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KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 103358

BOARD OF SELECTMEN
WARREN TOWN HALL
48 HIGH STREET
WARREN, MA 01083

FEBRUARY 27, 2015

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH January 31, 2015

GENERAL LEGAL SERVICES

REVIEW E-MAILS FROM TOWN RE: BARIL PUBLIC RECORDS APPEAL.

TELEPHONE CONFERENCE WITH TOWN STAFF RE: RESPONSE TO PUBLIC RECORDS APPEAL; REVIEW RECORDS AND PUBLIC RECORDS LAW TO ADVISE TOWN RE: NEXT STEPS IN PREPARING RESPONSE.

TELEPHONE CONFERENCE WITH BOARD OF SELECTMEN ASSISTANT RE: TAX ABATEMENT WORK-OFF QUESTION.

TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF SELECTMEN RE: TAX WORK-OFF QUESTION; ANALYZE ISSUES TO ADVISE BOARD OF SELECTMEN RE: SAME.

REVIEW NON-SOLAR ARTICLES ON WARRANT FOR 2/19/15 SPECIAL TOWN MEETING; LEGAL RESEARCH AND REVIEW PROCEDURES FOR BOARD OF SELECTMEN APPOINTING SUPERINTENDENT OF STREETS; REVISE WARRANT ARTICLE RE: SAME.

SUBTOTAL:

3.30

544.50

DOWNTOWN (MAIN STREET) IMPROVEMENTS

EXCHANGE E-MAILS WITH BUILDING DEPARTMENT ASSISTANT RE: ROAD IMPROVEMENTS PROJECTS.

TELEPHONE CONFERENCE WITH MASSDOT RIGHT OF WAY COMPLIANCE OFFICER RE: STATUS OF DOWNTOWN IMPROVEMENTS RIGHT OF WAY PROJECT.

PREPARE ADVICE TO TOWN RE: NEXT STEPS IN PROJECT.

TELEPHONE CONFERENCE WITH BOARD OF SELECTMEN ASSISTANT RE: RIGHT OF WAY
PROCESS AND MEETING WITH MASSDOT COMPLIANCE ADMINISTRATOR.

SUBTOTAL:	-----	-----
	1.00	165.00
TOTAL:	4.30	709.50

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL
POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COST:	27.32
TOTAL DUE:	<u>\$ 736.82</u>



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KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 103359

BOARD OF SELECTMEN
WARREN TOWN HALL
48 HIGH STREET
WARREN, MA 01083

FEBRUARY 27, 2015

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH January 31, 2015

GENERAL LABOR SERVICES

TELEPHONE CONFERENCE WITH TOWN ACCOUNTANT RE: AUTHORITY TO DISCIPLINE
TOWN EMPLOYEE.

TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF SELECTMEN RE: EMPLOYEE
PERFORMANCE AND OTHER ISSUES.

PREPARE ADVICE TO CHAIRMAN, BOARD OF SELECTMEN RE: EMPLOYEE ISSUES.

TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF SELECTMEN RE: CHANGING
POLICY FOR HOLIDAY PAY AND STRATEGY FOR ADDRESSING ONGOING CONCERNS WITH
TOWN EMPLOYEE.

TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF SELECTMEN RE: COMPLAINTS
AGAINST TOWN EMPLOYEE.

EVALUATE FACTS AND LEGAL ISSUES TO ADVISE BOARD OF SELECTMEN RE: EMPLOYEE
COMPLAINTS; REVIEW E-MAIL FROM CHAIRMAN, BOARD OF SELECTMEN RE: EMPLOYEE
COMMUNICATION.

REVIEW E-MAILS RELATED TO COMPLAINTS BY TOWN EMPLOYEE.

E-MAIL SELECTMAN RE: RESPONSE TO EMPLOYEE'S COMPLAINT.

PREPARE NOTICES TO EMPLOYEES RE: INVESTIGATORY INTERVIEW IN CONNECTION WITH
COMPLAINT BY EMPLOYEE; TELEPHONE CONFERENCE WITH SELECTMAN RE:
INVESTIGATION.

SUBTOTAL:

3.50

577.50

TOTAL: 3.50 577.50

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COST: 0.00

TOTAL DUE: \$ 577.50

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KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 103360

BOARD OF SELECTMEN

WARREN SOLAR PROJECTS
48 HIGH STREET
WARREN, MA 01083

FEBRUARY 27, 2015

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH January 31, 2015



LANDFILL SITE

REVIEW STATUS OF LANDFILL SOLAR PROJECT; REVIEW E-MAIL FROM ASSESSOR'S OFFICE RE: PILOT AGREEMENTS; E-MAIL TOWN OFFICIAL RE: STATUS OF PROJECT; REVIEW SUMMARY OF STATUS RECEIVED FROM TOWN.

REVIEW E-MAIL FROM TOWN RE: SPECIAL TOWN MEETING.

EXCHANGE E-MAILS WITH TOWN OFFICIALS RE: STATUS OF LEASE AND PILOT AGREEMENT FOR SOLAR PROJECT; REVIEW ASSESSOR'S COMMENTS RE: PILOT AGREEMENT; PREPARE AND E-MAIL FORMS OF LEASE AND POWER PURCHASE AGREEMENTS TO BORREGO FOR USE ON WARREN LANDFILL SITE.

REVIEW E-MAIL FROM TOWN RE: SPECIAL TOWN MEETING SCHEDULED FOR 2/19/15.

EXCHANGE E-MAILS WITH TOWN RE: SCHEDULE FOR TOWN MEETING; SCHEDULE MEETING.

REVIEW WARRANT ARTICLES FOR SOLAR PROJECT.

SUBTOTAL:

1.10

181.50



TOTAL: 1.10 181.50

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COST: 0.00

TOTAL DUE: \$ 181.50

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KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 103638

BOARD OF SELECTMEN
WARREN TOWN HALL
48 HIGH STREET
WARREN, MA 01083

MARCH 23, 2015

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH February 28, 2015

GENERAL LEGAL SERVICES

FINALIZE COMMENTS AND REVISIONS ON WARRANT FOR 2/19/15 SPECIAL TOWN MEETING.

RESEARCH AND DRAFT OPINION LETTER (BY E-MAIL) TO BOARD OF SELECTMEN RE: CONFLICT OF INTEREST QUESTION ON TAX WORK-OFF PROGRAM AND TOWN EMPLOYEE.

REVIEW AND REPLY TO E-MAIL FROM ADMINISTRATIVE SECRETARY RE: PUBLIC RECORDS REQUEST; REVIEW REQUEST AND EVALUATE RESPONSE TO SAME.

LEGAL ANALYSIS AND DRAFT CORRESPONDENCE TO SUPERVISOR OF PUBLIC RECORDS RE: BARIL APPEAL - SELECTMAN'S PERSONAL EMAIL ADDRESS.

LEGAL RESEARCH AND DRAFT RESPONSE TO BARIL RECORDS REQUEST RE: INJURED ON DUTY REQUESTS/FAMILY MEDICAL LEAVE ACT RECORDS AND APPLICABLE EXEMPTIONS.

TOWN MEETING - DRAFT MOTIONS FOR ARTICLES 3 AND 4.



LEAVE VOICE MAIL FOR CHAIRMAN, BOARD OF SELECTMEN RE: TOWN MEETING.

SUBTOTAL:

13.20

2,178.00

TOTAL: 13.20 2,178.00

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COST: 159.62

TOTAL DUE: \$ 2,337.62

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KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 103639

BOARD OF SELECTMEN
WARREN TOWN HALL
48 HIGH STREET
WARREN, MA 01083

MARCH 23, 2015

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH February 28, 2015

GENERAL LABOR SERVICES

EXCHANGE E-MAILS WITH SELECTMAN RE: SCHEDULING INVESTIGATIVE INTERVIEWS
RELATED TO EMPLOYEE'S COMPLAINT.

CONDUCT INVESTIGATORY INTERVIEWS OF THREE TOWN EMPLOYEES IN RESPONSE TO
INTERNAL COMPLAINT BY EMPLOYEE.

DRAFT SUMMARY OF INTERVIEWS WITH THREE EMPLOYEES RE: COMPLAINT BY
EMPLOYEE.

TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF SELECTMEN RE: INVESTIGATION
INTO COMPLAINT BY EMPLOYEE AND POSSIBLE TERMINATION OF EMPLOYEE; CONTINUE
DRAFTING SUMMARY OF INVESTIGATION.

TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF HEALTH RE: EMPLOYEE.

DRAFT NOTICE OF EXECUTIVE SESSION ADDRESSED TO EMPLOYEE; DRAFT SAMPLE
AGENDA ITEM AND MOTION TO CONVENE IN EXECUTIVE SESSION; E-MAIL CHAIRMAN,
BOARD OF SELECTMEN RE: PROCEDURE FOR DISCIPLINING EMPLOYEE

(R)

TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF HEALTH RE: EMPLOYEE; DRAFT
TEMPLATE OF SUSPENSION LETTER; E-MAIL TO BOARD OF HEALTH RE: SAME.

DRAFT PROPOSED NOTICE OF TERMINATION TO EMPLOYEE; TELEPHONE CONFERENCE
WITH CHAIRMAN, BOARD OF HEALTH RE: STRATEGY; DRAFT NOTICE OF RIGHTS TO
COBRA CONTINUATION COVERAGE AND UNEMPLOYMENT BENEFITS; TELEPHONE
CONFERENCE WITH CHAIRMAN, BOARD OF HEALTH RE: DECISION TO DISCIPLINE
EMPLOYEE.

REVIEW AND REVISE SUSPENSION LETTER TO EMPLOYEE.

SUBTOTAL:	-----	-----
	14.70	2,425.50
TOTAL:	14.70	2,425.50

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COST:	0.00
TOTAL DUE:	<u>\$ 2,425.50</u>

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KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 103640

BOARD OF SELECTMEN

WARREN SOLAR PROJECTS
48 HIGH STREET
WARREN, MA 01083

MARCH 23, 2015

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH February 28, 2015

LANDFILL SITE

ANALYZE ISSUES AND REQUIRED VOTES UNDER ARTICLES 1 AND 2 OF WARRANT FOR 2/9/15; SPECIAL TOWN MEETING.

REVIEW AND REVISE WARRANT ARTICLES FOR SOLAR FACILITY; E-MAIL BOARD OF SELECTMEN'S ASSISTANT RE: ARTICLES, AND LEASE OF LAND; PREPARE FINAL LEASE AND POWER PURCHASE AGREEMENTS FOR LANDFILL SITE; EXCHANGE E-MAILS WITH TOWN PLANNER AND BOARD OF SELECTMEN'S ASSISTANT RE: WARRANT ARTICLES, TAX AGREEMENT, LEASE AGREEMENT, AND POWER PURCHASE AGREEMENT; DRAFT NEW LEASE AGREEMENT AND E-MAIL AGREEMENT TO BORREGO SOLAR.

REVIEW DEED TO LANDFILL PROPERTY AND PLAN OF SAME; REVIEW AND REVISE WARRANT ARTICLES AUTHORIZING BOARD OF SELECTMEN TO ENTER INTO TAX AGREEMENT WITH BORREGO AND TRANSFER PORTION OF LANDFILL PROPERTY TO BOARD OF SELECTMEN FOR THE PURPOSE OF LEASING AND GRANTING ACCESS AND UTILITY EASEMENTS.

EXCHANGE E-MAILS WITH ASSISTANT TO BOARD OF SELECTMEN RE: WARRANT ARTICLE.

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EVALUATE ADVICE TO TOWN RE: WARRANT ARTICLES AND MOTION FOR PILOT AGREEMENTS.

CONTINUE TO DRAFT MOTIONS TO BE TAKEN UNDER ARTICLES 1 AND 2 OF THE SPECIAL TOWN MEETING.

REVIEW DEEDS AND PLAN OF LAND IN CONNECTION WITH DRAFTING OF SOLAR PILOT AGREEMENT; BEGIN DRAFTING PILOT AGREEMENT; REVISE TOWN MEETING WARRANT ARTICLE; E-MAIL REVISED ARTICLE TO BOARD OF SELECTMEN.

REVIEW AND REVISE WARRANT ARTICLES AUTHORIZING TOWN TO ENTER INTO TAX AGREEMENT WITH BORREGO AND TO LEASE PORTION OF LANDFILL AND A BUTTING

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PROPERTY FOR RENEWABLE ENERGY AND ACCESS PURPOSES.

REVIEW REVISIONS TO POWER PURCHASE AGREEMENT PROPOSED BY BORREGO SOLAR; COMPARE TO INITIAL VERSION OF THE AGREEMENT; E-MAIL BORREGO SOLAR RE: THE REVISIONS; TELEPHONE CONFERENCE WITH ASSISTANT TO BOARD OF SELECTMEN, TOWN PLANNER, AND ASSESSOR RE: PILOT AGREEMENTS AND LEASE AGREEMENT.

REVIEW PLAN PREPARED BY DEVELOPER RE: PROPOSED LOCATION OF SOLAR FACILITY ON PARCEL; E-MAIL DRAFT FORM OF PILOT AGREEMENT TO COUNSEL FOR BORREGO.

REVIEW E-MAIL FROM BORREGO RE: PILOT AGREEMENT; E-MAIL ASSESSOR, BOARD OF SELECTMEN AND TOWN PLANNER RE: THE AGREEMENT.

PREPARE FOR TOWN MEETING - REVIEW FINAL WARRANT; PREPARE MOTIONS; REVIEW TOWN BYLAWS AND APPLICABLE STATE LAW.

REVIEW E-MAIL FROM TOWN PLANNER RE: SOLAR PILOT AGREEMENT; REVIEW AGREEMENT; REVIEW REVISIONS PROPOSED BY TOWN PLANNER; REVISE AGREEMENT; E-MAIL REVISED AGREEMENT TO TOWN FOR REVIEW AND COMMENT; REVIEW TOWN MEETING MOTIONS; PREPARE FOR TOWN MEETING.

REVIEW MOTIONS AND PILOT AGREEMENTS WITH ASSESSOR.

MEET WITH BOARD OF SELECTMEN IN ADVANCE OF SPECIAL TOWN MEETING; PREPARE FOR AND ADVISE TOWN AT SPECIAL TOWN MEETING.

SUBTOTAL:	-----	-----
	23.30	3,844.50

HOUSATONIC SOLAR - SPRING ROAD

BEGIN REVIEW OF REVISIONS TO SOLAR PILOT BY ASSESSOR; REVIEW E-MAIL EXCHANGE WITH TOWN RE: TWO PILOT AGREEMENTS; E-MAIL BOARD OF SELECTMEN'S ASSISTANT RE: THE PILOT AGREEMENTS.

REVIEW REVISIONS TO PILOT AGREEMENT PROPOSED BY ASSESSOR; REVISE AGREEMENT; E-MAIL AGREEMENT TO ASSISTANT TO BOARD OF SELECTMEN; PREPARE FOR TELEPHONE CONFERENCE WITH ASSESSOR AND ASSISTANT TO BOARD OF SELECTMEN.

SUBTOTAL:	-----	-----
	1.30	214.50

MARCH 2018

TOTAL: 24.60 4,059.00

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COST: 0.00

TOTAL DUE: \$ 4,059.00



KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 103937

BOARD OF SELECTMEN
WARREN TOWN HALL
48 HIGH STREET
WARREN, MA 01083

APRIL 27, 2015

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH March 31, 2015

GENERAL LEGAL SERVICES

REVIEW SUPERVISOR OF PUBLIC RECORDS DECISION RE: BARIL REQUEST AND RESPONSE;
PREPARE ADVICE TO TOWN RE: SAME.

REVIEW REQUEST FOR OPINION RE: TAX COLLECTOR SALARY WARRANT ARTICLE.

RESEARCH AND DRAFT OPINION (BY E-MAIL) TO TOWN RE: INCLUDING SALARY FOR TAX
COLLECTOR IN BUDGET ARTICLE.

REVIEW E-MAIL FROM TOWN RE: BARIL PUBLIC RECORDS REQUEST.

SUBTOTAL:

0.70

115.50

DOWNTOWN (MAIN STREET) IMPROVEMENTS

ANALYZE STATUS OF RIGHT OF WAY PLANS; TELEPHONE CONFERENCE WITH MASSDOT
COMPLIANCE OFFICER RE: FOUNTAIN PROPERTY AND ACCESS ISSUES.

SUBTOTAL:

0.50

82.50

TOTAL:

1.20

198.00

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL
POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COST:

58.05

TOTAL DUE:

\$ 256.05

KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 103938

BOARD OF SELECTMEN
WARREN TOWN HALL
48 HIGH STREET
WARREN, MA 01083

APRIL 27, 2015

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH March 31, 2015

GENERAL LABOR SERVICES

TELEPHONE CONFERENCE WITH POLICE CHIEF RE: RESPONSE TO OFFICER'S UPDATE AS TO MEDICAL CONDITION.

TELEPHONE CONFERENCES WITH CHAIRMAN, BOARD OF SELECTMEN RE: COMPLAINT FILED BY BOARD OF HEALTH EMPLOYEE.

TELEPHONE CONFERENCE WITH POLICE CHIEF RE: RESPONSE TO ONGOING CLAIM FOR INJURED ON-DUTY BENEFITS.

DRAFT LETTER TO OFFICER OUT ON IOD LEAVE RE: NEED TO PROVIDE UPDATE ON MEDICAL STATUS.

REVIEW ADVICE TO TOWN RE: FAMILY MEDICAL LEAVE ACT.

LEGAL RESEARCH AND DRAFT OPINION E-MAIL TO CHAIRMAN, BOARD OF SELECTMEN RE: CONCURRENT USE OF PAID SICK LEAVE WHILE OUT ON FAMILY MEDICAL LEAVE.

TELEPHONE CONFERENCE WITH POLICE CHIEF RE: PROCEDURE FOR REQUESTING ADDITIONAL MEDICAL INFORMATION.

CONTINUE TO DRAFT SUMMARY OF INVESTIGATION INTO COMPLAINT BY BOARD OF HEALTH EMPLOYEE; E-MAIL TO SELECTMAN RE: SUMMARY OF INVESTIGATION; E-MAILS WITH CHAIRMAN, BOARD OF SELECTMEN RE: EMPLOYEE'S STATUS.

TELEPHONE CONFERENCES WITH CHAIRMAN, BOARD OF SELECTMEN RE: COMPLAINTS BY FORMER EMPLOYEE; REVIEW COMPLAINT BY FORMER EMPLOYEE; DRAFT E-MAIL TO CHAIRMAN, BOARD OF SELECTMEN RE: RESPONSE TO WRITTEN COMPLAINTS BY FORMER EMPLOYEE.

TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF SELECTMEN RE: INVESTIGATION INTO COMPLAINT BY BOARD OF HEALTH EMPLOYEE.

TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF SELECTMEN RE: ADMINISTRATIVE SECRETARY REQUEST FOR CONTRACT REVIEW AND RELATED MATTERS.

PREPARE FOR AND CONDUCT INVESTIGATORY INTERVIEW OF HIGHWAY DEPARTMENT FOREMAN.

TELEPHONE CONFERENCE WITH CHAIRMAN, BOARD OF SELECTMEN RE: INVESTIGATORY INTERVIEW OF BOARD OF HEALTH EMPLOYEE; E-MAILS TO CHAIRMAN, BOARD OF SELECTMEN AND CHAIRMAN, BOARD OF HEALTH RE: INVESTIGATORY INTERVIEW.

SUBTOTAL:	-----	-----
	11.80	1,947.00
TOTAL:	11.80	1,947.00

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COST:	74.75
TOTAL DUE:	<u>\$ 2,021.75</u>





KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

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STATEMENT NO. 103939

BOARD OF SELECTMEN

WARREN SOLAR PROJECTS
48 HIGH STREET
WARREN, MA 01083

APRIL 27, 2015

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH March 31, 2015

LANDFILL SITE

REVIEW MOST RECENT VERSION OF LEASE AGREEMENT; REVISE LEASE AGREEMENT AND INCLUDE NEW EXHIBIT; PREPARE NEW PILOT AGREEMENT; E-MAIL LEASE AND PILOT AGREEMENT TO BORREGO SOLAR; TELEPHONE CONFERENCE WITH BORREGO SOLAR REPRESENTATIVE RE: LEASE AND PILOT AGREEMENTS.

REVIEW FURTHER REVISIONS TO LEASE FROM BORREGO SOLAR AND PROPOSED BY TOWN; REVISE LEASE; E-MAIL BORREGO SOLAR RE: LEASE.

SUBTOTAL:

1.40

231.00

HOUSTONIC SOLAR - SPRING ROAD

EXCHANGE E-MAILS WITH TOWN PLANNER RE: STATUS OF PILOT AGREEMENT AND RELATED AGREEMENTS; EXCHANGE E-MAILS WITH DEVELOPER RE: STATUS OF PILOT AGREEMENT.

PREPARE NEW FORM OF PILOT AGREEMENT FOR PERSONAL PROPERTY ONLY.

FINALIZE DRAFT OF PILOT AGREEMENT.

SUBTOTAL:

1.40

231.00

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April 2015

TOTAL: 2.80 462.00

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COST: 0.00

TOTAL DUE: \$ 462.00

KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 104297

BOARD OF SELECTMEN
WARREN TOWN HALL
48 HIGH STREET
WARREN, MA 01083

MAY 22, 2015

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH April 30, 2015

GENERAL LEGAL SERVICES

REVIEW AND REPLY TO E-MAIL FROM TOWN PLANNER RE: PROPOSED ZONING BY-LAW AMENDMENTS; BEGIN TO REVIEW AMENDMENTS.

REVIEW DRAFT PUBLIC HEARING NOTICE FOR ZONING BY-LAW AMENDMENTS; REVISE NOTICE AND E-MAIL TOWN PLANNER RE: REVISIONS.

REVIEW AND REVISE MEDICAL MARIJUANA BY-LAW; REVIEW STATE DEPARTMENT OF PUBLIC HEALTH REGULATIONS AND EXISTING ZONING BY-LAW.

REVIEW EXISTING ZONING BY-LAW, REVIEW DRAFT ZONING BY-LAW AMENDMENTS RE: DIMENSIONAL REQUIREMENTS AND ADDITION TO MILL CONVERSION - OVERLAY DISTRICT; DRAFT COMMENTS AND REVISIONS TO SAME; CONTINUE TO REVIEW AND REVISE MEDICAL MARIJUANA BY-LAW; E-MAIL TOWN PLANNER RE: REVISIONS.

REVIEW E-MAIL FROM TOWN PLANNER RE: ZONING BY-LAW AMENDMENTS.

REVIEW E-MAIL RE: REQUEST FOR ADVICE RE: DISPOSITION OF OLD POLICE CRUISERS; TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: SAME.

TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: PREPARATION FOR TOWN MEETING.

EXCHANGE E-MAILS WITH TOWN PLANNER RE: ZONING BY-LAW AMENDMENTS; REVIEW FURTHER REVISED DRAFT FROM TOWN PLANNER; FURTHER REVISE DRAFT AND E-MAIL TOWN PLANNER RE: SAME.

TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: WARRANTS FOR SPECIAL TOWN MEETING AND ANNUAL TOWN MEETING; REVIEW SPECIAL TOWN MEETING WARRANT; BEGIN TO REVIEW ANNUAL TOWN MEETING WARRANT; REVIEW

E-MAIL FROM TOWN PLANNER RE: REVISED ZONING BY-LAW AMENDMENTS; REVIEW AMENDMENTS AND FINALIZE REVISIONS; E-MAIL TOWN PLANNER RE: SAME.

EXCHANGE E-MAILS WITH TOWN PLANNER RE: ZONING BY-LAW AMENDMENTS; REVIEW WARRANT FOR ANNUAL TOWN MEETING; REVIEW WARRANT FOR SPECIAL TOWN MEETING.

REVIEW AND ANALYZE DRAFT WARRANT ARTICLES RE: PROPOSED CHANGES TO PERSONNEL BY-LAWS.

CONTINUE TO REVIEW AND COMMENT ON WARRANTS FOR ANNUAL TOWN MEETING AND SPECIAL TOWN MEETING; TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: SEVERAL ARTICLES.

CONTINUE TO REVIEW AND REVISE DRAFT SPECIAL TOWN MEETING AND ANNUAL TOWN MEETING WARRANTS; E-MAIL ADMINISTRATIVE SECRETARY AND CHAIRMAN, BOARD OF SELECTMEN RE: WARRANTS.

REVIEW AND REPLY TO VOICE MAIL FROM PROCUREMENT OFFICER RE: CONTRACT REVIEW.

REVIEW DECISION OF SUPERVISOR OF RECORDS RE: BARIL REQUEST FOR POLICE OFFICER PERSONNEL INFORMATION; LEGAL ANALYSIS AND RESEARCH RE: GROUNDS TO OPPOSE SUPERVISOR'S DECISION.

TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: ANNUAL TOWN MEETING WARRANT ARTICLES.

REVIEW CONTRACT FOR OLD TOWN HALL REPAIRS.

REVIEW PUBLIC RECORDS REQUEST RE: 2014 POLITICAL SIGNS.

SUBTOTAL:	-----	-----
	15.30	2,524.50

DOWNTOWN (MAIN STREET) IMPROVEMENTS

TELEPHONE CONFERENCE WITH TOWN REPRESENTATIVE RE: STATUS OF RIGHT OF WAY FOR DOWNTOWN IMPROVEMENTS.

TELEPHONE CONFERENCE WITH PROJECT MANAGER AND MASSDOT REPRESENTATIVE RE: FOUNTAIN PROPERTY AND POSSIBLE EXTENSION OF TAKING TO CREATE FRONTAGE ON PUBLIC WAY FOR ACCESS.

DRAFT WARRANT ARTICLE FOR ACQUISITION OF EASEMENTS FOR RIGHT OF WAY; ANALYZE OPINION RE: TOWN COMMON AND USE THEREOF; TELEPHONE CONFERENCE WITH MASSDOT COMPLIANCE OFFICER RE: ALTERATION OF EASEMENT AT TOWN COMMON; TELEPHONE CONFERENCE WITH BUILDING INSPECTOR REPRESENTATIVE RE: ACQUISITION OF EASEMENTS USING CERTIFICATES OF DONATION AND CHANGE IN LAYOUT PLANS; TELEPHONE CONFERENCE WITH COMPLIANCE OFFICER RE: RIGHTS OF ENTRY; E-MAIL PROJECT MANAGER RE: CHANGE IN PLANS AND REQUEST FOR UPDATED PLANS.

E-MAIL RE: STATUS OF ACCESS/EGRESS TO FOUNTAIN PROPERTY; MODIFY WARRANT ARTICLE TO REFLECT PLAN REVISIONS.

E-MAIL WITH TOWN REPRESENTATIVE RE: TITLE WORK ON PROPERTIES; REQUEST TITLE WORK FROM TITLE ATTORNEY.

E-MAIL TO TITLE ATTORNEY RE: SCOPE OF WORK RE: PROPERTY OWNERS.

TELEPHONE CONFERENCE WITH MASSDOT COMPLIANCE ADMINISTRATOR RE: CSX; ANALYZE CSX EASEMENTS; EXCHANGE E-MAIL WITH PROJECT ENGINEER RE: SCOPE OF CSX TEMPORARY CONSTRUCTION EASEMENTS.

EXCHANGE E-MAIL WITH MASSDOT RE: CSX TEMPORARY CONSTRUCTION EASEMENTS.

TELEPHONE CONFERENCE WITH MASSDOT ENGINEER RE: CSX TEMPORARY EASEMENTS.

ANALYZE STATUS OF FUNDING FOR TOWN-FUNDED PORTION OF PROJECT; TELEPHONE CONFERENCE WITH MASSDOT COMPLIANCE ADMINISTRATOR RE: STATUS OF PLANS AND TOWN CONTRIBUTION,

TELEPHONE CONFERENCE WITH TOWN REPRESENTATIVE RE: SEWER AND WATER ISSUES; EVALUATE NEXT STEPS IN PROJECT BASED ON SAME.

SUBTOTAL:	-----	-----
	7.50	1,237.50

WEST DOG

TELEPHONE CONFERENCE WITH COURT CLERK RE: STATUS OF EUTHANASIA OF DOG; E-MAIL ADMINISTRATIVE SECRETARY RE: SAME.

REVIEW NOTICE RE: COURT DECISION.

EVALUATE NEXT STEPS IN PROCEEDINGS.

SUBTOTAL:	-----	-----
	0.50	82.50

TOTAL:	23.30	3,844.50
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ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COST:		22.99
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TOTAL DUE:	\$	<u>3,867.49</u>
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KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 104298

BOARD OF SELECTMEN
WARREN TOWN HALL
48 HIGH STREET
WARREN, MA 01083

MAY 22, 2015

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH April 30, 2015

GENERAL LABOR SERVICES

HIGHWAY DEPARTMENT - DRAFT SUPPLEMENTAL REPORT ON INVESTIGATION INTO ALLEGATIONS AGAINST EMPLOYEE.

HIGHWAY DEPARTMENT - FINALIZE SUMMARY OF SUPPLEMENTAL INVESTIGATION INTO COMPLAINTS AGAINST EMPLOYEE.

BOARD OF HEALTH - TELEPHONE CONFERENCE WITH BOARD OF HEALTH EMPLOYEE RE: DETAILS OF COMPLAINTS AGAINST TOWN EMPLOYEES.

BOARD OF HEALTH - E-MAIL BOARD OF HEALTH EMPLOYEE RE: FOLLOW-UP TO TELEPHONE INTERVIEW; DRAFT SUMMARY OF INVESTIGATIVE INTERVIEW.

BOARD OF HEALTH - DRAFT SUMMARY OF INVESTIGATION INTO COMPLAINTS BY BOARD OF HEALTH EMPLOYEE.

SUBTOTAL:	-----	-----
	8.30	1,369.50

TOTAL:	<i>PK</i>	8.30	1,369.50	<i>J</i>
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ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COST: 121.93

TOTAL DUE: \$ 1,491.43

12

KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 104300

BOARD OF SELECTMEN

WARREN SOLAR PROJECTS
48 HIGH STREET
WARREN, MA 01083

MAY 22, 2015

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH April 30, 2015

LANDFILL SITE

EXCHANGE E-MAILS WITH COUNSEL FOR BORREGO SOLAR RE: LEASE FOR LANDFILL;
REVIEW LEASE AS REVISED BY COUNSEL; REVIEW LAST VERSION OF LEASE REVISIONS;
RE-CREATE LEASE AND REVISE; E-MAIL REVISED LEASE TO COUNSEL.

REVIEW COMMENTS FROM COUNSEL FOR BORREGO SOLAR RE: LEASE AGREEMENT;
REVIEW AND REVISE LEASE; E-MAIL TOWN OFFICIALS TO CONFIRM LEASE PAYMENT
AND DECOMMISSIONING BOND AMOUNT.

REVIEW REVISIONS TO LEASE AGREEMENT PROPOSED BY COUNSEL FOR BORREGO SOLAR;
TELEPHONE CONFERENCE WITH COUNSEL FOR BORREGO SOLAR TO REVIEW PROPOSED
REVISIONS.

REVIEW REVISIONS TO LEASE AGREEMENT PROPOSED BY COUNSEL FOR BORREGO SOLAR;
FURTHER REVISE LEASE; E-MAIL REVISED LEASE TO COUNSEL FOR BORREGO SOLAR AND
TOWN FOR REVIEW.

MAKE ADDITIONAL REVISIONS TO DESCRIPTION OF PREMISES IN LEASE AGREEMENT;
E-MAIL REVISED AGREEMENT TO COUNSEL FOR BORREGO SOLAR.

SUBTOTAL:

5.70

940.50

May 2015

TOTAL: 5.70 940.50

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COST: 7.00

TOTAL DUE: \$ 947.50



K

KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 104478

BOARD OF SELECTMEN
WARREN TOWN HALL
48 HIGH STREET
WARREN, MA 01083

JUNE 12, 2015

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH May 31, 2015

GENERAL LABOR SERVICES

TELEPHONE CONFERENCE WITH BOARD OF SELECTMEN MEMBER RE: QUESTION ON COLLECTIVE BARGAINING AGREEMENT AND POSSIBLE APPOINTMENT OF FORMER SELECTMAN TO FILL UNEXPIRED TERM OF ELECTED POSITION; EVALUATE ISSUES AND LEGAL RESEARCH TO ADVISE BOARD OF SELECTMEN RE: QUESTIONS.

RESEARCH AND ANALYZE BOARD OF SELECTMEN'S OBLIGATIONS AT TOWN MEETING WITH RESPECT TO COLLECTIVE BARGAINING AGREEMENT.

RESEARCH AND E-MAIL OPINION TO BOARD OF SELECTMEN RE: VOTE TO PROVIDE BENEFITS TO PART-TIME EMPLOYEE.

BOARD OF HEALTH - TELEPHONE CONFERENCE WITH BOARD OF HEALTH CHAIR RE: EMPLOYEE DISCIPLINE.

BOARD OF HEALTH - TELEPHONE CONFERENCE WITH BOARD OF HEALTH CHAIR RE: EMPLOYEE DISCIPLINE MATTER.

SUBTOTAL:	-----	-----
	3.20	528.00
TOTAL:	3.20	528.00

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COST:		0.00
TOTAL DUE:		-----
		\$ 528.00




KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

Solar

K

STATEMENT NO. 104480

BOARD OF SELECTMEN

WARREN SOLAR PROJECTS
48 HIGH STREET
WARREN, MA 01083

JUNE 12, 2015

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH May 31, 2015

LANDFILL SITE

EXCHANGE E-MAILS WITH TOWN AND BORREGO SOLAR RE: LEASE AGREEMENT AND OTHER ISSUES.

REVIEW AND FINALIZE LEASE AGREEMENT; E-MAIL AGREEMENT AND FORM OF PILOT AGREEMENT TO BORREGO SOLAR AND TOWN.

REVIEW E-MAIL AND REVISIONS TO LEASE RECEIVED FROM COUNSEL FOR BORREGO; E-MAIL COUNSEL RE: SAME.

PREPARE FINAL VERSION OF LEASE AGREEMENT; E-MAIL COUNSEL FOR BORREGO SOLAR RE: MISSING EXHIBIT B.

SUBTOTAL:	-----	-----
	2.30	379.50

HOUSATONIC SOLAR - SPRING ROAD

SOLAR PILOTS - BEGIN TO REVIEW PROPOSED EXECUTION COPIES OF PILOT AGREEMENTS RECEIVED FROM DEVELOPER.

SUBTOTAL:	-----	-----
	0.20	33.00

RP
gr

TOTAL: 2.50 412.50

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COST: 0.00

TOTAL DUE: \$ 412.50

~~412.50~~
Solos

K

KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 104649

BOARD OF SELECTMEN
WARREN TOWN HALL
48 HIGH STREET
WARREN, MA 01083

JUNE 12, 2015

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH  May 31, 2015

GENERAL LEGAL SERVICES

E-MAIL ADMINISTRATIVE SECRETARY RE: PREPARATION OF RESPONSE TO PUBLIC RECORDS REQUEST RE: 2014 POLITICAL SIGNS.

REVIEW AND COMMENT ON ANNUAL TOWN MEETING WARRANT ARTICLES.

TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: PREPARATION FOR TOWN MEETING AND RESPONSE TO PUBLIC RECORDS REQUEST AND RELATED MATTERS.

TELEPHONE CONFERENCE WITH POLICE CHIEF RE: RESPONSE TO BARIL PUBLIC RECORDS REQUEST; REVIEW POLICE DEPARTMENT RECORDS; REVIEW BOARD OF SELECTMEN AND TOWN CLERK RECORDS; REVIEW REQUEST AND PUBLIC RECORDS LAW; BEGIN TO DRAFT RESPONSE TO PUBLIC RECORDS REQUEST.

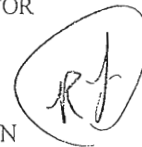
REVIEW REQUEST FOR TOWN COUNSEL LETTER FROM TOWN'S AUDITOR.

PREPARE ADVICE TO BOARD OF SELECTMEN RE: COLLECTIVE BARGAINING AGREEMENT AND APPOINTMENT TO FILL VACANCIES ON ELECTED BOARD.

BASEMENT DOOR PROJECT - TELEPHONE CONFERENCE WITH TOWN ACCOUNTANT RE: ARCHITECT'S CONTRACT; PREPARE NEW CONTRACT; E-MAIL CONTRACT TO TOWN ACCOUNTANT.

PREPARE RESPONSE TO BARIL PUBLIC RECORDS REQUEST; LEAVE VOICE MESSAGE FOR POLICE CHIEF RE: SAME.

PREPARE PUBLIC RECORDS RESPONSE TO ACLU RE: REMOVAL OF POLITICAL SIGNS IN 2014.



may Bill

REVIEW ANNUAL TOWN MEETING AND SPECIAL TOWN MEETING ARTICLES AND MOTIONS; PREPARE FOR 5/12/15 TOWN MEETINGS.

PREPARE FOR ANNUAL TOWN MEETING.

PREPARE TOWN COUNSEL LETTER TO TOWN'S AUDITOR.

REVIEW TOWN MEETING MOTIONS AND DRAFT CORRESPONDENCE TO EXECUTIVE SECRETARY APPROVING SAME; RESEARCH RE: COLLECTIVE BARGAINING ARTICLE AND BOARD OF SELECTMEN OBLIGATIONS TO SUPPORT; PREPARE FOR AND ATTEND BOARD OF SELECTMEN MEETING, ANNUAL TOWN MEETING AND SPECIAL TOWN MEETING. .

FOLLOW UP FROM TOWN MEETING.

FINALIZE LETTER TO TOWN'S AUDITOR.

TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: SPECIAL TOWN MEETING SCHEDULED FOR 5/28/15 AND NEED FOR TEMPORARY MODERATOR.

UPDATE TOWN STATUS REPORT (NO CHARGE).

FIRE STATION - REVIEW STATUS OF CLAIM ON FIRE STATION PROJECT AND UPDATE AUDIT LETTER.

RESEARCH AND DRAFT OPINION (BY E-MAIL) TO BOARD OF SELECTMEN RE: APPOINTMENTS TO FILL VACANCIES ON ELECTED BOARD OF ASSESSORS AND BOARD OF HEALTH.

PREPARE NEW SELECTMAN'S PACKET (NO CHARGE).

FINALIZE OPINION E-MAIL TO BOARD OF SELECTMEN RE: PROCESS FOR FILLING VACANCIES ON ELECTED BOARDS.

SUBTOTAL:	-----	-----
	28.80	4,438.50

DOWNTOWN (MAIN STREET) IMPROVEMENTS

ANALYZE TITLE REPORT RE: PROPERTY OWNERS; TRANSMIT TITLE REPORT TO BUILDING INSPECTOR AND PROJECT ENGINEER AND COMMENT ON DISCREPANCIES IN TITLE REPORT.

May Bell

TELEPHONE CONFERENCE RE: FUNDING SOURCES; LEGAL RESEARCH RE: SIGNATORY FOR LIBRARY AND CSX TRANSPORTATION; EXCHANGE E-MAIL WITH AND TELEPHONE CONFERENCE WITH MASSDOT COMPLIANCE OFFICERS FROM RIGHT OF WAY BUREAU.

REVIEW E-MAIL FROM TOWN RE: DEPARTMENT OF TRANSPORTATION POSITION ON USE OF C. 90 FUNDS FOR WATER AND SEWER WORK AND BOARD OF SELECTMEN INTENT TO HOLD SPECIAL TOWN MEETING AND RELATED MATTERS.

DRAFT WARRANT ARTICLE RE: FUNDS FROM STABILIZATION FUND.

TELEPHONE CONFERENCE WITH DOT COMPLIANCE ADMINISTRATOR RE: CHAPTER 90 FUNDS; CONTINUE DRAFT OF WARRANT ARTICLE RE: FUNDING OF NON-PARTICIPATING PORTION OF PROJECT FROM STABILIZATION FUND.

DRAFT WARRANT ARTICLE AND E-MAIL ARTICLE TO TOWN; TELEPHONE CONFERENCE WITH ADMINISTRATIVE SECRETARY RE: ARTICLE AND NEXT STEPS IN OBTAINING FUNDING FOR WATER AND SEWER LINE RELOCATIONS; REVIEW AUTHORITY OF WARREN WATER DISTRICT.

TELEPHONE CONFERENCE WITH CSX TRANSPORTATION RE: RIGHT OF ENTRY/TEMPORARY CONSTRUCTION EASEMENT; ANALYZE STATUS OF WARREN WATER DISTRICT AND NEED FOR INTERMUNICIPAL AGREEMENT.

LEGAL RESEARCH RE: SPECIAL LEGISLATION CREATING WARREN WATER DISTRICT; E-MAIL TO CSX TRANSPORTATION ENGINEER RE: TEMPORARY CONSTRUCTION EASEMENTS AND PROCESS TO OBTAIN.

TELEPHONE CONFERENCES WITH SELECTMEN'S ASSISTANT RE: WARRANT ARTICLE FOR 5/28/15 SPECIAL TOWN MEETING; REVIEW DRAFT AND EVALUATE WHETHER TO REVISE ARTICLE; TELEPHONE CONFERENCE WITH TOWN TREASURER RE: ARTICLE, INTERMUNICIPAL AGREEMENT AND RELATED MATTERS; FOLLOW-UP E-MAIL TO TREASURER RE: ARTICLE.

EVALUATE WHETHER ADDITIONAL WARRANT ARTICLE MAY BE RECOMMENDED; TELEPHONE CONFERENCE WITH SELECTMAN'S ASSISTANT RE: DRAFT ARTICLE; REVIEW DRAFT WARRANT; E-MAIL SELECTMAN'S ASSISTANT RE: WARRANT APPROVED AS TO FORM AND MOTIONS UNDER ARTICLE.

TELEPHONE CONFERENCES WITH BUILDING INSPECTOR RE: WARRANT ARTICLE, APPROPRIATION OF MONIES AND REMAINING EASEMENTS TO ACQUIRE.

PREPARE FOR SPECIAL TOWN MEETING - REVIEW WARRANT; EXCHANGE E-MAILS WITH SELECTMEN'S ASSISTANT RE: MOTION; REVIEW MOTION RE: FUNDING SOURCES; REVIEW GENERAL BY-LAWS; REVIEW MUNICIPAL FINANCE LAWS.

Maybill

SPECIAL TOWN MEETING - MEET WITH BOARD OF SELECTMEN, FINANCE COMMITTEE,
TOWN CLERK AND MODERATOR PRIOR TO TOWN MEETING; ADVISE TOWN AT TOWN
MEETING (NO CHARGE).

SUBTOTAL:	-----	-----
	10.20	1,435.50

WEST DOG

TELEPHONE CONFERENCE WITH COURT CLERK RE: STATUS OF COMPLIANCE WITH
COURT'S ORDER.

SUBTOTAL:	-----	-----
	0.20	33.00

TOTAL:	39.20	5,907.00
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ACCUMULATED DISBURSEMENTS AT COST; TITLE SEARCH, REPRODUCTION OF DOCUMENTS, EXPRESS MAIL,
SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COST:	919.96
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TOTAL DUE:	\$ <u>6,826.96</u>
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KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

FY15

STATEMENT NO. 104719

BOARD OF SELECTMEN
WARREN TOWN HALL
48 HIGH STREET
WARREN, MA 01083

JUNE 19, 2015

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH June 12, 2015

DOWNTOWN (MAIN STREET) IMPROVEMENTS

TELEPHONE CONFERENCE WITH MASSDOT COMPLIANCE OFFICER RE: STATUS OF PROJECT AND APPRAISALS, INCLUDING CSX TRANSPORTATION PARCELS.

E-MAIL TO CSX TRANSPORTATION RE: TAKING OF PROPERTY INTERESTS AND POSSIBLE DONATION.

SUBTOTAL:	-----	-----
	0.40	66.00

WEST DOG

REVIEW COURT'S DECISION IN UPHOLDING BOARD OF SELECTMEN DECISION.

SUBTOTAL:	-----	-----
	0.10	16.50

TOTAL:	0.50	82.50
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ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COST:	0.00
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TOTAL DUE:	<u>\$ 82.50</u>
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FY15

KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 104720

BOARD OF SELECTMEN
WARREN TOWN HALL
48 HIGH STREET
WARREN, MA 01083

JUNE 19, 2015

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH June 12, 2015

GENERAL LABOR SERVICES

BOARD OF HEALTH - TELEPHONE CONFERENCE WITH CHAIRMAN RE: EMPLOYEE DISCIPLINE; REVIEW NOTICE OF EXECUTIVE SESSION.

BOARD OF HEALTH - E-MAIL CHAIRMAN RE: PREPARATION FOR EXECUTIVE SESSION CONCERNING EMPLOYEE DISCIPLINARY ACTION.

BOARD OF HEALTH - EXCHANGE E-MAILS WITH CHAIRMAN RE: EMPLOYEE DISCIPLINARY MATTER.

BOARD OF HEALTH - TELEPHONE CONFERENCE WITH CHAIRMAN RE: EMPLOYEE DISCIPLINE; DRAFT TERMINATION LETTER.

CONDUCT LEGAL RESEARCH AND DRAFT OPINION E-MAIL TO BOARD OF SELECTMEN RE: FILLING OF BOARD OF ASSESSORS AND BOARD OF HEALTH VACANCIES.

TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: PROCEDURE FOR FILLING VACANCIES ON BOARD OF ASSESSORS AND BOARD OF HEALTH; DRAFT E-MAIL OPINION TO BOARD OF SELECTMEN RE: PROCEDURE FOR FILLING VACANCIES ON ELECTED BOARDS.

SUBTOTAL:

4.10

676.50

TOTAL: 4.10 676.50

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COST: 0.00

TOTAL DUE: \$ 676.50

F415

KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 104722

BOARD OF SELECTMEN

WARREN SOLAR PROJECTS
48 HIGH STREET
WARREN, MA 01083

JUNE 19, 2015

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH June 12, 2015

LANDFILL SITE

E-MAIL COUNSEL FOR BORREGO SOLAR ONE EXECUTION COPY OF LANDFILL LEASE AGREEMENT.

SUBTOTAL:	-----	-----
	0.20	33.00

HOUSATONIC SOLAR - SPRING ROAD

SOLAR PILOT - REVIEW AND REVISE PILOT AGREEMENT; E-MAIL REVISED AGREEMENT TO DEVELOPER; E-MAIL TOWN RE: STATUS OF SOLAR PILOT AGREEMENTS.

EXCHANGE E-MAILS WITH DEVELOPER RE: STATUS OF SOLAR PILOT AGREEMENTS.

SUBTOTAL:	-----	-----
	1.20	198.00

TOTAL:	1.40	231.00
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ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COST:		0.00
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TOTAL DUE:		-----
	\$	<u>231.00</u>

F-415
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KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

STATEMENT NO. 104946

BOARD OF SELECTMEN

WARREN SOLAR PROJECTS
48 HIGH STREET
WARREN, MA 01083

JUNE 30, 2015

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH June 30, 2015

LANDFILL SITE

REVIEW SIGNED LEASE AGREEMENT; E-MAIL ASSISTANT TO BOARD OF SELECTMEN RE: AGREEMENT.

REVIEW REVISIONS TO LEASE AMENDMENT PROPOSED BY COUNSEL FOR LESSEE.

REVIEW STATUS OF PILOT AGREEMENTS; E-MAIL COUNSEL FOR DEVELOPER RE: STATUS OF SOLAR PILOT AGREEMENT; TELEPHONE CONFERENCE WITH TOWN PLANNER RE: ASSESSOR.

EXCHANGE E-MAILS WITH COUNSEL FOR DEVELOPER RE: STATUS OF SOLAR PILOT AGREEMENT.

SUBTOTAL:	-----	-----
	1.20	198.00

HOUSATONIC SOLAR - SPRING ROAD

SOLAR PILOT - EXCHANGE E-MAILS WITH DEVELOPER RE: STATUS OF PILOT AGREEMENTS.

SUBTOTAL:	-----	-----
	0.10	16.50

RP @

TOTAL: 1.30 214.50

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COST: 0.00

TOTAL DUE: \$ 214.50

KOPELMAN AND PAIGE, P.C.

101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007

FY15

STATEMENT NO. 104993

BOARD OF SELECTMEN
WARREN TOWN HALL
48 HIGH STREET
WARREN, MA 01083

JUNE 30, 2015

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH June 30, 2015

GENERAL LEGAL SERVICES

TELEPHONE CONFERENCE WITH BOARD OF HEALTH CHAIR RE: PROCESS FOR FILLING VACANCIES; CONDUCT LEGAL RESEARCH RE: PROCEDURE FOR FILLING BOARD OF HEALTH AND ASSESSOR VACANCIES.

REVIEW NOTICE FROM ATTORNEY GENERAL APPROVING BY-LAW AMENDMENTS.



TELEPHONE CONFERENCE WITH COLLECTOR RE: TOWN'S RECEIPT OF EQUITY AID.

TELEPHONE CONFERENCE WITH SELECTMEN'S ASSISTANT RE: PROCEDURE FOR FILLING BOARD OF ASSESSORS AND HEALTH VACANCIES.

SUBTOTAL:

1.20 198.00

DOWNTOWN (MAIN STREET) IMPROVEMENTS

DRAFT OF INTERMUNICIPAL AGREEMENT BETWEEN TOWN AND WARREN-WATER DISTRICT; DRAFT INTERMUNICIPAL AGREEMENT BETWEEN TOWN AND WARREN WATER DISTRICT RE: CONSTRUCTION OF WATER INFRASTRUCTURE; LEGAL RESEARCH RE: SPECIAL LEGISLATION ESTABLISHING WARREN WATER DISTRICT; ANALYZE ISSUES FOR INTERMUNICIPAL AGREEMENT.

EXCHANGE E-MAIL WITH BUILDING INSPECTOR REPRESENTATIVE RE: INTERMUNICIPAL AGREEMENT; REVISE INTERMUNICIPAL AGREEMENT; EXCHANGE E-MAIL WITH BUILDING INSPECTOR REPRESENTATIVE RE: DRAFT OF OFFER LETTER.

REVISE INTERMUNICIPAL AGREEMENT PER INFORMATION FROM BUILDING INSPECTION REPRESENTATIVE; FORWARD INTERMUNICIPAL AGREEMENT TO BOARD OF SELECTMEN ASSISTANT FOR REVIEW AND EXECUTION.

SUBTOTAL:	-----	-----
	3.70	610.50

TOTAL:	4.90	808.50
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ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH.

TOTAL COST:		67.74
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TOTAL DUE:		<u>\$ 876.24</u>
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