FOR SCHOOL PROPERTY AND WEST WARREN COMPLEX EASEMENT).

DRAFT RIGHT OF WAY CERTIFICATE; TELEPHONE CONFERENCE WITH SEWER COMMISSIONER RE: STATUS OF PROJECT; TELEPHONE CONFERENCE WITH PROJECT ENGINEER RE: AREAS OF WORK; TELEPHONE CONFERENCE WITH SELECTMEN ASSISTANT RE: EXECUTION OF RIGHT OF WAY CERTIFICATE; DRAFT ATTORNEY'S CERTIFICATE OF RIGHTS OF WAY FOR PROJECT.

CONTINUE COMPILATION OF ORIGINAL INSTRUMENTS FOR EASEMENT ON WEST WARREN COMPLEX, LLC PROPERTY AND DOCUMENTS FOR SIGNATURE BY BOARD OF SELECTMEN AND BOARD OF SEWER COMMISSIONERS.

DRAFT CERTIFICATE OF NO LITIGATION AND LETTER TO USDA TO HOLD IN ESCROW PENDING CLOSING.

REVIEW BOARD OF SELECTMEN MEETING MINUTES AND OTHER DOCUMENTS FROM TOWN; E-MAIL ENGINEER RE: NEED FOR BOARD OF SELECTMEN MINUTES REFLECTING VOTE TO AWARD CONTRACT TO GENERAL CONTRACTOR.

DRAFT LETTER TO TITLE EXAMINER TO RECORD EASEMENT AND PLAN; REVISE CERTIFICATES TO ADD SEWER EASEMENT AND PLAN.

REVIEW CONTRACT AND BONDS; DRAFT LEGAL CERTIFICATION REQUIRED BY FUNDING AGENCY; E-MAIL ENGINEER RE: CERTIFICATION; DRAFT LETTER TRANSMITTING CERTIFICATION TO THE TOWN.

TELEPHONE CONFERENCE WITH TITLE EXAMINER RE: RECORDING OF DOCUMENTS; TELEPHONE CONFERENCE WITH USDA AREA COORDINATOR RE: STATUS OF DOCUMENTS AND PROSPECTIVE CLOSING DATE; E-MAIL RE: ENCLOSURE OF CERTIFICATE OF ATTORNEY IN PACKAGE TO BE SENT TO USDA.

OBTAIN RECORDING INFORMATION FOR EASEMENT AND PLAN; DRAFT LETTER TO AREA SPECIALIST AT USDA ENCLOSING CERTIFICATES AND RELATED DOCUMENTS; E-MAIL REPRESENTATIVE OF WEST WARREN COMPLEX, LLC RE: TELECOMMUNICATIONS EASEMENT.

SUBTOTAL:	15.40	2,541.00
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TOWN V. WELLER

EXCHANGE VOICE MESSAGE WITH SELECTMEN'S ASSISTANT RE: ADVICE ON ENFORCING BOARD OF SELECTMEN ORDER ON DANGEROUS DOG.

TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: ENFORCING BOARD OF SELECTMEN ORDER TO EUTHANIZE DOG; LEGAL RESEARCH RE: NOTICE REQUIREMENT UNDER VICIOUS DOG LAW.

REVIEW FACTS AND EVALUATE LEGAL ISSUES TO ADVISE BOARD OF SELECTMEN RE: NEXT STEPS IN ENFORCEMENT.

TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: FACTS TO PREPARE FILING ENFORCEMENT ACTION.

SUBTOTAL:	1.80	297.00
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TOTAL:	34.80	5,577.00
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ACCUMULATED DISBURSEMENTS AT COST; RECORDING FEES, TITLE SEARCH, REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		1,165.20
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<b>TOTAL DUE:</b>	<b>\$</b>	<b>6,742.20</b>
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**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

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STATEMENT NO. 90900

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

JANUARY 31, 2012

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH December 31, 2011

GENERAL LEGAL SERVICES

EXCHANGE E-MAILS AND TELEPHONE CONFERENCES WITH SELECTMEN'S ASSISTANT RE: CONTRACT FOR DEBRIS REMOVAL.

REVIEW REQUEST FROM TOWN RE: INVITATION TO BID RE: DEBRIS REMOVAL; REVIEW INVITATION TO BID.

DEBRIS REMOVAL PROJECT - REVIEW BID DOCUMENTS RE: SCOPE OF WORK AND NECESSARY REVISIONS; REVIEW LAW RE: APPLICABLE STATUTORY BIDDING SCHEME AND APPLICABILITY OF PREVAILING WAGES.

DEBRIS REMOVAL PROJECT - TELEPHONE CONFERENCE WITH ASSISTANT TO BOARD OF SELECTMEN RE: SCOPE OF WORK, BIDDING REQUIREMENTS AND PREVAILING WAGES REQUIREMENTS; DRAFT RECOMMENDED REVISIONS TO BID DOCUMENTS AND PREPARE FORM OF CONTRACT FOR PROJECT; E-MAIL SELECTMEN ASSISTANT RE: BID DOCUMENTS AND CONTRACT.

DEBRIS REMOVAL PROJECT - TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: SUFFICIENCY OF BID; EVALUATE FACTS AND LEGAL ISSUES TO ADVISE BOARD OF SELECTMEN RE: SAME.

DEBRIS REMOVAL PROJECT - REVIEW E-MAIL AND DOCUMENTS FROM SELECTMEN'S ASSISTANT RE: REVIEW OF BIDS AND CLARIFICATION LETTER FROM LOW BIDDER; TELEPHONE CONFERENCE WITH ASSISTANT RE: CONTRACT AWARD ISSUES AND POTENTIAL FOR BID PROTEST; DRAFT E-MAIL MEMORANDUM TO ASSISTANT RE: EVALUATION OF LOW BID.

LANDFILL - TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: REQUEST FOR ADVICE RE: FINANCIAL ISSUES RELATED TO CAP ON LANDFILL; REVIEW DOCUMENTS RE; LANDFILL CAPPING; REVIEW CONTRACT AND TOWN MEETING VOTE; FOLLOW-UP TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: FACTS AND NEED FOR ADDITIONAL INFORMATION; LEGAL RESEARCH RE: TOWN'S FINANCING OPTIONS.

DEBRIS REMOVAL PROJECT - TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: VOTE TO REJECT LOW BID, AWARD OF CONTRACT TO SECOND LOW BIDDER AND LOW BIDDER'S NOTICE OF INTENT TO FILE PROTEST WITH INSPECTOR GENERAL; DRAFT E-MAIL MEMORANDUM TO ASSISTANT CONFIRMING STATUS AND RECOMMENDATION NOT TO PROCEED WITH CONTRACT PENDING BID PROTEST OUTCOME; TELEPHONE CONFERENCE WITH ASSISTANT RE: RESPONSE OF INSPECTOR GENERAL TO PROTEST INQUIRY OF LOW BIDDER.

LANDFILL - TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: FACTS; TELEPHONE CONFERENCE WITH SELECTMAN DOWNING RE: FACTS, DEPARTMENT OF ENVIRONMENTAL PROTECTION ORDERS, FINANCING AND RELATED MATTERS; CONTINUE TO RESEARCH AND ANALYZE TOWN'S OPTIONS RE: FINANCING ADDITIONAL COSTS OF CAPPING LANDFILL DUE TO DEPARTMENT OF



ENVIRONMENTAL PROTECTION ORDERS, UNANTICIPATED EVENTS AND NEW INFORMATION OBTAINED THROUGH INSPECTIONS.

LANDFILL - REVIEW DOCUMENTS FROM TOWN; FINALIZE OPINION AND SEND TO TOWN RE: FINANCING OPTIONS; TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF SELECTMEN RE: FINANCING OPTIONS; TELEPHONE CONFERENCE WITH BOARD OF SELECTMEN MEMBER DOWNING RE: SAME.

DEBRIS REMOVAL PROJECT - TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF SELECTMEN RE: IDENTIFICATION OF ADDITIONAL WORK REQUIRED, NOTICE FROM SECOND LOW BIDDER OF INTENTION TO PROTEST TO INSPECTOR GENERAL IF CONTRACT AWARDED TO LOW BIDDER, AND OPTION OF REBIDDING WORK, WITH ADDITIONAL WORK IDENTIFIED, PER COMMENT OF INSPECTOR GENERAL.

DEBRIS REMOVAL PROJECT - TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF SELECTMEN RE: CONFIRMATION OF ORIGINAL CONTRACT AWARD DECISION AND ISSUANCE OF NOTICE TO BIDDERS.

DEBRIS REMOVAL PROJECT - TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: PUBLIC RECORDS REQUEST FROM LOW BIDDER.

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SUBTOTAL:	11.50	1,897.50
TOTAL:	11.50	1,897.50

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		0.00
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<b>TOTAL DUE:</b>	<b>\$</b>	<b>1,897.50</b>
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