

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

STATEMENT NO. 95238

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

FEBRUARY 25, 2013

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH January 31, 2013

GENERAL LEGAL SERVICES

REVIEW AND REPLY TO E-MAIL FROM SELECTMEN'S ASSISTANT RE: TOWN  
COUNSEL COVERAGE FOR SPECIAL TOWN MEETING ON 1/15/13.

REVIEW AND REVISE MOTIONS FOR SPECIAL TOWN MEETING; E-MAIL REVISIONS  
AND ADVICE RE: MOTIONS TO SELECTMEN'S ASSISTANT; TELEPHONE CONFERENCE  
RE: QUESTION ON QUANTUM OF VOTE.

PREPARE FOR SPECIAL TOWN MEETING.

REVIEW REQUEST FOR ADVICE FROM BOARD OF SELECTMEN RE: SNOW AND ICE  
REMOVAL AND UTILITY WORK IN ROAD.

SUBTOTAL:	1.30	214.50
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DOWNTOWN (MAIN STREET) IMPROVEMENTS

TELEPHONE CONFERENCE WITH PROJECT ENGINEER RE: STATUS OF ACQUISITION  
OF PROPERTY INTERESTS FOR MAIN STREET IMPROVEMENTS; TELEPHONE  
CONFERENCE WITH TOWN CLERK RE: CERTIFIED COPY OF VOTE OF TOWN  
MEETING.

SUBTOTAL:	0.50	82.50
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TOTAL:	1.80	297.00
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ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL  
POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		9.88
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TOTAL DUE:	\$	<u>306.88</u>
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**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

STATEMENT NO. 95239

WARREN SEWER COMMISSIONERS  
P.O. BOX 1537  
WARREN MA 01083

FEBRUARY 25, 2013

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH January 31, 2013

WASTEWATER TREATMENT PLANT

1/24/2013	PAC	WASTE WATER TREATMENT PLANT - PREPARE FOR AND NEGOTIATE SETTLEMENT WITH ATTORNEY FOR HARDWICK KNITTED FABRICS.	0.60	99.00
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		SUBTOTAL:	0.60	99.00
		TOTAL:	0.60	99.00
ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.				
		TOTAL COSTS:		0.00
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		TOTAL DUE:	\$	<u>99.00</u>

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

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STATEMENT NO. 95527

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

MARCH 21, 2013

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH February 28, 2013

GENERAL LEGAL SERVICES

RESEARCH AND DRAFT OPINION LETTER (BY E-MAIL) TO BOARD OF SELECTMEN  
RE: SNOW AND ICE REMOVAL ON PUBLIC SIDEWALKS.

RESEARCH AND DRAFT OPINION LETTER (BY E-MAIL) TO BOARD OF SELECTMEN  
RE: NATIONAL GRID OBLIGATIONS RE: STREET OPENING.

SOLVENTERRA - REVIEW AND REPLY TO E-MAIL FROM CHAIRMAN, BOARD OF  
SELECTMEN RE: REQUEST FOR ADVICE RE: SOLAR PROJECT.

SOLVENTERRA - EXCHANGE E-MAILS RE: NEXT STEPS IN ADVISING TOWN RE: PILOT  
AGREEMENT AND RELATED MATTERS.

SOLVENTERRA - REVIEW AND RESPOND TO QUESTIONS FROM CHAIRMAN, OF  
BOARD OF SELECTMEN RE: PILOT AGREEMENT.

FIRE SUPPRESSION EASEMENT - TELEPHONE CONFERENCE WITH PLANNING BOARD  
REPRESENTATIVE RE: STATUS OF EASEMENT; EXCHANGE E-MAILS WITH  
ATTORNEY FOR FORMER OWNER RE: STATUS OF CONVEYANCE OF PROPERTY TO  
NEW DEVELOPER.

FIRE SUPPRESSION EASEMENT - FOLLOW UP RE: TRANSFER OF PROPERTY TO NEW  
DEVELOPER AND DRAFT E-MAIL TO ATTORNEY FOR NEW OWNER RE: GRANT OF  
FIRE SUPPRESSION EASEMENT TO TOWN.

FIRE SUPPRESSION EASEMENT - E-MAIL TO ATTORNEY FOR NEW OWNER RE: FIRE  
SUPPRESSION EASEMENT; TRANSMIT MOST RECENT VERSION OF AGREEMENT  
AND PLAN.

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SUBTOTAL:	13.00	2,145.00

DOWNTOWN (MAIN STREET) IMPROVEMENTS

E-MAIL BOARD OF SELECTMEN RE: DIRECTION RE: TAKINGS OF INTERESTS FOR  
DOWNTOWN ROAD IMPROVEMENTS.

ANALYZE E-MAIL FROM SELECTMEN'S ASSISTANT RE: SECURING PROPERTY  
INTERESTS FOR DOWNTOWN ROAD IMPROVEMENTS; EXCHANGE E-MAILS WITH  
PROJECT ENGINEER RE: STATUS OF PROJECT.

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SUBTOTAL:	0.50	82.50

TOTAL: 13.50 2,227.50

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS: 16.89  
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TOTAL DUE: \$ 2,244.39  
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**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617)556-0007

STATEMENT NO. 95529

WARREN SEWER COMMISSIONERS  
P.O. BOX 1537  
WARREN MA 01083

MARCH 21, 2013

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH February 28, 2013

GENERAL LEGAL SERVICES

2/1/2013	PAC	HARDWICK KNITTED FABRICS - REVIEW E-MAIL FROM ATTORNEY FOR COMPANY RE: SETTLEMENT TERMS; DRAFT E-MAIL RESPONSE; DRAFT LETTER TO SEWER COMMISSION RE: SETTLEMENT.	0.60	99.00
2/5/2013	PAC	FINALIZE LETTER TO COMMISSION RE: SETTLEMENT WITH HARDWICK KNITTED FABRICS.	0.30	49.50
2/13/2013	PAC	HARDWICK KNITTED FABRICS - EXCHANGE E-MAILS WITH ATTORNEY RE: FINALIZING SETTLEMENT; CORRECT TYPOGRAPHICAL ERRORS IN AGREEMENT.	1.60	264.00
2/15/2013	PAC	HARDWICK KNITTED FABRICS - NEGOTIATE REVISIONS TO SETTLEMENT WITH ATTORNEY FOR COMPANY; EXCHANGE E-MAILS WITH ATTORNEY RE: FINAL REVISIONS; PREPARE FINAL AGREEMENT AND DRAFT LETTER TO TOWN RE: FINAL SETTLEMENT TERMS.	1.00	165.00
2/20/2013	PAC	HARDWICK KNITTED FABRICS - EXCHANGE E-MAILS WITH ATTORNEY FOR COMPANY RE: EXECUTED AGREEMENT.	0.20	33.00
2/26/2013	PAC	REVIEW HARDWICK KNITTED FABRICS EXECUTED AGREEMENT FROM ATTORNEY FOR COMPANY.	0.10	16.50
		SUBTOTAL:	3.80	627.00
		TOTAL:	3.80	627.00
		ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.		
		TOTAL COSTS:		0.00
		TOTAL DUE:		<u>\$ 627.00</u>

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

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STATEMENT NO. 95987

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

APRIL 26, 2013

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH March 31, 2013

GENERAL LEGAL SERVICES

SOLVENTERRA - PILOT AGREEMENT - RESPOND TO QUESTIONS FROM CHAIRMAN,  
BOARD OF SELECTMEN RE: PILOT AGREEMENT.

SOLVENTERRA - PILOT AGREEMENT - EXCHANGE E-MAILS WITH CHAIRMAN,  
BOARD OF SELECTMEN RE: PILOT AGREEMENTS.

SOLVENTERRA - TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF  
SELECTMEN RE: PROJECT'S LOCATION ON AGRICULTURAL LAND AND TAX  
IMPLICATIONS RE: SAME; ANALYZE ISSUES TO ADVISE TOWN RE: RIGHT OF FIRST  
REFUSAL.

SOLVENTERRA - PILOT AGREEMENT - DRAFT PROPOSED LETTER FOR BOARD OF  
SELECTMEN RE: CONVERSION OF PROPERTY UNDER CHAPTER 61A, ASSERT RIGHTS  
TO NOTICE OF CONVERSION; LEGAL RESEARCH RE: SOLAR PROJECTS AND  
APPLICABILITY OF CHAPTER LANDS STATUTE.

SOLVENTERRA - CONTINUE TO DRAFT LETTER FOR BOARD OF SELECTMEN IN  
RESPONSE TO REQUEST TO RELINQUISH RIGHTS UNDER C. 61A.

REVIEW LETTER FROM TOWN'S AUDITOR.

FIRE SUPPRESSION EASEMENT - E-MAIL ATTORNEYS FOR SELLER AND PURCHASER  
OF PROPERTY RE: STATUS OF CONVEYANCE AND GRANT OF EASEMENT.

PREPARE RESPONSE TO TOWN'S AUDITOR.

FINALIZE LETTER TO TOWN'S AUDITOR.

FIRE SUPPRESSION EASEMENT - TELEPHONE CONFERENCE WITH ATTORNEY FOR  
PURCHASER OF UNDERLYING PROPERTY RE: STATUS OF ACQUISITION AND  
EASEMENT TO TOWN; E-MAIL BOARD SELECTMEN SUMMARIZING CONVERSATION  
WITH COUNSEL RE: ACQUISITION OF EASEMENT AND TIMING THEREOF.

SOLVENTERRA - PILOT AGREEMENT - REVIEW PILOT AGREEMENT REVISED BY  
BOARD OF SELECTMEN; REVIEW ORIGINAL PILOT AGREEMENT; REVISE PILOT  
AGREEMENT; E-MAIL REVISED AGREEMENT TO BOARD OF SELECTMEN.

SOLVENTERRA - PILOT AGREEMENT - REVIEW PILOT AGREEMENT WITH BOARD OF  
SELECTMEN MEMBER.

PILOT AGREEMENT - REVIEW AND REVISE PILOT AGREEMENT; E-MAIL AGREEMENT  
TO BOARD OF SELECTMEN MEMBER.

ZONING BY-LAW AMENDMENTS - REVIEW E-MAIL AND VOICE MAIL FROM  
PLANNING BOARD STAFF RE: PUBLIC HEARING NOTICE AND BY-LAW REVIEW;  
REVIEW PUBLIC HEARING NOTICE; E-MAIL PLANNING BOARD STAFF RE: APPROVAL

OF NOTICE; BEGIN TO REVIEW DRAFT ZONING BY-LAW AMENDMENTS.  
 BEGIN TO REVIEW DRAFT OVERLAY DISTRICT ZONING BY-LAW AMENDMENT.

	8.90	1,468.50
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BOARD OF HEALTH

TELEPHONE CONFERENCE WITH BOARD OF HEALTH MEMBER RE: ADDENDUM TO CONTRACT; REVIEW CONTRACT.

TRANSFER STATION OPERATION - REVIEW DRAFT LETTER FROM BOARD OF HEALTH TO CONTRACTOR RE: ACCEPTANCE AND IMPLEMENTATION OF PROPOSAL FOR PAY PER BAG PROGRAM, AND DRAFT RECOMMENDED REVISIONS.

TRANSFER STATION OPERATION - TELEPHONE CONFERENCE WITH ASSISTANT TO BOARD OF HEALTH RE: CONTRACT AMENDMENT FOR IMPLEMENTATION OF PAY PER BAG PROGRAM; DRAFT FURTHER REVISIONS TO NOTICE LETTER TO CONTRACTOR RE: SAME AND FORWARD TO ASSISTANT; REVIEW AND REPLY TO FOLLOW-UP E-MAIL RE: AMENDMENT.

TRANSFER STATION - PREPARE AMENDMENT TO OPERATION CONTRACT FOR ESTABLISHMENT OF PAY-PER-BAG PROGRAM, AND FORWARD TO BOARD OF HEALTH ASSISTANT.

	3.20	528.00
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DOWNTOWN (MAIN STREET) IMPROVEMENTS

TELEPHONE CONFERENCE WITH TOWN PLANNER RE: STATUS OF ACQUISITION OF PROPERTY INTERESTS; E-MAIL BOARD OF SELECTMEN RE: EASEMENTS VERSUS TAKING, AND NEED TO HAVE EASEMENT GRANTS FROM PROPERTY OWNERS.

ANALYZE E-MAIL FROM PROJECT ENGINEER RE: DONOHUE WAIVER; DRAFT SURPLUS VOTE FOR BOARD OF SELECTMEN; E-MAIL TO BOARD OF SELECTMEN RE: DONOHUE WAIVER AND SURPLUS VOTE.

	1.40	231.00
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TOTAL:	13.50	2,227.50
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ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		58.26
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TOTAL DUE:	\$	2,285.76
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**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

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STATEMENT NO. 95988

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

APRIL 26, 2013

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH March 31, 2013

GENERAL LABOR SERVICES

REVIEW E-MAIL FROM ADMINISTRATIVE ASSISTANT WITH ATTACHED COLLECTIVE BARGAINING AGREEMENT AND SIDE AGREEMENT; REVIEW AGREEMENT AND PROVIDE COMMENTS TO ADMINISTRATIVE ASSISTANT.

REVIEW AND RESPOND TO E-MAIL FROM ADMINISTRATIVE ASSISTANT RE: CHANGE IN UNION BUSINESS AGENT.

REVIEW AND RESPOND TO E-MAIL FROM ADMINISTRATIVE ASSISTANT RE: CONTRACT LANGUAGE.

SUBTOTAL:	0.90	148.50
TOTAL:	0.90	148.50

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		0.00
<b>TOTAL DUE:</b>	<b>\$</b>	<b>148.50</b>



**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617)556-0007

WARREN SEWER COMMISSIONERS  
P.O. BOX 1537  
WARREN MA 01083

STATEMENT NO. 95989

APRIL 26, 2013

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH March 31, 2013

GENERAL LEGAL SERVICES

3/4/2013	HARDWICK KNITTED FABRICS - DRAFT LETTER TO SEWER COMMISSION AND BOARD OF SELECTMEN RE: TERMINATION AGREEMENT; TELEPHONE CONFERENCE WITH SEWER COMMISSIONER RE: EXECUTION OF AGREEMENT AND RELATED MATTERS.	0.90	148.50
3/27/2013	REVIEW FULLY EXECUTED HARDWICK KNITTED FABRICS TERMINATION AGREEMENT FROM TOWN.	0.10	16.50
3/29/2013	DRAFT LETTER TO ATTORNEY FOR HARDWICK KNITTED FABRICS ENCLOSING FULLY EXECUTED TERMINATION AGREEMENT.	0.50	82.50
	SUBTOTAL:	1.50	247.50
	TOTAL:	1.50	247.50

ACCUMULATED DISBURSEMENTS AT COST; EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:	0.00
TOTAL DUE:	\$ 247.50

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

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STATEMENT NO. 96398

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

MAY 24, 2013

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH April 30, 2013

GENERAL LEGAL SERVICES

LEGAL RESEARCH RE: MAJOR DEVELOPMENT OVERLAY DISTRICT ZONING BY-LAW AMENDMENT.

TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF SELECTMEN RE: OLD TOWN HALL BUILDING CONDITIONS, OPTIONS AND RELATED MATTERS.

SOLAR PILOT - REVIEW AND REVISE PILOT AGREEMENT; E-MAIL REVISED PILOT TO BOARD OF SELECTMEN MEMBER.

DRAFT COMMENTS AND RECOMMENDATIONS (BY E-MAIL) TO PLANNING BOARD STAFF RE: PROPOSED MAJOR DEVELOPMENT OVERLAY DISTRICT BY-LAW.

SOLAR PILOT - REVIEW THREE PILOT AGREEMENTS BETWEEN TOWN AND MASSPV RE: ASSIGNMENT AND PROPERTY OWNERSHIP; E-MAIL BOARD OF SELECTMEN MEMBER RE: QUESTIONS ABOUT THE ASSIGNMENT.

SOLAR PILOT - REVIEW AND REVISE PILOT AGREEMENT; E-MAIL REVISED AGREEMENT TO BOARD OF SELECTMEN.

TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF SELECTMEN RE: USE OF OLD TOWN HALL POLICE STATION; ANALYZE FACTS AND LEGAL ISSUES TO ADVISE BOARD OF SELECTMEN RE: FUNDING FOR STUDY OF CONDITIONS, PROCUREMENT REQUIREMENTS AND RELATED MATTERS; FOLLOW-UP TELEPHONE CONFERENCE WITH CHAIRMAN.

SOLAR PILOT - TELEPHONE CONFERENCE WITH PLANNING BOARD STAFF RE: BUILDING PERMIT AND PILOT AGREEMENT; REVIEW PILOT AGREEMENT.

FIRE SUPPRESSION EASEMENT - EXCHANGE E-MAILS WITH ATTORNEY FOR OWNER RE: STATUS OF WARRANT ARTICLE AND CONVEYANCE OF EASEMENT.

SOLAR PILOT - REVIEW AND MAKE FINAL REVISIONS TO PILOT AGREEMENT; E-MAIL PILOT AGREEMENT TO CHAIRMAN, BOARD OF SELECTMEN.

REVIEW E-MAIL FROM SELECTMAN'S ASSISTANT RE: WARRANT FOR ELECTION AND ANNUAL TOWN MEETING; LEGAL RESEARCH TO ADVISE TOWN RE: TIMING OF MEETINGS AND RELATED MATTERS; SEVERAL FOLLOW-UP TELEPHONE CONFERENCES WITH SELECTMAN'S ASSISTANT AND BOARD OF SELECTMEN MEMBER DELANSKI RE: PROCEDURES FOR SCHEDULING TOWN MEETING AND ELECTION.

REVIEW AND REPLY TO E-MAIL FROM SELECTMAN'S ASSISTANT RE: WARRANTS, REVIEW WARRANT FOR ANNUAL TOWN ELECTION; E-MAIL ASSISTANT RE: SAME.

SOLAR PILOT - REVIEW AND REVISE FINAL PILOT AGREEMENT; E-MAIL SAME TO TOWN.

REVIEW WARRANT FOR SPECIAL TOWN MEETING; REVIEW WARRANT FOR ANNUAL TOWN MEETING; TELEPHONE CONFERENCE WITH SELECTMAN'S

ASSISTANT RE: QUESTIONS ON ANNUAL WARRANT; DRAFT COMMENTS AND REVISIONS FOR ANNUAL WARRANT.

CONTINUE TO REVIEW WARRANT FOR ANNUAL TOWN MEETING AND DRAFT COMMENTS RE: WARRANT; E-MAIL SELECTMAN'S ASSISTANT RE: APPROVAL OF WARRANT FOR SPECIAL TOWN MEETING; E-MAIL SELECTMAN'S ASSISTANT RE: COMMENTS ON ANNUAL TOWN MEETING WARRANT.

UPDATE TOWN MEETING SCHEDULE; REVIEW E-MAIL FROM SELECTMAN'S ASSISTANT RE: ARTICLE FOR SPECIAL TOWN MEETING; E-MAIL SELECTMAN'S ASSISTANT RE: ARTICLE AND COMMENT ON WARRANT FOR SPECIAL TOWN MEETING; REVIEW REPLY.

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SUBTOTAL:	15.80	2,607.00
TOTAL:	15.80	2,607.00

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		16.86
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<b>TOTAL DUE:</b>	<b>\$</b>	<b>2,623.86</b>
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**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

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STATEMENT NO. 96544

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

JUNE 14, 2013

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH May 31, 2013

GENERAL LEGAL SERVICES

REVIEW REVISED WARRANT FOR ANNUAL TOWN MEETING AND E-MAIL FROM SELECTMAN'S ASSISTANT RE: SAME.

REVIEW REQUEST TO REVIEW DRAFT LEASE FOR NEW POLICE STATION; BEGIN TO REVIEW LEASE.

E-MAIL SELECTMEN'S ASSISTANT RE: REPLIES TO QUESTIONS ON WARRANT FOR ANNUAL TOWN MEETING.

REVIEW QUESTIONS RE: ARTICLE 19 - DOWNTOWN IMPROVEMENTS FOR ANNUAL TOWN MEETING.

REVIEW REVISED WARRANT; REVIEW FURTHER QUESTIONS ON 2 ARTICLES; E-MAIL SELECTMEN'S ASSISTANT RE: ARTICLES; REVISE MOSQUITO CONTROL PROGRAM ARTICLE; E-MAIL REVISED ARTICLE TO SELECTMEN'S ASSISTANT.

POLICE STATION LEASE - CONTINUE ANALYSIS OF AND REVISIONS TO PROPOSED LEASE/OPTION FOR POLICE STATION LOCATION.

SOLAR PILOTS - BEGIN REVIEW OF SOLAR PILOT AGREEMENTS RECEIVED FROM SELECTMEN'S ASSISTANT.

SOLAR PILOTS - REVIEW FOUR PILOT AGREEMENTS RECEIVED FROM SELECTMEN'S ASSISTANT; REVISE AGREEMENTS; E-MAIL REVISED PILOT AGREEMENTS TO SELECTMEN'S ASSISTANT.

SOLAR PILOTS - TELEPHONE CONFERENCES WITH TOWN OFFICIALS RE: PILOT AGREEMENTS; TELEPHONE CONFERENCES WITH DEVELOPER RE: AGREEMENTS; REVISE PILOT AGREEMENTS; E-MAIL PILOT AGREEMENTS TO DEVELOPER AND TOWN.

POLICE STATION LEASE - ANALYZE AND REVISE PROPOSED LEASE FOR POLICE STATION; TELEPHONE CONFERENCE WITH ASSESSOR RE: PROPERTY AND OBTAIN ASSESSOR'S MAP AND PROPERTY CARDS FOR BUILDING; LEGAL RESEARCH RE: ZONING ISSUES RE: ACQUISITION OF PROPERTY; TELEPHONE CONFERENCE WITH SELECTMAN RE: NEGOTIATIONS FOR PROPERTY AND ISSUES RELATED TO LAND AREA ASSOCIATED WITH LEASED BUILDING.

POLICE STATION LEASE - CONTINUE REVISIONS TO LEASE INCLUDING OPTION AND RIGHT OF FIRST REFUSAL; CONTINUE ANALYSIS OF ZONING REQUIREMENTS FOR PROPERTY, IN PARTICULAR AREA AND FRONTAGE DIMENSIONAL REQUIREMENTS IN VILLAGE DISTRICT.

SOLAR PILOTS - TELEPHONE CONFERENCE WITH COUNSEL FOR SOLVENTERRA RE: PILOT AGREEMENTS; REVIEW AGREEMENT WITH TOWN OFFICIAL.

SOLAR PROJECT BOND - REVIEW BOND FROM SOVENTERRA.

POLICE STATION LEASE - CONTINUE REVISIONS TO LEASE FOR POLICE STATION;  
E-MAIL TO BOARD OF SELECTMEN RE: ISSUES RE: TERM OF LEASE AND CREATION  
OF LOT UPON EXERCISE OF OPTION OR RIGHT OF FIRST REFUSAL AND  
DIMENSIONAL REQUIREMENTS.

PRIVATE BRIDGE PROJECT - LEGAL RESEARCH RE: LIABILITY ISSUES.

DRAFT BOND FOR REMOVAL OF SOLAR PROJECT; E-MAIL BUILDING DEPARTMENT  
STAFF RE: BOND.

TELEPHONE CONFERENCE WITH BOARD OF SELECTMEN MEMBER DELANSKI RE:  
PREPARATION FOR TOWN MEETING; REVIEW AND REPLY TO E-MAIL FROM  
SELECTMEN'S ASSISTANT RE: TOWN MEETING; REVIEW MOTIONS FOR TOWN  
MEETING; LEGAL RESEARCH RE: SCOPE OF MOTIONS.

SOLAR PILOTS - E-MAIL BUILDING DEPARTMENT SECRETARY RE: STATUS OF PILOT  
AGREEMENTS; TELEPHONE CONFERENCE WITH DEVELOPER RE: SAME.

PREPARE FOR TOWN MEETING - REVIEW MOTIONS; REVIEW QUANTUM OF VOTE  
ON ARTICLES; ANALYZE ISSUES RE: SCOPE OF ARTICLES.

CONTINUE TO PREPARE FOR TOWN MEETING - REVIEW MOTIONS; TELEPHONE  
CONFERENCE WITH SELECTMEN'S ASSISTANT RE: MOTIONS; REVIEW BYLAW  
AMENDMENTS; LEGAL RESEARCH AND ANALYSIS OF QUANTUM OF VOTE FOR  
ARTICLE TO LEASE LAND; E-MAIL SELECTMEN'S ASSISTANT RE: QUANTUM OF  
VOTE; REVIEW PRIOR ADVICE TO TOWN RE: ENTERPRISE FUNDS; LEGAL RESEARCH  
RE: SAME.

TELEPHONE CONFERENCE WITH BUILDING DEPARTMENT ASSISTANT RE: SOLAR  
REMOVAL BOND.

ZONING BY-LAW AMENDMENTS - TELEPHONE CONFERENCE WITH PLANNING  
BOARD ASSISTANT RE: SAME.

PRIVATE BRIDGE - TELEPHONE CONFERENCE WITH BUILDING DEPARTMENT  
ASSISTANT RE: FACTS; RESEARCH AND DRAFT OPINION LETTER TO BUILDING  
INSPECTOR AND FIRE CHIEF RE: TOWN'S LIABILITY RE: PRIVATE BRIDGE REPAIRS.

PREPARE FOR TOWN MEETING; MEET WITH BOARD OF SELECTMEN, FINANCE  
COMMITTEE AND MODERATOR; ADVISE TOWN AT ANNUAL AND SPECIAL TOWN  
MEETINGS.

PRIVATE BRIDGE PROJECT - RESEARCH AND DRAFT OPINION LETTER TO BUILDING  
INSPECTOR AND FIRE CHIEF RE: LIABILITY ISSUES.

SUBTOTAL:	31.30	5,164.50
TOTAL:	31.30	5,164.50

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL  
POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		121.35
TOTAL DUE:	\$	<u>5,285.85</u>

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

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STATEMENT NO. 97027

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

JUNE 30, 2013

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH June 30, 2013

GENERAL LEGAL SERVICES

REVIEW E-MAIL FROM TOWN CLERK RE: MOTIONS UNDER ARTICLE 4.

REVIEW E-MAIL FROM ADMINISTRATIVE ASSISTANT RE: QUESTIONS ON CAPITAL PLANNING ON ARTICLES 7 AND 11.

SOLVENTERRA - EXCHANGE E-MAILS WITH BUILDING DEPARTMENT RE: STATUS OF PILOT AGREEMENTS.

TELEPHONE CONFERENCE WITH TOWN CLERK RE: QUESTION ON MOTION UNDER ARTICLE 4; ANALYZE FACTS AND LEGAL ISSUES TO ADVISE TOWN RE: SAME.

CAPITAL PLANNING AND ARTICLES 7 AND 11 - REVIEW TOWN BY-LAW; REVIEW MINUTES OF TOWN MEETING; BEGIN TO RESEARCH AND DRAFT OPINION LETTER TO SELECTMEN'S ASSISTANT RE: TOWN BY-LAW IS DIRECTORY NOT MANDATORY.

ARTICLE 4 - ANNUAL TOWN MEETING - ANALYZE ISSUES AND LEGAL RESEARCH TO ADVISE TOWN CLERK RE: VOTE ON ARTICLE; DRAFT OPINION (BY E-MAIL) TO TOWN CLERK RE: SAME.

ARTICLES 7 AND 11 - DRAFT OPINION (BY E-MAIL) TO BOARD OF SELECTMEN RE: WHETHER CAPITAL PLANNING COMMITTEE BY-LAW IS DIRECTORY OR MANDATORY.

ARTICLE 4 - CONTINUE TO DRAFT OPINION LETTER (BY E-MAIL) TO TOWN CLERK RE: VOTE ON MOTION; REVISE MINUTES OF ANNUAL TOWN MEETING.

SOLVENTERRA - TELEPHONE CONFERENCE WITH SOLAR DEVELOPER RE: SECURITY FOR REMOVAL AND RELATED MATTERS; TELEPHONE CONFERENCE WITH PLANNING BOARD STAFF RE: SAME; REVIEW DOCUMENTS FROM DEVELOPER RE: SECURITY; REVIEW E-MAIL FROM DEVELOPER RE: SAME AND RELATED MATTERS.

TELEPHONE CONFERENCE WITH PLANNING BOARD STAFF RE: SPECIAL TOWN MEETING SCHEDULED FOR 7/11/13 AND RELATED MATTERS.

SOLVENTERRA PILOT AGREEMENTS - E-MAIL BUILDING DEPARTMENT RE: STATUS OF SOLAR PILOT AGREEMENTS; TELEPHONE CONFERENCE WITH DEVELOPER RE: SAME.

SOLVENTERRA - E-MAIL DEVELOPER RE: SECURITY AGREEMENT; TELEPHONE CONFERENCE WITH PLANNING BOARD STAFF RE: SAME AND NEXT STEPS IN REVIEW OF AGREEMENT.

TELEPHONE CONFERENCE WITH PLANNING BOARD STAFF RE: WARRANT FOR 7/11/13 SPECIAL TOWN MEETING AND RELATED MATTERS; REVIEW E-MAIL FROM SELECTMEN'S ASSISTANT RE: SAME AND QUESTIONS ON WARRANT; REVIEW WARRANT; REVISE WARRANT; E-MAIL TOWN RE: RESPONSE TO QUESTIONS.

SOLVENTERRA - TELEPHONE CONFERENCE WITH PLANNING BOARD STAFF RE: NEXT STEPS IN SECURITY AGREEMENT AND RELATED MATTERS.

ANALYZE FACTS AND LEGAL ISSUES TO ADVISE TOWN RE: POSSIBLE PURCHASE OF WEST WARREN COMPLEX PROPERTY FOR POLICE STATION.

E-MAIL TOWN CLERK RE: VOTE ON ARTICLE 4 FROM ANNUAL TOWN MEETING.

POLICE STATION - ANALYZE DRAFT WARRANT ARTICLES RE: POLICE STATION LOCATIONS AND FUNDING THEREOF; RESEARCH RE: WEST WARREN COMPLEX CONDOMINIUM AND BUILDING 14 AND ACQUISITION THEREOF.

REVIEW CONDOMINIUM MASTER DEED FOR WEST WARREN COMPLEX; EVALUATE FACTS AND LEGAL ISSUES RE: TOWN'S POSSIBLE PURCHASE OF PROPERTY FOR POLICE STATION; E-MAIL TOWN RE: QUESTIONS ON SAME; DRAFT WARRANT ARTICLE RE: TOWN'S ACQUISITION.

DRAFT E-MAIL TO TOWN RE: REVISED WARRANT FOR SPECIAL TOWN MEETING; TELEPHONE CONFERENCE WITH TOWN CLERK RE: ARTICLE ON SCHOOL BUDGET; ANALYZE ISSUES RE: WHETHER ARTICLE IS NECESSARY; REVIEW G.L. C. 71, SEC. 16B RE: SAME; REVISE DRAFT WARRANT FOR SPECIAL TOWN MEETING; REVIEW E-MAIL FROM SELECTMEN'S ASSISTANT RE: CONTACT FOR WEST WARREN COMPLEX PROPERTY.

POLICE STATION - REVIEW AND ANALYZE PROCUREMENT ISSUES FOR ACQUISITION OF TEMPORARY BUILDING/TRAILER FOR USE AS POLICE FACILITY.

LEGAL ANALYSIS RE: REGIONAL SCHOOL BUDGET VOTE.

TELEPHONE CONFERENCE WITH TOWN CLERK RE: WARRANT FOR SPECIAL TOWN MEETING - SCHOOL BUDGET; TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF SELECTMEN RE: WARRANT ARTICLE AND RELATED ISSUES RE: ACQUISITION OF WEST WARREN COMPLEX PROPERTY; TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: REVISIONS TO WARRANT AND RELATED MATTERS; REVISE WARRANT AS DISCUSSED; E-MAIL TOWN RE: REVISED WARRANT AND RELATED MATTERS.

SOLVENTERRA - TELEPHONE CONFERENCE WITH DEVELOPER RE: PLANNING BOARD MEETING ON 6/19/13 AND SECURITY AGREEMENT.

POLICE STATION - TELEPHONE CONFERENCE WITH REPRESENTATIVE OF WEST WARREN PROPERTY OWNER RE: STATUS OF NEGOTIATIONS WITH TOWN, AND CONFIGURATION OF LOT AND "RELEASE" OF PROPERTY FROM CONDOMINIUM.

SOLVENTERRA - E-MAIL PLANNING BOARD STAFF RE: APPLICANT'S POSITION ON SECURITY AGENT AND RELATED MATTERS; REVIEW VOICE MAIL AND E-MAIL FROM APPLICANT RE: SAME; FORWARD E-MAIL TO PLANNING BOARD STAFF.

TELEPHONE CONFERENCE WITH SELECT BOARD MEMBER RE: POLICE STATION RELOCATION.

TELEPHONE CONFERENCE WITH SELECT BOARD MEMBER RE: CONFLICT OF INTEREST QUESTION.

SOLVENTERRA - TELEPHONE CONFERENCE WITH PLANNING BOARD STAFF RE: RESULTS OF 6/19/13 MEETING AND NEXT STEPS IN REVIEWING SECURITY AGREEMENT.

FIRST WIND SOLAR - TELEPHONE CONFERENCE WITH PROJECT REPRESENTATIVE RE: BOND FOR REMOVAL; E-MAIL REPRESENTATIVE REVISED BOND FORM.

SOLVENTERRA - REVIEW DRAFT SECURITY AGREEMENT FOR REMOVAL.

SOLVENTERRA - REVISE FOUR PILOT AGREEMENTS; E-MAIL PILOT AGREEMENTS TO DEVELOPER FOR FINAL REVIEW.

EVALUATE TOWN'S OPTIONS RE: POLICE STATION.

SOLVENTERRA - REVISE SECURITY AGREEMENT FOR REMOVAL.

TELEPHONE CONFERENCE WITH BOARD OF SELECTMEN MEMBER RE: POLICE STATION OPTIONS.

SOLVENTERRA - FINALIZE AGREEMENT; E-MAIL AGREEMENT TO DEVELOPER; REVIEW REPLY.

SOLVENTERRA - REVISE SECURITY AGREEMENT IN ACCORDANCE WITH COMMENTS FROM DEVELOPER; E-MAIL REVISIONS TO DEVELOPER.

SOLVENTERRA - REVIEW AND REPLY TO E-MAIL FROM DEVELOPER RE: FINALIZING SECURITY AGREEMENT.

SOLVENTERRA - REVIEW FINAL SECURITY AGREEMENT.

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SUBTOTAL:	25.70	4,240.50
TOTAL:	25.70	4,240.50

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		55.33
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<b>TOTAL DUE:</b>	<b>\$</b>	<b>4,295.83</b>
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**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617)556-0007

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STATEMENT NO. 97413

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

AUGUST 23, 2013

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH July 31, 2013

GENERAL LEGAL SERVICES

SOLAR PILOTS - REVIEW AMENDMENTS TO PILOT AGREEMENTS BETWEEN TOWN AND MASSPV RE: ASSIGNMENT OF AGREEMENTS TO FIRST WIND; E-MAIL COUNSEL FOR FIRST WIND RE: PROPOSED AMENDMENTS.

REVIEW AND REPLY TO E-MAIL FROM TOWN CLERK RE: MINUTES OF ANNUAL TOWN MEETING.

SOLAR PILOTS - CONTINUE TO REVIEW AMENDMENTS TO PILOT AGREEMENTS PROPOSED BY FIRST WIND AS ASSIGNEE OF MASSPV; E-MAIL COUNSEL FOR FIRST WIND RE: AMENDMENTS.

ANNUAL TOWN MEETING - REVIEW DRAFT MINUTES ON ARTICLE 4 FROM TOWN CLERK; REVIEW TOWN MEETING NOTES AND OTHER DOCUMENTS; REVISE MINUTES; E-MAIL TOWN CLERK RE: REVISIONS; REVIEW REPLY FROM TOWN CLERK.

RELOCATION ASSISTANCE - TELEPHONE CONFERENCE WITH BUILDING DEPARTMENT STAFF RE: WHETHER RELOCATION ASSISTANCE MUST BE PROVIDED TO TENANT DISPLACED BY FIRE; LEGAL RESEARCH TO ADVISE TOWN RE: SAME; FOLLOW-UP TELEPHONE CONFERENCE WITH BUILDING DEPARTMENT STAFF RE: ADVICE ON SAME; E-MAIL TOWN RE: WHEN RELOCATION ASSISTANCE REQUIRED.

FIRST WIND SOLAR - REPLY TO E-MAIL FROM DEVELOPER RE: REMOVAL BOND.

SPECIAL TOWN MEETING - 7/11/13 - REVIEW WARRANT; ANALYZE LEGAL ISSUES RE: ALTERNATIVE POLICE STATION ARTICLES; LEGAL RESEARCH PROCUREMENT REQUIREMENTS; REVIEW DOCUMENTS FROM TOWN RE: DEPARTMENT OF PUBLIC HEALTH INSPECTION, BOARD OF HEALTH ORDER AND STRUCTURAL ANALYSIS OF OLD TOWN HALL; EVALUATE SAME IN TERMS OF WARRANT ARTICLES.

SOLAR PILOTS - TELEPHONE CONFERENCE WITH TOWN OFFICIAL RE: STATUS OF PILOT AGREEMENTS; E-MAIL AGREEMENTS TO TOWN OFFICIAL.

SOLAR PILOTS - REVIEW THREE AMENDMENTS TO THREE PILOT AGREEMENTS PROPOSED BY FIRST WIND AS ASSIGNEE TO MASSPV; REVIEW ORIGINAL PILOT AGREEMENTS WITH MASSPV; TELEPHONE CONFERENCE WITH COUNSEL FOR FIRST WIND RE: AMENDMENTS; REVISE AMENDMENTS; E-MAIL REVISED AMENDMENTS TO COUNSEL.

REVIEW INSPECTION AND OTHER REPORTS RE: CONDITIONS IN OLD TOWN HALL; ANALYZE LEGAL ISSUES RE: SAME TO PREPARE TO ADVISE BOARD OF SELECTMEN AT SPECIAL TOWN MEETING; MEET WITH BOARD OF SELECTMEN TO PREPARE FOR SPECIAL TOWN MEETING; MEET WITH MODERATOR AND TOWN CLERK RE: SAME; ADVISE TOWN AT SPECIAL TOWN MEETING.

SOLAR PILOTS - TELEPHONE CONFERENCE WITH ASSESSOR RE: PILOT AGREEMENTS; E-MAIL TOWN OFFICIAL RE: AGREEMENTS.

SOLAR PILOTS - REVIEW REVISED PARAGRAPH 1 OF PILOT AGREEMENT RECEIVED FROM TOWN OFFICIAL; E-MAIL DEVELOPER RE: SAME.

SOLAR PILOTS - REVIEW FINAL AMENDMENTS TO THREE PILOT AGREEMENTS; REVIEW TOWN'S PROPOSED REVISION TO PILOT AGREEMENTS.

SOLAR PILOTS - CONTINUE TO REVIEW REVISIONS TO PARAGRAPH 1 OF PILOT; TELEPHONE CONFERENCE WITH BUILDING DEPARTMENT OFFICIAL RE: SAME; E-MAIL REVISED PARAGRAPH TO BUILDING DEPARTMENT.

TELEPHONE CONFERENCE WITH VICE CHAIRMAN, BOARD OF SELECTMEN RE: OPEN MEETING LAW COMPLAINT AGAINST BOARD OF HEALTH, USE OF OLD TOWN HALL AND RELATED MATTERS.

SOLAR PILOTS - TELEPHONE CONFERENCE WITH ASSESSOR RE: PILOT AGREEMENT LANGUAGE.

TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: POSSIBLE BOARD OF SELECTMEN SPECIAL MEETING; EVALUATE FACTS AND LEGAL ISSUES RE: SCHEDULING SPECIAL MEETING; FOLLOW-UP TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: SAME AND RELATED MATTERS.

OLD TOWN HALL - ANALYZE ISSUES RE: NEXT STEPS IN ADDRESSING BOARD OF HEALTH ORDER; TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: BOARD OF SELECTMEN MEETING PREPARATION AND RELATED MATTERS; REVIEW DRAFT DOCUMENTS FROM SELECTMEN'S ASSISTANT RE: APPEAL FROM BOARD OF HEALTH ORDER.

SOLAR PILOTS - TELEPHONE CONFERENCE WITH BUILDING DEPARTMENT OFFICIAL RE: STATUS OF PILOT AGREEMENTS.

SUBTOTAL:

23.90

3,943.50

BOH V. EVERGREEN MOBILE HOME PARK

REVIEW CORRESPONDENCE FROM ATTORNEY FOR RESIDENTS RE: WITHDRAWAL AND SUBSTITUTION OF NEW COUNSEL.

SUBTOTAL:

0.10

16.50

BOARD OF HEALTH

TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF HEALTH RE: OLD TOWN HALL CONDITIONS, BOARD OF HEALTH ORDERS AND RELATED MATTERS RE: CORRECTION OF CONDITIONS; ANALYZE LEGAL ISSUES TO ADVISE BOARD OF HEALTH RE: C. 111, SEC. 123.

OPEN MEETING LAW - TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF HEALTH RE: OPEN MEETING LAW COMPLAINT, PREPARATION OF RESPONSE AND RELATED MATTERS; REVIEW OPEN MEETING LAW.

LEGAL RESEARCH RE: AUTHORITY OF BOARD OF HEALTH TO REGULATE NUISANCE.

OPEN MEETING LAW COMPLAINT - LEAVE VOICE MAIL MESSAGE FOR BOARD OF HEALTH RE: COMPLAINT; TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: SAME; REVIEW COMPLAINT AND OTHER DOCUMENTS; BEGIN TO EVALUATE RESPONSE TO COMPLAINT; REVIEW OPEN MEETING LAW.

CONTINUE LEGAL RESEARCH RE: AUTHORITY OF BOARD OF HEALTH TO REGULATE NUISANCE; BEGIN TO DRAFT OPINION LETTER RE: C. 111, SEC. 123.

PREPARE RESPONSE TO OPEN MEETING LAW COMPLAINT.

RESEARCH AND DRAFT OPINION LETTER (BY E-MAIL) TO BOARD OF HEALTH RE:  
G.L. C. 111, SEC. 123.

REVIEW AND REPLY TO E-MAIL FROM CHAIRMAN, BOARD OF HEALTH RE: C. 111,  
SEC. 123.

SUBTOTAL:	6.60	1,089.00
TOTAL:	30.60	5,049.00

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL  
POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		136.62
TOTAL DUE:	\$	<u>5,185.62</u>

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617)556-0007

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STATEMENT NO. 97701

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

SEPTEMBER 23, 2013

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH August 31, 2013

GENERAL LEGAL SERVICES

REVISE SOLTAGE PILOT AGREEMENTS; E-MAIL AGREEMENTS TO TOWN OFFICIALS;  
TELEPHONE CONFERENCE WITH ASSESSOR RE: FIRST WIND PILOT AGREEMENTS;  
E-MAIL COUNSEL FOR FIRST WIND RE: AGREEMENTS; REVIEW AGREEMENTS AND  
PROPOSED AMENDMENTS; E-MAIL TOWN OFFICIALS RE: SIGNED AMENDMENTS.

REVIEW NOTICE OF APPEAL FROM BOARD OF HEALTH ORDER.

REVIEW LITTLE REST ROAD PILOT AMENDMENTS; REVIEW PILOT AGREEMENTS;  
TELEPHONE CONFERENCE WITH BUILDING DEPARTMENT STAFF RE:  
AMENDMENTS; TELEPHONE CONFERENCE WITH COUNSEL RE: SAME; REVISE  
AMENDMENTS; E-MAIL REVISED AMENDMENTS TO TOWN AND COUNSEL FOR  
REVIEW.

SOLAR PILOTS - EXCHANGE E-MAILS WITH COUNSEL FOR FIRST WIND RE:  
AMENDMENTS TO PILOT AGREEMENTS FOR GOLF COURSE; E-MAIL AMENDMENTS  
TO TOWN OFFICIALS.

TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF SELECTMEN RE: SEVERAL  
PENDING MATTERS.

TELEPHONE CONFERENCE WITH BOARD OF SELECTMEN MEMBER RE: SEXUAL  
HARRASSMENT COMPLAINT.

TELEPHONE CONFERENCE WITH BOARD OF SELECTMEN MEMBER RE: STATUS OF  
OLD TOWN HALL REPAIRS.

REVIEW E-MAIL FROM BOARD OF SELECTMEN RE: BOARD OF HEALTH HEARING ON  
9/5/13 AND RELATED MATTERS.

REPLY TO E-MAIL FROM BOARD OF SELECTMEN RE: BOARD OF HEALTH HEARING  
SCHEDULED FOR 9/5/13.

SOLAR PROJECT - REVIEW NOTICES OF COLLATERAL ASSIGNMENT BY OWNER OF  
PILOT AGREEMENTS FOR MASSACHUSETTS SOLAR 1 PROPERTIES, LITTLE REST  
ROAD.

REVIEW E-MAIL FROM ATTORNEY GENERAL'S OFFICE RE: APPROVAL OF BY-LAWS  
VOTED AT ANNUAL TOWN MEETING.

TELEPHONE CONFERENCE WITH SELECTMAN'S ASSISTANT RE: PREPARATION FOR  
BOARD OF HEALTH HEARING, AND RELATED MATTERS PERTAINING TO  
CONDITIONS AT OLD TOWN HALL; E-MAIL ASSISTANT RE: MEETING WITH BOARD  
OF SELECTMEN AND PREPARATION FOR BOARD OF HEALTH HEARING ON 9/5/13.

TELEPHONE CONFERENCE WITH BOARD OF SELECTMEN MEMBER RE: NEXT STEPS  
IN OLD TOWN HALL REPAIRS AND RELATED MATTERS; EVALUATE FACTS AND  
ISSUES TO FURTHER ADVISE BOARD OF SELECTMEN RE: SAME.

TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: OPEN MEETING LAW NOTICE AND PREPARATION FOR BOARD OF SELECTMEN MEETING ON 9/5/13.

	6.00	990.00
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BOARD OF HEALTH

PREPARE RESPONSE TO OPEN MEETING LAW COMPLAINT; E-MAIL BOARD OF HEALTH RE: SAME.

REVIEW E-MAIL FROM CHAIRMAN, BOARD OF HEALTH RE: RESPONSE TO OPEN MEETING LAW COMPLAINT.

	0.90	148.50
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TOWN V. MARK E. HUGGERT

TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF SELECTMEN RE: OCCUPANT OF TAX TITLE PROPERTY AND TOWN'S OPTIONS RE: OBTAINING POSSESSION OF PROPERTY.

TELEPHONE CONFERENCE WITH TOWN'S TAX TITLE ATTORNEY RE: FACTS.

REVIEW TITLE HISTORY TO PROPERTY AND LAND COURT TAX TITLE FORECLOSURE CASE HISTORY TO CONFIRM CURRENT OWNERSHIP AND OCCUPANTS TO BE EVICTED; DRAFT NOTICE TO QUIT TO CURRENT OCCUPANT OF PROPERTY.

FINALIZE NOTICE TO QUIT TO CURRENT OCCUPANT OF PROPERTY.

	2.80	462.00
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	9.70	1,600.50
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ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

		34.39
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	\$	1,634.89
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KOPELMAN AND PAIGE, P.C.

101 ARCH STREET  
BOSTON, MA 02110  
(617)556-0007

STATEMENT NO. 97702

WARREN SEWER COMMISSIONERS  
P.O. BOX 1537  
WARREN MA 01083

SEPTEMBER 23, 2013

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH August 31, 2013

GENERAL LEGAL SERVICES

8/16/2013	PAC	REVIEW REQUEST FOR OPINION RE: THREE QUESTIONS; MUNICIPAL FINANCE, OPEN MEETING LAW AND RESIDENCY REQUEST FOR EMPLOYMENT.	0.10	16.50
8/29/2013	MBB	BEGIN TO ANALYZE ISSUES RE: REQUEST FOR OPINION RE: RESIDENCY REQUIREMENT FOR EMPLOYMENT.	0.30	49.50
8/29/2013	PAC	BEGIN TO ANALYZE ISSUES RE: MUNICIPAL FINANCE QUESTIONS; REVIEW TOWN BY-LAWS AND PRIOR ADVICE TO TOWN RE: SAME; BEGIN TO PREPARE OPINION.	0.80	132.00
SUBTOTAL:			1.20	198.00

WASTEWATER TREATMENT PLANT

8/19/2013	DJD	WASTEWATER SLUDGE TRANSPORT -BEGIN REVIEW OF CONTRACT AND PERFORMANCE BOND FOR CONTRACTOR SERVICES.	0.50	82.50
8/20/2013	DJD	WASTEWATER SLUDGE TRANSPORT - CONTINUE TO REVIEW CONTRACT FOR HAULING SERVICES.	0.40	66.00
8/26/2013	DJD	WASTEWATER SLUDGE TRANSPORT - COMPLETE REVIEW OF SLUDGE TRANSPORT CONTRACT AND DRAFT LETTER TO SEWER COMMISSIONERS RE: APPROVAL AS TO FORM.	0.60	99.00
SUBTOTAL:			1.50	247.50

TOTAL: 2.70 445.50

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS: 0.00

TOTAL DUE: \$ 445.50

KOPELMAN AND PAIGE, P.C.

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

STATEMENT NO. 98060

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

OCTOBER 21, 2013

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH September 30, 2013

GENERAL LEGAL SERVICES

PREPARE FOR BOARD OF HEALTH HEARING; MEET WITH BOARD OF SELECTMEN IN EXECUTIVE SESSION TO PREPARE FOR HEARING; REPRESENT BOARD OF SELECTMEN AT BOARD OF HEALTH HEARING.

TAX TITLE - LEGAL RESEARCH TO REPLY TO QUESTION FROM BOARD OF SELECTMEN RE: TAX TITLE CUSTODIAN; DRAFT E-MAIL OPINION TO BOARD OF SELECTMEN RE: SAME.

REVIEW AND REPLY TO E-MAIL FROM SELECTMEN'S ASSISTANT RE: PREPARATION OF WARRANT FOR SPECIAL TOWN MEETING AND REQUEST BY CITIZEN TO PLACE ARTICLES ON WARRANT.

REVIEW AND REPLY TO E-MAIL FROM SELECTMEN'S ASSISTANT RE: CITIZEN REQUEST FOR WARRANT ARTICLES; REVIEW COMMUNICATION FROM CITIZEN RE: SAME.

REVIEW REQUEST TO REVIEW CONTRACT RE: PLOWING SERVICES.

REVIEW E-MAIL FROM SELECTMEN'S ASSISTANT RE: ENGINEERING REPORT ON OLD TOWN HALL AND BOARD OF HEALTH MEETING SCHEDULED FOR 10/03/13; EVALUATE ISSUES TO ADVISE BOARD OF SELECTMEN RE: SAME.

REVIEW CORRESPONDENCE FROM ATTORNEY GENERAL RE: APPROVAL OF BY-LAW AMENDMENTS.

E-MAIL SELECTMEN'S ASSISTANT RE: NEXT STEPS IN BOARD OF HEALTH PROCEEDING RE: CONDITION OF OLD TOWN HALL.

REVIEW REQUEST FROM PLANNING BOARD TO REVIEW PLANNING BOARD PUBLIC HEARING NOTICE FOR MEDICAL MARIJUANA MORATORIUM BY-LAW AND ASSOCIATE MEMBER OF PLANNING BOARD BY-LAW; REVISE NOTICE; DRAFT COMMENTS AND RECOMMENDED BY-LAW REVISIONS E-MAIL PLANNING BOARD RE: SAME.

SUBTOTAL:

10.90

1,798.50

BOARD OF HEALTH

OPEN MEETING LAW - REVIEW DOCUMENTS FROM CITIZEN RE: COMPLAINT FILED WITH ATTORNEY GENERAL; EVALUATE WHETHER TO RESPOND TO COMPLAINT; E-MAIL CHAIRMAN, BOARD OF HEALTH RE: ADVICE RE: SAME.



SUBTOTAL:	-----	-----
	- 0.60	99.00

TOWN V. MARK E. HUGGERT

TELEPHONE CONFERENCE WITH DEFENDANT RE: NATURE OF EVICTION ACTION AND POSSIBLE PAY OFF OF TAXES; LEAVE VOICE-MAIL FOR TREASURER RE: INQUIRY FROM DEFENDANT AS TO PAYING TAX ARREARAGE DUE AND ABILITY TO VACATE TAX TITLE JUDGMENT; REVIEW RETURN RECEIPT FROM POST OFFICE RE: NOTICE TO QUIT SENT TO DEFENDANT.

TELEPHONE CONFERENCE WITH TREASURER RE: INQUIRY FROM DEFENDANT RE: PAYING TAX ARREARAGE AND PAYING TAX TITLE JUDGMENT.

EXCHANGE E-MAILS WITH TREASURER RE: TOTAL LEGAL FEES EXPENDED TOWARDS EVICTION AND POSSIBILITY OF DEFENDANT PAYING OFF ALL TAXES OWED TO TOWN.

SUBTOTAL:	-----	-----
	0.70	115.50
TOTAL:	12.20	2,013.00

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		163.25
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TOTAL DUE:		\$ 2,176.25
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**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617)556-0007

STATEMENT NO. 98061

WARREN SEWER COMMISSIONERS  
P.O. BOX 1537  
WARREN MA 01083

OCTOBER 21, 2013

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH September 30, 2013

GENERAL LEGAL SERVICES

9/6/2013	PAC	RESEARCH AND DRAFT OPINION LETTER RE: OPEN MEETING LAW AND TOWN MEETING.	3.10	511.50
9/6/2013	PAC	RESEARCH AND DRAFT OPINION LETTER RE: ARTICLE 6 OF ANNUAL TOWN MEETING AND PRIOR OPINION RE: SEWER COMMISSION AUTHORITY AND MUNICIPAL FINANCE ISSUES.	2.70	445.50
9/9/2013	PAC	RESEARCH AND DRAFT OPINION LETTER RE: RESIDENCY REQUIREMENTS FOR EMPLOYEES.	2.50	412.50
9/10/2013	PAC	FINALIZE OPINION LETTER RE: OPEN MEETING LAW AND TOWN MEETING.	0.20	33.00
9/10/2013	PAC	FINALIZE OPINION LETTER RE: RESIDENCY REQUIREMENT FOR EMPLOYEES.	1.00	165.00
9/10/2013	PAC	FINALIZE OPINION LETTER RE: ARTICLE 6 OF ANNUAL TOWN MEETING AND PRIOR OPINION RE: SEWER COMMISSION AUTHORITY AND MUNICIPAL FINANCE ISSUES.	0.20	33.00
		SUBTOTAL:	9.70	1,600.50
		TOTAL:	9.70	1,600.50
		ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.		
		TOTAL COSTS:		0.00
		TOTAL DUE:		<u>\$ 1,600.50</u>

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617)556-0007

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STATEMENT NO. 98430

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

NOVEMBER 22, 2013

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH October 31, 2013

GENERAL LEGAL SERVICES

TELEPHONE CONFERENCE WITH SELECTMAN DELANSKI RE: BOARD OF HEALTH HEARING SCHEDULED FOR 10/3/13 AND RELATED MATTERS.

TAX COLLECTOR FEES - TELEPHONE CONFERENCE WITH TAX COLLECTOR RE: RETENTION OF FEES; REVIEW TOWN BYLAW AND STATE LAW RE: SAME; ANALYZE ISSUES TO ADVISE TAX COLLECTOR.

REVIEW E-MAIL FROM SELECTMEN'S ASSISTANT RE: WARRANT FOR SPECIAL TOWN MEETING ON 10/29/13; REVIEW WARRANT; E-MAIL SELECTMEN'S ASSISTANT RE: RESPONDING TO QUESTIONS ON REVIEWING FINAL ARTICLE.

LEAVE VOICE MAIL MESSAGE FOR WIRING INSPECTOR RE: PROPOSED REVOLVING FUND; REVIEW LAW ON REVOLVING FUNDS; TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: TOWN'S OPTIONS RE: REVOLVING FUND AND FEES; TELEPHONE CONFERENCE WITH TOWN ACCOUNTANT RE: SAME; REVIEW WARRANT FOR SPECIAL TOWN MEETING; DRAFT REVISIONS AND COMMENTS ON WARRANT; E-MAIL WIRING INSPECTOR RE: REVOLVING FUND.

TELEPHONE CONFERENCE WITH WIRING INSPECTOR RE: NEW REVOLVING ACCOUNT; CONTINUE TO REVIEW AND REVISE DRAFT WARRANT FOR SPECIAL TOWN MEETING; DRAFT E-MAIL TO BOARD OF SELECTMEN RE: COMMENTS ON WARRANT.

TAX COLLECTOR FEES - TELEPHONE CONFERENCE WITH TAX COLLECTOR RE: PAST PRACTICE RE: FEES; LEGAL RESEARCH TO ADVISE TOWN RE: WHETHER COLLECTOR MAY RETAIN FEES.

SNOW PLOWING - REVIEW PROPOSED PLOWING AGREEMENT; REVISE AGREEMENT; DRAFT E-MAIL MEMORANDUM TO SELECTMEN'S ASSISTANT RE: COMMENTS ON AGREEMENT AND REVISED AGREEMENT.

REVIEW AND REPLY TO E-MAIL FROM SELECTMEN'S ASSISTANT RE: SPECIAL TOWN MEETING SCHEDULED FOR 10/29/13.

TAX COLLECTOR FEES - REVIEW PRIOR TOWN MEETING VOTES RE: COLLECTOR SALARY AND FEES; BEGIN TO DRAFT OPINION TO TOWN RE: FEES.

REVIEW FINAL WARRANT FOR SPECIAL TOWN MEETING; E-MAIL SELECTMEN'S ASSISTANT RESPONDING TO QUESTION ON MOTIONS.

FORWARD E-MAIL RE; TAX TITLE CUSTODIAN TO SELECTMEN'S ASSISTANT.

TELEPHONE CONFERENCE WITH SELECTMAN DELANSKI RE: PAYMENT PROCEDURES FOR TOWN EXPENSES.

TAX COLLECTOR FEES - TELEPHONE CONFERENCE WITH COLLECTOR RE: OPINION ON RETENTION OF FEES; CONTINUE TO DRAFT OPINION (BY E-MAIL) TO BOARD OF SELECTMEN AND TAX COLLECTOR.

KOPELMAN AND PAIGE, P.C.

101 ARCH STREET  
BOSTON, MA 02110  
(617)556-0007

STATEMENT NO. 98431

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

NOVEMBER 22, 2013

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH October 31, 2013

GENERAL LABOR SERVICES

TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: FIRE CHIEF STIPEND.

POLICE - REVIEW E-MAIL FROM CHIEF AND SELECTMEN'S ASSISTANT RE: UNION  
REQUEST RE: UNION EMPLOYEES AND BENEFITS; PREPARE ADVICE TO TOWN RE:  
SAME.

SUBTOTAL:	0.80	132.00
TOTAL:	0.80	132.00

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL  
POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		0.00
TOTAL DUE:	\$	<u>132.00</u>

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617)556-0007

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STATEMENT NO. 98717

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

DECEMBER 23, 2013

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH November 30, 2013

GENERAL LEGAL SERVICES

BEGIN TO DRAFT OPINION LETTER RE: SECRET BALLOT BY-LAW.

TELEPHONE CONFERENCE WITH SELECTMAN DELANSKI RE: PAYMENT OF POLICE DEPARTMENT WARRANT.

PUBLIC RECORDS REQUEST - REVIEW REQUEST; TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: PREPARATION OF RESPONSE; LEGAL RESEARCH TO PREPARE RESPONSE.

REVIEW E-MAIL RE: DEPARTMENT OF REVENUE RULING ON PAYMENT OF APPROPRIATED FUNDS.

TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: LENARD ENGINEERING CONTRACT FOR OLD TOWN HALL AND RELATED MATTERS.

PUBLIC RECORDS REQUEST - REVIEW REQUEST; REVIEW PUBLIC RECORDS LAW; DRAFT RESPONSE TO REQUEST FOR SELECTMEN'S ASSISTANT TO SEND TO REQUESTOR; DRAFT E-MAIL TO ASSISTANT RE: SAME.

ANALYZE LEGAL ISSUES AND LEGAL RESEARCH TO ADVISE TOWN RE: PAYMENT OF APPROPRIATED FUNDS; E-MAIL SELECTMEN'S ASSISTANT RE: SAME.

OLD TOWN HALL REPAIRS - REVIEW REQUEST FROM TOWN TO REVIEW CONTRACTS; BEGIN TO REVIEW CONTRACTS.

ANALYZE ISSUES RE: PAYMENT OF APPROPRIATED FUNDS.

OLD TOWN HALL/REPAIRS - REVIEW CORRESPONDENCE RE: CONTRACT PROCUREMENT.

OLD TOWN HALL REPAIRS - TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: BACKGROUND FACTS AND SCOPE OF WORK; LEAVE PHONE MESSAGE FOR ENGINEER RE: SCOPE OF WORK; REVIEW BACKGROUND TESTING SERVICE AND BOARD OF HEALTH CONDEMNATION ORDER DOCUMENTS RE: VERIFICATION OF SCOPE OF WORK AND DETERMINATION OF APPLICABLE PROCUREMENT STATUTE.

OLD TOWN HALL REPAIRS - TELEPHONE CONFERENCE WITH TOWN'S ENGINEER RE: BACKGROUND FACTS, AND BIDDING AND DIVISION OF CAPITAL ASSET MANAGEMENT WAIVER PROCESS; TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: PREPARATION OF REQUEST TO DIVISION OF CAPITAL ASSET MANAGEMENT FOR BIDDING WAIVER; DRAFT WAIVER REQUEST LETTER AND FORWARD TO SELECTMEN'S ASSISTANT AND ENGINEER FOR REVIEW.

KOPELMAN AND PAIGE, P.C.

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

STATEMENT NO. 98718

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

DECEMBER 23, 2013

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH November 30, 2013

GENERAL LABOR SERVICES

POLICE - REVIEW COLLECTIVE BARGAINING AGREEMENT RE: UNION DUES AND AGENCY SERVICE FEE; LEGAL REVIEW OF DEPARTMENT OF LABOR RELATIONS REGULATIONS RE: FEE PAYMENTS AND NONPAYMENT; ANALYZE LEGAL ISSUES RE: SAME; DRAFT E-MAIL TO SELECTMEN'S ASSISTANT RE: SAME.

POLICE - TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: UNION REQUEST ABOUT PUBLIC SAFETY EMPLOYEES AND PAYMENT OF UNION DUES; DRAFT NOTICE OF HEARING FOR EMPLOYEES RE: EXECUTIVE SESSION FOR NON-PAYMENT OF UNION DUES.

TELEPHONE CONFERENCE WITH BOARD OF SELECTMEN MEMBER RE: UPCOMING PERSONNEL MATTERS REQUIRING ACTION AND ATTENDANCE AT MEETINGS.

TELEPHONE CONFERENCES WITH SELECTMEN'S ASSISTANT RE: BOARD OF SELECTMEN EXECUTIVE SESSION ON PUBLIC SAFETY EMPLOYEES; FOLLOW UP TO PREPARE FOR EXECUTIVE SESSION.

TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: COMPLAINTS V. TOWN EMPLOYEE AND BOARD OF SELECTMEN OPTIONS TO ADDRESS COMPLAINTS.

POLICE - EXCHANGE E-MAILS WITH SELECTMEN'S ASSISTANT RE: APPEARANCE AT EXECUTIVE SESSION FOR PUBLIC SAFETY EMPLOYEES.

POLICE - REVIEW FILE AND TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: HEARING INVOLVING PUBLIC SAFETY EMPLOYEES; PREPARE FOR AND PARTICIPATE IN EXECUTIVE SESSION INVOLVING PUBLIC SAFETY EMPLOYEES; SCHEDULE FUTURE MEETING WITH BOARD OF SELECTMEN TO DISCUSS PERSONNEL MATTERS.

SUBTOTAL:	11.40	1,881.00
TOTAL:	11.40	1,881.00

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		0.00
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<b>TOTAL DUE:</b>	<b>\$</b>	<b>1,881.00</b>
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**BOARD OF SELECTMEN**  
CHARLES E. SHEPARD MUNICIPAL BUILDING



**RECEIVED**

Sat, 2/8/14

48 High St. • P.O. Box 609 • Warren, MA 01083-0609 • Tel. 413-436-5701 • Fax 413-436-9754

February 6, 2014

Mr. Michael J. Baril  
P.O. Box 542  
Warren, MA 01083-0542

Dear Mr. Baril:

Enclosed please find copies of the Kopelman and Paige, P.C. invoice for December 2013. This material concludes and satisfies your December 17, 2013 Public Records Request for copies of "bill/invoice(s) from Town Counsel" from January 1, 2008 through December 17, 2013.

Very truly yours,

Lorena Prokop  
Administrative Secretary



**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

**COPY**

STATEMENT NO. 98978

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

JANUARY 28, 2014

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH December 31, 2013

GENERAL LEGAL SERVICES

REVIEW AND REPLY TO E-MAILS FROM ADMINISTRATIVE SECRETARY RE: REVIEW OF DRAFT CABLE TELEVISION LICENSE; BEGIN REVIEW OF DRAFT CABLE LICENSE.

RESEARCH AND DRAFT OPINION LETTER TO BOARD OF SELECTMEN RE: SECRET BALLOT BY-LAW.

REVIEW AND REPLY TO E-MAIL FROM ADMINISTRATIVE SECRETARY RE: COMCAST CHANNEL REALIGNMENT ON BASIC SERVICE TIER; EXTENDED TELEPHONE CONFERENCE WITH GENERAL COUNSEL OF MASSACHUSETTS DTC AND COMCAST GOVERNMENT RELATIONS REPRESENTATIVES RE: SAME.

PREPARE DETAILED E-MAIL REPLY TO QUESTION FROM ADMINISTRATIVE SECRETARY RE: BASIC TIER CHANNEL CHARGES; COMPLETE LICENSE REVIEW; PREPARE LETTER REVIEWING DRAFT LICENSE, AND PROVIDING RECOMMENDATIONS FOR REVISIONS.

PREPARE ADVICE TO TOWN RE: OPEN MEETING LAW AND EXECUTIVE SESSIONS.

REVIEW E-MAIL FROM ADMINISTRATIVE SECRETARY WITH SELECTMEN'S RESPONSE TO LICENSE CHANGE RECOMMENDATIONS IN LETTER OF 12/6/13; REPLY TO E-MAIL, AND PREPARE LETTER TO COMCAST PROPOSING CHANGES TO DRAFT REVISED LICENSE.

FURTHER TELEPHONE CONFERENCE WITH COMCAST GOVERNMENT RELATIONS MANAGER TO REVIEW LICENSE ISSUES; E-MAIL LETTER TO HIM AND REVIEW OUTSTANDING MATTERS BY TELEPHONE; PREPARE FURTHER STATUS UPDATE TO TOWN.

EXCHANGE E-MAILS WITH ADMINISTRATIVE SECRETARY RE: AGENDA ITEMS FOR UPCOMING MEETING WITH BOARD OF SELECTMEN; TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: BOARD OF SELECTMEN AGENDA ITEMS.

REVIEW E-MAIL FROM COMCAST WITH REVISION TO DRAFT RENEWAL LICENSE TRACKING 12/6/13 LETTER RECOMMENDATIONS; SEVERAL TELEPHONE CONFERENCES WITH COMCAST REPRESENTATIVE TO REVIEW AND NEGOTIATE ADDITIONAL CHANGES; PREPARE E-MAIL TO TOWN REPORTING STATUS.

REVIEW COMCAST LICENSE EDITS; TELEPHONE CONFERENCE WITH AND E-MAIL TO TOWN REVIEWING AND RECOMMENDING SAME.

TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY TO DISCUSS CURRENT STATUS OF CABLE RENEWAL LICENSE NEGOTIATIONS AND THEIR REVIEW BY SELECTMEN.

REVIEW PUBLIC RECORDS REQUEST - LEGAL RESEARCH TO RESPOND TO REQUEST.

1-30-14



PUBLIC RECORDS REQUEST - TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: REQUEST AND PREPARATION OF RESPONSE; PREPARE RESPONSE; DRAFT E-MAIL TO ADMINISTRATIVE SECRETARY RE: RESPONSE; E-MAIL RESPONSE TO HER.

PUBLIC RECORDS REQUEST - TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: FINALIZING RESPONSE.

	18.30	3,019.50
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OLD TOWN HALL

REVIEW E-MAIL FROM TOWN'S ENGINEER RE: SCOPE OF WORK FOR REMEDIATION ACTIVITIES.

REVIEW E-MAIL FROM AND TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: BID WAIVER REQUEST TO DIVISION OF CAPITAL ASSET MANAGEMENT; ANALYZE WAIVER ISSUES; REVISE WAIVER REQUEST LETTER AND FORWARD TO ADMINISTRATIVE SECRETARY.

TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: SUBMISSION OF BIDDING WAIVER REQUEST TO DIVISION OF CAPITAL ASSET MANAGEMENT.

REVIEW CORRESPONDENCE RE: REPAIRS TO OLD TOWN HALL.

REVIEW E-MAIL FROM ADMINISTRATIVE SECRETARY RE: FURTHER CORRESPONDENCE TO DIVISION OF CAPITAL ASSET MANAGEMENT IN CONNECTION WITH CONSTRUCTION BID WAIVER REQUEST.

REVIEW WAIVER GRANTED BY DIVISION OF CAPITAL ASSET MANAGEMENT AND CORRESPONDENCE FROM ADMINISTRATIVE SECRETARY RE: SAME; TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: NEXT STEPS IN PROCESS OF CONTRACTING FOR EMERGENCY WAIVER WORK AND SEEKING BIDS FOR REMAINDER OF WORK.

	1.90	313.50
SUBTOTAL:	20.20	3,333.00

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

		140.69
TOTAL COSTS:		140.69
		\$ 3,473.69
TOTAL DUE:		\$ 3,473.69

**KOPELMAN AND PAIGE, P.C.**

101 ARCH STREET  
BOSTON, MA 02110  
(617) 556-0007

**COPY**

STATEMENT NO. 98979

BOARD OF SELECTMEN  
WARREN TOWN HALL  
48 HIGH STREET  
WARREN, MA 01083

JANUARY 28, 2014

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH December 31, 2013

GENERAL LABOR SERVICES

PREPARE FOR AND MEET WITH BOARD OF SELECTMEN AND DEPARTMENT HEADS  
RE: BILLING AND PAYMENT ISSUES; DISCUSS VARIOUS PERSONNEL MATTERS  
WITH BOARD OF SELECTMEN.

TELEPHONE CONFERENCE WITH SELECTMAN RE: EMPLOYEE ISSUE.

TELEPHONE CONFERENCE WITH POLICE CHIEF RE: PUBLIC RECORD REQUEST.

SUBTOTAL:	5.50	907.50
TOTAL:	5.50	907.50

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL  
POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COSTS:		0.00
<b>TOTAL DUE:</b>	<b>\$</b>	<b>907.50</b>

F. 1/30/14 D